

Town of Dallas
Agenda
April 9, 2019
6:00 PM
BOARD OF ALDERMEN
Rick Coleman, Mayor

Allen Huggins

Darlene Morrow

Stacey Thomas

Jerry Cearley, Mayor Pro-Tem

E. Hoyle Withers

ITEM	SUBJECT	Page
1.	Invocation and Pledge of Allegiance to the Flag	
2.	Approval of Agenda with Additions Or Deletions	
3.	Approval of Minutes	
A.	March 12 th Regular Meeting and March 26 th Work Session	2
4.	Recognition of Citizens: Time set by Mayor	
A.		
5.	Consent Agenda (to be acted on collectively, unless removed for further discussion)	
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**TOWN OF DALLAS
MINUTES FOR BOARD OF ALDERMEN MEETING
MARCH 12, 2019
6:00 PM**

The following elected officials were present: Mayor Coleman, Alderwoman Thomas, Alderman Huggins, Alderman Withers, Alderman Cearley, and Alderwoman Morrow.

The following staff members were present: Maria Stroupe, Town Manager; Da'Sha Leach, Town Clerk; Tom Hunn, Town Attorney; Allen Scott, Police Chief; Robert Walls, Police Captain; Tiffany Faro, Development Services Director; Jonathan Newton, Finance Director; Doug Huffman, Electric Director; Matthew Kanupp, and David Mathis, Street/Solid Waste Supervisor. Bill Trudnak, Public Works Director; Earl Withers III, Fire Chief, and Steven Aloisa, Recreation Director were absent.

Mayor Coleman called the meeting to order at 6:00 pm. He opened with the Invocation and the Pledge of Allegiance to the Flag followed. He welcomed everyone to the meeting.

Mayor Coleman read the meeting rules for the audience. He asked if there were any additions or deletions to amend the agenda. Alderman Huggins made a motion to approve the agenda with Item 5A-Recreation Facility Fees to be removed and be on the April Agenda, seconded by Alderman Cearley, and carried unanimously.

Alderwoman Thomas made a motion to approve the minutes from February 12th 2019 Regular Meeting, and February 26th 2019 Work Session Meeting, seconded by Alderman Withers, and carried unanimously.

Recognition of Citizens:

Mr. Curtis Wilson, 438 S. Gaston St., He prayed at this meeting.

Consent Agenda:

- Recycling Program (Exhibit A)
- Façade Grant Boundaries (Exhibit B)
- Right of Way Encroachment Agreement (Exhibit C)
- Blood Drive Event (Exhibit D)

Alderwoman Thomas made a motion to approve the Consent Agenda, seconded by Alderman Cearley, and carried unanimously.

Public Hearings: NONE

Old Business: NONE

New Business:

Item 8A was a Special Events Request for the Easter Egg Hunt. The Gaston County Museum is requesting use of the Court Square on Saturday, April 13th for their Annual Easter Egg Hunt. The event will begin at 1:00 pm with games and the egg hunt, and conclude with the "Bunny Run" at 3:00 pm. The Museum requested the following assistance from the Town: 1. A \$500 donation toward eggs and candy, 2. Provision of a Bounce House and Town Personnel to man the Bounce House (This would cost the Town approximately \$400 for the rental and 2 employees at an overtime rate. In the past, the Town has paid for the Bounce House, but not provided personnel.) The Board discussed and decided that no personnel would be given to man the bounce house. There were some staff and a Board member that stated they would volunteer some time to man the bounce house for this event. Alderwoman Thomas made a motion to approve the event funding for \$500 donation and the Bounce House, seconded by Alderman Withers, and carried unanimously. (Exhibit E)

New Business continued.....:

Item 8B was for the Purchase of 102 E. Trade St. The Town has made an offer to purchase the property at 102 E. Trade St. for the sum of \$100,000. The property is a vacant lot located at the corner of E. Trade St. and N. Gaston St. This offer has been accepted by the seller and the Non-Binding Terms Letter was given to the Board. The intention for purchasing this vacant lot is to create additional parking for the general public to utilize for events as well as visiting local businesses. Alderman Withers made a motion to approve the letter and budget amendment as presented, seconded by Alderman Huggins, and carried unanimously. (Exhibit F)

Item 8C was for Courthouse Access. Jason Luker, Gaston County Museum Director, asked that the Town consider an option for access to the Courthouse. An email from Mr. Luker outlining their proposed solution for granting access to the Courthouse when the Museum is closed was submitted. This item was discussed at the February 26th Work Session. The Museum would be responsible for the maintenance and upkeep of the keypads and camera after installation. The keypads would be operational during the time that the Museum was open. During the times that the Museum is closed, the Courthouse would be locked and the keypads would not be able to override the lock. The lock code can be changed periodically, but will remain the same for the duration of the Gaston County Schools Art Show. Alderman Withers made a motion to approve the proposal from the Musuem with the provision to provide Mr. Trudnak all information pertaining to the keypads, camera, and to coordinate the installation of the equipment, seconded by Alderwoman Morrow, and carried unanimously. (Exhibit G)

Item 8D was an update on 301 N. College St. The residence at 301 N College Street is currently owned by Saud Shawli. As a result of numerous neighbor complaints, the Town performed a property inspection on Sept. 28, 2018. The inspection confirmed that rehabilitation work was occurring on site without permits. In addition, the property was being still used as a residence at the date of the inspection but did not meet the Town's minimum housing standards. A Notice of Complaint was sent on Oct. 9, 2018. A minimum housing hearing was held on October 23rd, 2018, and subsequently a Finding of Fact was issued and sent to the owner on October 26th, 2018. The findings of fact confirmed the details of the on site inspection to be accurate, determined the structure to be dilapidated, and ordered the owner to bring the property into compliance or to demolish the structure within 30 days, or by November 26, 2018. The owner did not appeal the order of the Development Services Director as outlined in 150.46(D). A followup inspection occurred on Tuesday, December 4, 2018, and revealed that the minimum housing violations still had not been fully addressed. The Development Services Director presented a request for an Ordinance to Demolish at the December Board of Alderman meeting, and the owner was granted until March 12, 2019 to bring the property into compliance. As of March 7th, the owner has passed inspections with Gaston County and is compliance with the minimum standards. Development Service Director Ms. Faro was present via video conference to update the Board on this item. She gave the Board details on this item and stated there was no current action needed. The order to demolish was removed due to the satisfactory inspection requirements.

Manager's Report and General Notices:

The Manager gave updates on items in Town.

Alderman Cearley made a motion to adjourn, seconded by Alderwoman Morrow, and carried unanimously. **(6:33)**

Rick Coleman, Mayor

Da'Sha Leach, Town Clerk

TOWN OF DALLAS
MINUTES FOR BOARD OF ALDERMEN MEETING
MARCH 26, 2019
5:00 PM

The following elected officials were present: Mayor Coleman, Alderman Cearley, Alderman Withers, and Alderwoman Morrow. Alderwoman Thomas, and Alderman Huggins were absent.

The following staff members were present: Maria Stroupe, Town Manager; Da'Sha Leach, Town Clerk; Tom Hunn, Town Attorney; Allen Scott, Police Chief; Doug Huffman, Electric Director; Tiffany Faro, Development Services Director; Jonathan Newton, Finance Director; Earl Withers III, Fire Chief; Steven Aloisa, Recreation Director; Bill Trudnak, Public Works Director and Robert Walls, Police Captain.

Mayor Coleman called the meeting to order at 5:00 pm. He opened with the Pledge of Allegiance to the Flag.

Mayor Coleman asked if there were any additions or deletions to amend the agenda. Alderman Withers made a motion to approve the agenda with addition Item 3C-Dallas Park Splash Pad, seconded by Alderwoman Morrow, and carried unanimously.

New Business:

Item 3A was a discussion on Picnic Shelter Rental Policy. This item was discussed at the March 12th Board Meeting, it was requested that the policy be removed from the agenda for further discussion. This discussion item concerns were whether to allow renters to utilize bounce houses. Recreation Director, Steve Aloisa, presented information concerning the liability of bounce houses and options for allowing their use by renters of the picnic shelters. The Board discussed and came to a consensus. This item will be presented at the April 9, 2019 Board Meeting for a vote. (Exhibit A)

Item 3B was a discussion on the Draft Budget. The draft budget for the 2019-2020 Fiscal Year highlights were presented by Town Manager Maria Stroupe. The Board was given sheets highlighting each fund and department with information that is available at this time. There are some additional items that are still waiting on hard numbers or data, that could cause some changes before the budget is finalized. Board members and staff discussed upcoming projects that may impact the budget. The next budget work session will be on April 23, 2019. (Exhibit B)

Item 3C was a discussion on the Dallas Park Splash Pad submitted by Ms. Cathy Hart, Director at Gaston County Parks & Recreation. She was unable to attend. Mayor Coleman went over the displays and lead the discussion on the entries for Dallas Park Splash Pad. Board Members asked questions regarding the park and staff answered with updates on the Town of Dallas involvement in the preparation for multiple items at Dallas Park. Board Consensus was to include this request for \$30,000 on assistance towards the Splash Pad at Dallas Park into the budget for 2019-2020.

Staff gave some brief information on possible land to purchase for future expansion/possible ball park areas for the Town of Dallas. Board consensus was for staff to bring back detailed information at the next work session.

Alderman Cearley made a motion to adjourn, seconded by Alderman Withers, and carried unanimously. **(6:45)**

Rick Coleman, Mayor

Da'Sha Leach, Town Clerk

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Picnic Shelter Rental Policy

AGENDA ITEM NO. 5A

MEETING DATE: 4/9/2019

BACKGROUND INFORMATION:

The picnic shelters at both Jagers Park and Cloninger Park are being requested for use for parties and gatherings. At this point, there is no policy to rent these shelters and grant exclusive use to those asking for exclusive use.

Steve Aloisa, Recreation Director, has obtained policies from surrounding areas and has developed a proposal to enable interested parties to rent the picnic shelters for exclusive use for events. Such a policy would alleviate potential conflicts between users of the facilities and would help offset a small portion of the ongoing maintenance costs of these properties.

This item was discussed at the November 27th Work Session. At that time it was requested that modifications be made to the proposed policy to differentiate prices for the sizes of the picnic shelters available at each facility; to revise the rental hours for winter; and to allow personal grills on site, but not under the shelters. These changes were made and discussed at the February 26th Work Session.

At the February 26th Work Session, it was requested that the provision to allow personal grills, grease deep fryers, large smokers and commercial grills on site specify that those apparatus be contained in the parking lot. This change has been made and is reflected on the attached policy.

At the March 12th Board Meeting, it was requested that the policy be removed from the agenda for further discussion. This discussion concerned whether to allow renters to utilize bounce houses. Recreation Director, Steve Aloisa, gathered information concerning the liability of bounce houses and options for allowing their use by renters of the picnic shelters. Based on the information he found and the liability involved, it was determined to leave the policy as written, which does not allow bounce houses on Town property placed by individual renters.

Attached is the proposed policy for approval.

MANAGER'S RECOMMENDATION: Approve the policy as presented for immediate implementation.

BOARD ACTION TAKEN:

**TOWN OF DALLAS
PARKS AND RECREATION
FEES & POLICIES**

It shall be the stated goal of the Town of Dallas to establish clear, consistent, fair, and equally-applied and enforced, policies and fees for the scheduling and use of its publicly-owned and maintained athletic and civic facilities and buildings. To further that goal, the following shall apply:

Parks/Buildings/Fields/Facilities Owned or Operated by The Town of Dallas:

1. Cloninger Park Picnic Shelter
2. Jagers Park Picnic Shelter

Policies (General):

Fees for participation in, or sponsorship of, Town-sanctioned and/or organized athletic teams/ leagues and recreational activities have been established (see Fee Schedule **B**) so as to attempt to recover much of the costs of operating and continuing such programs. For participants in these programs, the use of fields, buildings, or facilities are covered by the fee for team, league, program, or activity participation. For any and all other use of such facilities or buildings, potential users will be required to pay, in advance, the fee(s) established and to abide by all Town policies. Such users will be allowed equal access on a first-come/first serve basis.

To schedule the exclusive, reserved use of a field, building, park or facility, for recreation or activities not sanctioned or organized by the Town, individual or group users must fully complete a Town application form, including the remittance of any and all fees required, and return it to authorized Town recreation staff not less than 48 hours in advance of the time such activity/use is to occur. Users will be required to sign a standard Liability Waiver/Release Form if "Not-for-Profit"; and provide a Certificate of Liability Insurance, naming the Town of Dallas as additionally insured, in a minimum coverage amount of \$500,000, if "For-Profit".

Users shall be classified and designated as "For-Profit" if they represent, and are funded by a for-profit business or corporate entity; or, if they charge for admission; sell merchandise or concessions; operate tournaments for participant fees; gain advertising or business sponsorship; or engage in any other act or activity which is designed to generate revenues greater than the simple recouping of Town Use fees from individual participants equal to a pro-rata share of said fees. For determination of Fees hereunder, all other users shall be classified as and considered "Not-for-Profit".

Individual users must be Town of Dallas residents to be eligible for "Town Resident" Use fee designation; while for groups or teams of users, no greater than twenty percent (20%) of all covered participants may be "Non-Town Residents" in order to remain eligible for "Town Resident" Use fee designation.

Jagers Park Picnic Shelter:

At present, the Town of Dallas does not sanction or organize the use of Jagers Park Picnic Shelter for any town sponsored events. Any and all other use shall be subject to the following fees:

Fees: (All Other)

Shelter Use:	4 Hours	(M-F)	(Sat/ Sun)
		Weekday- per Day	Weekend- per Day
Town-Resident/Not-For-Profit	\$45	\$65	\$70
Non-Town/Not-For-Profit	\$55	\$85	\$90

The shelter may be rented for:

AM Block 10am – 2pm

PM Block 3pm – 7pm (winter hours: 3pm – dusk)

Daily 10am – 7pm (winter hours: 10am – dusk)

The following items are **not** permitted on park property:

- inflatables (bounce houses)
- alcoholic beverages

The following items are **only permitted in the parking lot**:

- grease deep fryers
- personal grills
- large smokers
- commercial grills

Refund Policy:

Cancellation of a reservation will result in the rental fee being non-refundable unless the cancellation notice is received 10 days prior to the reservation. In the event of inclement weather cancellation notice must be received 5 days prior to the reservation. If it rains the day of your event no refund will be issued but the user may choose another available date at the same location within one month of the original reservation date.

Note: A shelter reservation does not close the entire park – it is still open to the public.

Cloninger Park Picnic Shelter:

Town-sponsored use of the Picnic Shelter shall consist of: The Crop Walk, or pre-season organized Youth Soccer games and practices, and banquets involving all team members; the annual 4th of July Fireworks display; All other use shall be subject to the following Fees:

Fees: (All Other)

Shelter Use:	4 Hours	(M-F)	(Sat/ Sun)
		Weekday- per Day	Weekend- per Day
Town-Resident/Not-For-Profit	\$25	\$45	\$50
Non-Town/Not-For-Profit	\$35	\$65	\$70

The shelter may be rented for:

AM Block 10am – 2pm

PM Block 3pm – 7pm (winter hours: 3pm – dusk)

Daily 10am – 7pm (winter hours: 10am – dusk)

The following items are **not** permitted on park property:

- inflatables (bounce houses)
- alcoholic beverages

The following items are **only permitted in the parking lot**:

- grease deep fryers
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Note: A shelter reservation does not close the entire park – it is still open to the public.

TOWN OF DALLAS

RELEASE OF LIABILITY

In exchange for the granting of access to, and use of, a Town of Dallas Building, Athletic Field, Park, or Facility, I/We _____, Representing _____, Agree as follows:

1. To, observe and obey all posted and/or conveyed directions, policies, rules, or warnings regarding use of Town of Dallas property as issued by the Town of Dallas, its staff, employees, agents, or volunteers; and,
2. To, on behalf of the individual(s) and/or organization represented, **indemnify and hold harmless the Town of Dallas, its Park & Recreation Department staff, employees, agents, or volunteers, from any and all suits, claims of damages, or liability** for any and all personal injury to myself or other participants so represented, or for damages to personal property owned or controlled by me/us, occurring as a result of, or while engaged in activities conducted within the confines of Town of Dallas property permitted hereby; and,
3. To assume full responsibility for damages to Town of Dallas property caused by, or resulting from my/our negligent, willful or reckless acts that may or may not be in violation of Town directions, policies, rules, or warnings conveyed, posted, or issued.
4. **I/We further Agree** to leave the property used in a generally clean, orderly, and undamaged state, approximately similar in condition to that in existence immediately preceding my/our permitted use. (Failure to do so can result in additional fees for cleanup or restoration).

I/WE HAVE READ THE ABOVE "RELEASE OF LIABILITY" DOCUMENT AND DECLARE THAT I/WE UNDERSTAND IT FULLY AND THAT BY SIGNING THIS RELEASE ARE VOLUNTARILY SURRENDERING CERTAIN LEGAL RIGHTS IN THE PROCESS.

Date: _____

Signature of Applicant(s): _____

Participant(s): Printed Name(s): _____

Address: _____

Telephone#: _____

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: 12th Annual Dallas Ambassadors Car Show & Summer Concert with *The Catalinas*

AGENDA ITEM NO. 5B

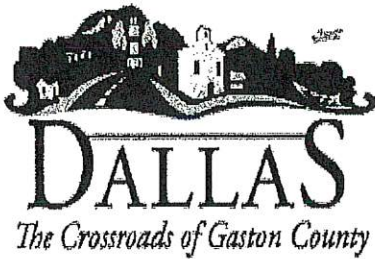
MEETING DATE: 4/9/2019

BACKGROUND INFORMATION:

A Special Events/Activities Application has been submitted by the Dallas Ambassadors to conduct their 12th Annual Car Show in conjunction with the Town's first concert in the Summer Concert Series on Saturday, May 11, 2019. This event is a fund raiser for the Ambassadors to support the youth of Dallas. The event will begin at 7:00 pm and conclude at 10:00 pm. The 100 Block of W. Main St. would be closed for the car show and the 100 Block of N. Holland St. would be closed for the concert. Road closures and set up would begin at 5:00 pm.

MANAGER'S RECOMMENDATION: Approve the event as requested.

BOARD ACTION TAKEN:



Special Events/ Activities Application

Town of Dallas
 210 North Holland Street
 Dallas, NC 28034-1625
 (704) 922-3176
 Fax: (704) 922-4701

The purpose of this application is to provide information about your event or activity in order for the Town of Dallas to best assist you. Depending on the specific event, a permit application and/or fee(s) from other departments may be required. The applicant is responsible for providing complete and accurate information on the application, The applicant is responsible for notifying the Town of Dallas of any changes. **A complete application must be submitted by no later than 5:00 p.m. on the Tuesday preceding the date of the Board meeting at which the event is to be approved, for an event which is to occur no sooner than 14 days following its date of approval.**

APPLICATION INFORMATION

Name of Event:	12 th ANNUAL Ambassadors Car Show		
Facility Requested:	Main St. Between Gaston & Holland		
Applicant Name:	Rick Coleman		
Organization:	Dallas Ambassadors		
Mailing Address:	P.O. Box 39		
City / State / Zip:	Dallas, N.C. 28034		
Daytime Phone:		Cell: 704-913-5695	E-Mail:
Description of the Event:	Fund RAISER CAR Show to Support Youth of Dallas Show open to any year CAR OR TRUCK		
Does the event have a <u>Facebook</u> , Twitter, or other social networking page:	<input type="checkbox"/>		
If yes, please list URL(s):			
Date (s) Requested for Event:	May 11 th		
Event Start Time:	7:00 pm	Event End Time:	10:00 pm
Road Closure Time Begins (if applicable):	5:00	Road Closure Time Ends:	10:30
Set Up Begins:	5:00 pm	Set Up Ends:	10:30
Preferred Date & Time of Inspection (if required):			
Estimated Attendance:			
The Event is:	<input type="checkbox"/> Private (by invitation only)	or	<input checked="" type="checkbox"/> Open to General Public
Describe the procedures to be used for selecting vendors and exhibitors for this event:			

Applicant's Signature: Rick Coleman Date: 4-2-19

A pre-event meeting may be required and will be scheduled to include appropriate staff. The event applicant must attend the meeting.

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: 9th Annual Sons of Confederate Veterans Memorial Service

AGENDA ITEM NO. 5C

MEETING DATE: 4/9/2019

BACKGROUND INFORMATION:

Jim Lowery, Adjutant Past Commander of the Col. William A. Stowe Camp 2142 of the Sons of Confederate Veterans, has submitted a request to conduct a memorial service on the Courthouse grounds for Saturday, May 4, 2019. The service will begin at 2:00 pm and usually lasts less than an hour. No Town support services are requested or required. This event has been conducted with no incident for the past 8 years.

MANAGER'S RECOMMENDATION: Approve the service as requested.

BOARD ACTION TAKEN:



Jim Lowery <deertrackhuntclub@gmail.com>

Confederate Memorial Service

Jim Lowery <deertrackhuntclub@gmail.com>
Draft

Fri, Mar 29, 2019 at 10:12 AM

To: The Honorable Mayor Coleman and the Distinguished Members of the Dallas Town Council:

The Sons of Confederate Veterans, Col. William A. Stowe Camp 2142 of Dallas, N.C. Humbly ask permission to perform our 9th annual Memorial Service on the grounds of the Old Dallas Courthouse on Saturday, May 4th at 2pm. This service is to (Honor) those Citizens who on these (Sacred Grounds) signed up to (Serve and Defend) their newly formed Country, The Confederate States of America.

**Respectfully
Adjutant, Past Commander,
Jim Lowery**

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: CCOG Delegates

AGENDA ITEM NO. 8A

MEETING DATE: 4/9/2019

BACKGROUND INFORMATION:

Each year the Town designates a delegate and an alternate to represent Dallas at the Centralina Council of Governments (CCOG). For the past several years, Mayor Rick Coleman has been the delegate and Alderman Hoyle Withers has been the alternate. CCOG is requesting confirmation of our delegate and alternate. At this time, we can keep the same delegate and alternate or make a change.

Attached is the 2019 Board of Delegates Meeting Schedule for review.

MANAGER'S RECOMMENDATION: Determine who will be the delegate and alternate representing Dallas at the CCOG meetings.

BOARD ACTION TAKEN:



Centralina Council of Governments

2019 Executive Board Meeting Dates

These meetings will be held at 6:00 p.m. at CCOG Office.

January 9, 2019
March 20, 2019
April 10, 2019
June 12, 2019
September 11, 2019
November 13, 2019

2019 Board of Delegates Meeting Dates

These meetings will be held at 6:15 p.m.

February 13, 2019 Annual Meeting	CCOG Office 9815 David Taylor Drive Charlotte, NC 28262
May 8, 2019	CCOG Office 9815 David Taylor Drive Charlotte, NC 28262
August 14, 2019	CCOG Office 9815 David Taylor Drive Charlotte, NC 28262
October 9, 2019	CCOG Office 9815 David Taylor Drive Charlotte, NC 28262

9815 David Taylor Drive
Charlotte, North Carolina 28262
Phone: 704-372-2416 Fax: 704-347-4710
www.centralina.org

Equal Opportunity/Affirmative Action Employer. Auxiliary aids and services available upon request to individuals with disabilities.

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Request to Provide Sponsorship of Law Enforcement Torch Run for Special Olympics Fundraiser

AGENDA ITEM NO. 8B

MEETING DATE: 4/9/2019

BACKGROUND INFORMATION:

The Gaston County Sheriff's Office is hosting the 2nd Annual "Anglers for Athletes" fundraiser in support of the Law Enforcement Torch Run for Special Olympics. They have sent a request for sponsorship of this event. Attached is the request letter and sponsorship levels, as well as other information concerning the event, for review.

Local governments are allowed to allocate funds to non-profit organizations that are spent for a "public purpose". The "public purpose" must be for a purpose for which local governments have the authority by statute to spend funds.

Last year, Dallas sponsored the event at Package #2 for \$300.

MANAGER'S RECOMMENDATION: Sponsor the event at the same \$300 level as last year.

BOARD ACTION TAKEN:

*Sheriff
Alan Cloninger
Gaston County*



Main # 704-869-6800
Fax # 704-869-6815
P.O. Box 1578
425 Dr. Martin Luther King
Jr. Way
Gastonia, NC 28053

www.gastongov.com/departments/sheriff



The Gaston County Sheriff's Office has partnered with CS Motorsports once again to host the 2nd Annual "Anglers for Athletes" Bass Tournament on May 11, 2019 at South Point Boat Landing in Belmont, NC. Once again this fundraiser will benefit the Law Enforcement Torch Run for Special Olympics of North Carolina. The North Carolina Law Enforcement Torch Run® for Special Olympics unites officers from law enforcement agencies and corrections departments across the state in an effort to raise funds and awareness for Special Olympics North Carolina.

Each summer, law enforcement officials carry the Flame of Hope across the state in the Torch Run Final Leg, culminating in the lighting of the cauldron to officially open the Special Olympics North Carolina Summer Games in Raleigh. The 2,000-mile, month-long Torch Run Relay involves more than 2,500 law enforcement officers and personnel representing more than 200 law enforcement agencies across North Carolina.

We would like your help to make this fundraiser a success. Attached are our sponsorship levels and what each level includes. Please take a moment to consider helping us any way possible. Any donation whether monetary or in product, you or your business could make would be greatly appreciated. If you have any further questions please don't hesitate to ask. We look forward to hearing from you!!!

Thank You,
Capt. Monica Becton

Gaston Co. Sheriff's Office
704-869-6832
mbecton@gcps.org

Capt. Robert Porter

Gaston Co. Sheriff's Office
704-869-6825
rporter@gcps.org

Sgt. Michael Carson

Gaston Co. Sheriff's Office
704-869-6810
mcarson@gcps.org

*Sheriff
Alan Cloninger
Gaston County*



Captain Monica Becton
Office # 704-869-6832
Main # 704-869-6800
Fax # 704-869-6870
P.O. Box 1578
425 Dr. Martin Luther King Jr. Way
Gastonia, NC 28053

Jail

www.gastongov.com/departments/sheriff

Statistics from 2018 "Anglers for Athletes" Team Bass Fishing Tournament

Total Boats Entered- 83

Anglers Fishing Tournament- 166

Total Sponsors (Local and National) - 85

Total Spectators-100

Total Volunteers- 26

TV Coverage- Channel 36 WCNC

Newspaper Coverage- Gastonia Gazette

Radio- K104.7 Charlotte, NC

Total Money Raised for Special Olympics North Carolina- \$13,138

(All prize money and product giveaways were raised through sponsorships and private donations. All entry fees, raffle money and donations the day of the event went directly to Special Olympics North Carolina)

We hope to have over 100 boats enter into this year's event and even more spectators and sponsors. We have also put more contacts out for news media to cover the event.



Presents the 2nd Annual:

Anglers for Athletes

TEAM BASS FISHING TOURNAMENT



MAY 11, 2019

In case of cancellation, alternate date will be set.

South Point Boat Landing

Lake Wylie

Blast-Off at Safe-light, Weigh-In at 3pm

Pre-Registration Entry Fee: **\$120.00 PER TEAM**

PRE-REGISTRATION: March 1st to May 10th

Registration on day of the event: **\$140.00 PER TEAM**

All payment must be in the form of cash or card. **NO REFUNDS.**

Blast off order determined by order of registration.

1st Place Guaranteed

\$5,000.00 &

2 Championship Title Belts



ADDITIONAL AWARDS TO BE GIVEN:

Biggest Fish

Top Adult/Child (15 & under) Team

Top Husband/Wife Team

Top Senior/Senior (65 & over) Team

Smallest Legal Limit

**** ANY MONEY WINNERS MAY
BE SUBJECT TO POLYGRAPH AT
THE RAMP ****

FOR PRE-REGISTRATION, CALL OR VISIT CS MOTOR SPORTS

(704) 853-1990

3214 South New Hope Rd, Gastonia, NC 28056

Mon-Fri, 9am-6pm; Sat, 9am-3pm

Raffles and Giveaways to be held. Must be present to win.

Tournament updates will be posted on the
Gaston County Sheriff's Office and CS Motor Sports
websites and social media pages.

All proceeds will benefit:

**Special
Olympics**
North Carolina



**LAW ENFORCEMENT
TORCH RUN®**
FOR SPECIAL OLYMPICS
NORTH CAROLINA

**FOR FURTHER INFORMATION OR TO BECOME A SPONSOR,
PLEASE CALL (704) 869-6832.**

Sheriff
Alan Cloninger
Gaston County



Main # 704-869-6800
Fax # 704-869-6815
P.O. Box 1578
425 Dr. Martin Luther King
Jr. Way
Gastonia, NC 28053

www.gastongov.com/departments/sheriff



2nd Annual “Anglers for Athletes” Bass Tournament

Sponsorship Levels for the May 11, 2019 Tournament are as follows:

Package #1 \$50-\$99- Personalized Thank you letter from the Gaston County Sheriff’s Office and Special Olympics North Carolina.

Package #2 \$100-\$499- Certificate from Special Olympics NC, a thank you letter from the Gaston Co. Sheriff’s Office and SONC, & 6 inch Logo on Banner

Package #3 \$500-\$999- Framed recognition Certificate from Special Olympics NC, a thank you letter from the Gaston Co Sheriff’s Office and SONC, & 8 inch Logo on Banner

Package #4 \$1000-\$2499- Silver Torch Run donor plaque from Special Olympics NC, a thank you letter from the Gaston Co. Sheriff’s Office and SONC, & 12 inch Logo On Banner

Package #5 \$2500-\$6999- Gold Torch Run donor plaque from Special Olympics NC, a thank you letter from the Gaston Co. Sheriff’s Office and SONC, & 16 inch Logo On Banner

Package #6 \$7000+- Name and Company LOGO on next year’s Torch Run T-shirt, Gold Plaque from Special Olympics NC, thank you letter from the Gaston Co. Sheriff’s Office and SONC, & 24 inch Logo On Banner

Name: _____

Address: _____

Phone Number: _____

Package# _____

Please make checks payable to:
Special Olympics North Carolina (SONC)
Tax ID: 56-1149607

Please Send Checks/Products To:
425 Dr. Martin Luther King Jr. Way
Gastonia, NC 28052
Attn: Capt. Monica Becton

If you would like to donate product or a service please list the product/service and cost in the Package #.

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Request to Provide Sponsorship of NC Cooperative Extension Cotton Ginning Days Event

AGENDA ITEM NO. 8C

MEETING DATE: 4/9/2019

BACKGROUND INFORMATION:

The Gaston County Center of the NC Cooperative Extension have sent a request for sponsorship of the *5th Annual Somethin' Pumpkin Cooking Contest & Festival*. This is an educational outreach program designed to encourage healthy eating and family connections, which is held as part of Cotton Ginning Days. Attached is the request letter and sponsorship levels for review.

Local governments are allowed to allocate funds to non-profit organizations that are spent for a "public purpose". The "public purpose" must be for a purpose for which local governments have the authority by statute to spend funds.

Last year, Dallas sponsored the event at Pumpkin Patch Sponsor level for \$301; and the Town Manager and Town Clerk served as judges for the cooking contest.

MANAGER'S RECOMMENDATION: Sponsor the event at the same \$301 level as last year.

BOARD ACTION TAKEN:

N.C. Cooperative Extension
Gaston County Center
gaston.ces.ncsu.edu

1303 Dallas-Cherryville Hwy.
Dallas, NC 29710
P: 704.922.2111



March 19, 2019

Town of Dallas
Maria Stroupe, Town Manager
210 N. Holland St.
Dallas, NC 28034-1625

Dear Town of Dallas,

I am writing in regards to the 5th *Annual Somethin' Pumpkin Cooking Contest & Festival* to be held on October 12, 2019 as part of Cotton Ginning Days in Dallas, NC. *Somethin' Pumpkin* is an outreach of NC Cooperative Extension designed to encourage healthy eating and family connections with local agriculture, home gardening, and community resources. By partnering with local business, volunteer organizations, and community programs, we continue to expand event activities. A pumpkin growing contest is being added for 2019 in addition to the pumpkin cooking contest and pumpkin decorating contest. Pumpkin painting, face painting, and other free activities will also be included.

The cooking contest includes six categories (main dish, desserts, miscellaneous, youth: ages 8-12, and youth: ages 13-18, and home-grown). Entries are judged and cash prizes are awarded during an awards presentation. Last year's event included 54 contestants in the cooking contest, 24 contestants in the pumpkin decorating contest, and more than 150 individuals who enjoyed our free family-fun events. Also, *Somethin' Pumpkin* was covered by the local newspapers (Gaston Gazette, What's Up Shopper), radio stations (KTC Broadcasting, Gaston College Radio), and social media.

We are looking forward to even greater success at this year's *Somethin' Pumpkin* event, and are now seeking sponsors. Enclosed are more details about sponsorship levels, which are affordable and offer various levels of marketing opportunity to you. Cotton Ginning Days attracts about 40,000 individuals each year, which creates great opportunity to market your organization.

If you would like to participate in *Somethin' Pumpkin* as a sponsor, please complete the attached Sponsorship Form and return by May 3, 2019. For additional information or questions, contact Linda J. Minges at linda_minges@ncsu.edu or 704.922.2127.

We look forward to discussing how *Somethin' Pumpkin* can help in your marketing efforts, as well as working together to support Gaston County families. Thank you for your time and consideration.

Sincerely,

A handwritten signature in blue ink that reads "David Fogarty".

David Fogarty
Gaston County Extension Director

Cotton Ginning Day's
5TH ANNUAL SOMETHIN' PUMPKIN
COOKING CONTEST & FESTIVAL
~ sponsorship opportunities ~

The Great Pumpkin Sponsor.....\$501 - Up

- Recognition in Press Release and Advertisements (*pending time of sponsorship commitment*)
- Product sampling or product display at Event
- Recognition at Event
- Logo/company name on official sponsor banner
- Logo/company name on print ads, event t-shirts, website, brochures/flyers, and cookbook

Pumpkin Patch Sponsor \$301 - \$500

- Product sampling or product display at Event
- Recognition at Event
- Logo/company name on official sponsor banner
- Logo/company name on print ads, event t-shirts, website, brochures/flyers, and cookbook

Pumpkin Vine Sponsor.....\$101 - \$300

- Logo/company name on website, brochures/flyers, and cookbook

Friends of Somethin' Pumpkin..... \$25 - \$100

- Logo/company name on website and brochures/flyers

For questions or comments about sponsorship opportunities, please contact:

Linda J. Minges, MPH, RD, LDN

704.922.2127 | linda_minges@ncsu.edu

The Cotton Ginning Days Festival attracts
an average of **40,000** individuals
each year.

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Request to Provide Sponsorship of Fireworks Display

AGENDA ITEM NO. 8D

MEETING DATE: 4/9/2019

BACKGROUND INFORMATION:

Sheriff Alan Cloninger has made a request that the Town again consider sponsorship of the annual Polie Q. Cloninger Fireworks event. This event began as a Cloninger family event held on private property. Due to growth of the event, approximately 10 years ago the location was moved from Cloninger family property to Cloninger Park in Dallas. At this time, the Town began funding advertising and live music for the event, as well as donating use of the park and providing in-kind Town services such as personnel support, porta-johns, and area clean-up. A group of private citizens and business owners historically have raised funds to pay for the fireworks, performed all preparatory work on the fireworks, and facilitated the fireworks display.

Last year, Dallas provided \$5,000 for fireworks, in addition to the activities and in-kind services already provided by the Town.

MANAGER'S RECOMMENDATION: Sponsor the event at the same \$5,000.00 level as last year.

BOARD ACTION TAKEN:

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Special Events Request – Running With the Good News 5K

AGENDA ITEM NO. 8E

MEETING DATE: 4/9/2019

BACKGROUND INFORMATION:

A Special Events/Activities Application has been submitted by the Promised Land Baptist Church of Gastonia, NC seeking the Board's approval to conduct a 5K race in Dallas on Saturday, September 28, 2019. Set-up for the proposed race would begin at 6:00 a.m. on September 28th, with the race itself beginning at 8:00 a.m. and the event ending at 10:00 a.m. The application lists an estimated attendance of 200 and states that the purpose of the race is to raise funds for the church's missions. We have determined that the approximate costs to the Town to host an event of this nature would be approximately \$600-650, consisting primarily of expenses for Public Works and Police staff that would have to be involved. Each year the church gives a donation to the Town to help offset the costs incurred. This is the fourth year that the church has held the race in Dallas.

MANAGER'S RECOMMENDATION: Approve the event as presented.

BOARD ACTION TAKEN:



Town of Dallas

Special Events/ Activities Application

TOWN OF DALLAS
219 North Holland Street
Dallas, NC 28034-1626
(704) 922-3176
Fax: (704) 922-4701

The purpose of this application is to provide information about your event or activity in order for the Town of Dallas to best assist you. Depending on the specific event, a permit application and/or fee(s) from other departments may be required.

The applicant is responsible for providing complete and accurate information on the application, including an attached detailed site plan when applicable. The applicant is responsible for notifying the Town of Dallas of any changes after submittal of the application. Incomplete applications will not be accepted. A complete application must be submitted at least 30 days prior to the event.



Name of Event:	Running With the Good News 5K		
Facility Requested:	3.1 mile Route to Run beginning/ending at Cloninger Park		
Applicant Name:	Harold Blankenship, Pastor		
Organization:	Promised Land Baptist Church		
Mailing Address:	1024 Old Modena Street		
City / State / Zip:	Gastonia, NC 28054		
Daytime Phone:	704-868-2364	Call:	704-674-5034
		E-Mail:	pastorhblankenship@gmail.com
Description of the Event:	It is a 5K Run sponsored by Promised Land Baptist Church to support missions.		
Does the event have a Facebook, Twitter, or other social networking page:	Yes		
If yes, please list URL(s):	promisedlandbaptistchurch.com		
Date (s) Requested for Event:	Saturday, September 28, 2019		
Event Start Time:	8:00 A.M.	Event End Time:	10:00 a.m.
Road Closure Time Begins (if applicable):	8:00am	Road Closure Time Ends:	
Set Up Begins:	6:00 a.m.	Set Up Ends:	
Preferred Date & Time of Inspection (if required):			
Estimated Attendance:	150 to 200 people		
The Event is:	<input type="checkbox"/> Private (by invitation only)	or	<input checked="" type="checkbox"/> Open to General Public
Describe the procedures to be used for selecting vendors and exhibitors for this event:			

Applicant's Signature: Harold Blankenship, Pastor Date: 2-26-19

A pre-event meeting may be required and will be scheduled to include appropriate staff. The event applicant must attend the meeting.

Will tents/canopies/membrane structures be used for events? (proceed to next section.)		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No (if no)
# of Canopies	<input type="text"/>	(fabric structure that is open without sidewalls on 75% or more of perimeter)			
# of Tents	<input type="text"/>	(fabric structure that is enclosed with sidewalls on more than 25% of perimeter)			
# of Membrane structures	<input type="text"/>	(air supported or air inflated structure)			
Other type of structure (provide description)					
*Is any individual canopy greater than 400 square feet?		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
*Is there any individual canopy or group of canopies open on all sides exceeding 700 square feet without 12 ft. of clear space between all other permanent and temporary structures?		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
*Is any individual tent or membrane structure greater than 200 sq. ft?		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
*Is there any individual or group of tents or membrane structures 200 sq. ft. without 12 ft. of clear space between all other permanent and temporary structures?		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No



Are there any musical entertainment features related to your event? (proceed to next section.)		<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No (if no)
If yes, state the number of stages, number of bands and type of music:					
Number of stages:	<input type="text"/>	Number of Bands:	<input type="text"/>		
Type(s) of music:	<input type="text"/>				
Will your event use amplified sound:		<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
If yes, please indicate times:		Start Time:	<input type="text" value="7:30 a.m."/>	Finish Time:	<input type="text" value="10:00 a.m."/>
Will sound checks be conducted prior to the event?		<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
If yes, please indicate times:		Start Time:	<input type="text" value="7:30 a.m."/>	Finish Time:	<input type="text"/>

* Must comply with Town of Dallas general entertainment ordinance.



Will the event have any hazardous materials such as propane, butane, gasoline, diesel tanks, helium cylinders or other upright tanks?		<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If yes, all tanks must be secured in a manner to prevent accidentally being knocked over. All helium tanks not being used shall have their caps in place.					
Will there be any portable heaters?		<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
Will there be any deep fat fryers?		<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
Will there be any fireworks, lasers, torches, candles or pyrotechnics?		<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
Will generators or electrical power be used?		<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No

A vendor is anyone who is serving, selling, sampling, or displaying food, beverages, merchandise or services

Does the event include mechanical rides, or other similar attractions? Yes No

If yes, company name? _____

Company address: _____

List details, if any: _____

Applicants contracting with amusement ride companies are required to provide the Town of Dallas with a certificate of insurance, naming applicant and the Town of Dallas (if applicable) as additional insured on general liability.

Does the event include food vendors? Yes No

If the event will have food vendors, please check the following that apply:

Served Sold Catered Prepared Outdoors

Does the event include food concession and/or cooking areas? Yes No

If yes, please list each vendor and specify cooking method (Gas, Electric, Charcoal, Other)

(Use additional sheet if necessary)

Vendor	Cooking Method	Food Item

Food and beverages shall not be sold at an event unless approved and licensed, if necessary, by the Gaston County Health Department. Event organizers are responsible for arranging health inspections for their events.



List all other commercial vendors who will be present during the event (serving, selling, sampling, or displaying).

VENDOR NAME	ADDRESS	PHONE NUMBER (S)



Provide a detailed schedule of the event including dates and times for entertainment, activities, hours of event, start time, finish time, etc. If the event requires an extended time frame for set-up, include details with a timeline listing the times and locations where streets or public property will be impacted and when dismantling will be completed.

(Use additional sheet of paper if necessary)

DATE	TIME	ACTION	ADDITIONAL NOTES

The Town of Dallas does not provide amenities such as portable washrooms/toilets, sound systems, tables, chairs, tents, canopies or other equipment. The applicant is responsible for arranging and providing services such as event clean up, traffic control, etc.

TRASH CONTAINERS

In order to determine what types of containers best suit the needs of the event, please answer the following questions:

Will the event be serving/selling/distributing beverages? Yes No

If yes, in what containers will they come packaged in?

aluminum cans glass bottles/jars plastic bottles/jugs/jars

How many trash cans are you requesting for trash?

How many recycle carts are you requesting?

Delivery Location?

Date and Time for rollout carts to be emptied?

Date and Time for rollout carts to be picked up?

Applicants are responsible for cleaning and restoring the site after the event. Please pick up all trash including paper, plastic, bottles, cans and event marketing signs. Clean-up fees may be incurred because of an applicant's failure to clean and/or restore the site following the event. If you reasonably believe that no litter will be generated during your event, please state this in your plan.

PUBLIC PROPERTY CLEAN-UP

Contracted personnel or volunteers may be used if indicated below. What is the clean-up plan for the event?

SAFETY AND SECURITY (CHECK TYPES OF SECURITY USED)

Stage Security Event Area Security Road Closure Security

Other

Overnight Security From : To :

Dates & Times security will be on site:

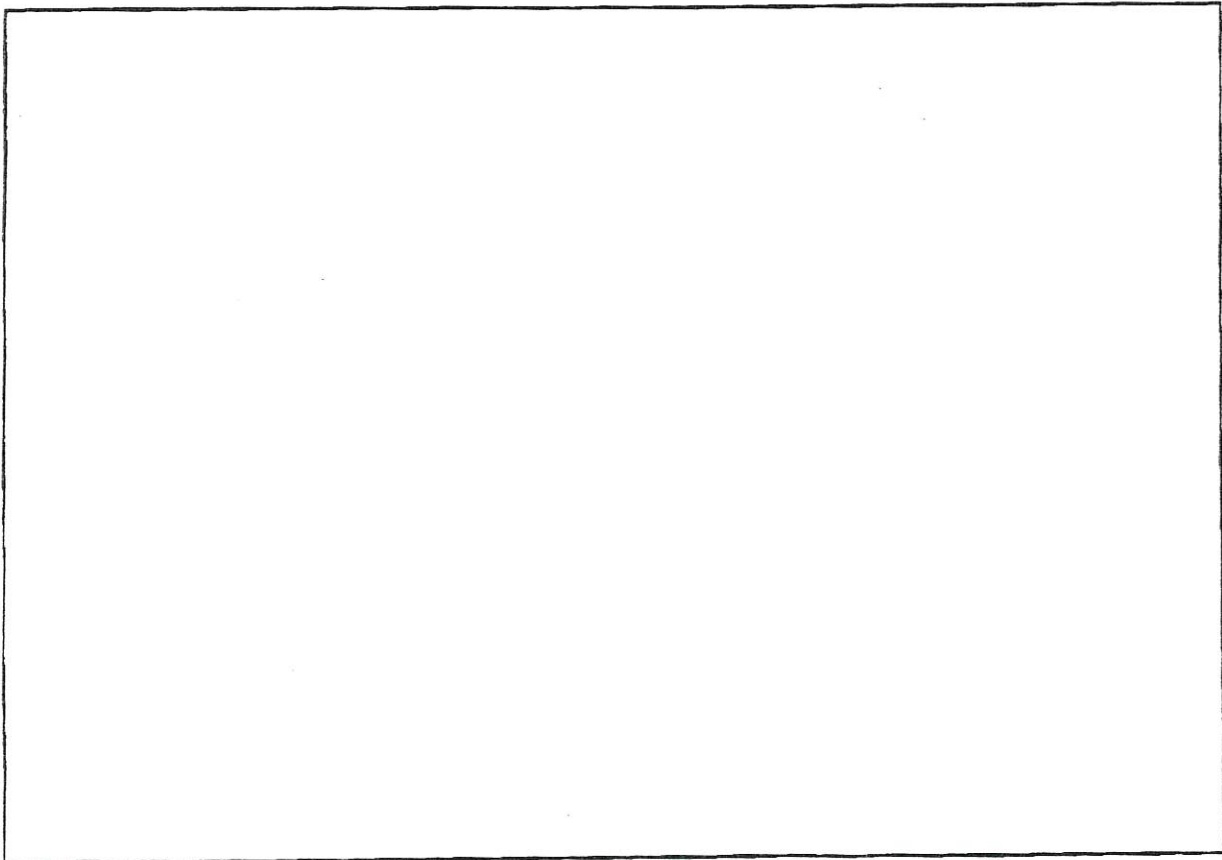
Security provided by: Number of Security Personnel:

Applicant may be required to hire sworn off-duty Town of Dallas police officers or Sheriff's Department personnel to provide security to insure public safety. The Town of Dallas will determine the number of security personnel required on site.



Provide a detailed Site-Plan sketch of the event. Include maps, outline or diagram of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area. The plan should include the following information (if applicable):

- Location of the event/activity on the property with approximate distances from roads, fire hydrants, existing buildings, etc.
- Location of temporary structures that will be used during the event. Must indicate size of temporary structures, distances between temporary structures and existing buildings.
- Identify how each temporary structure will be used. Example: type of vendor, food preparation, etc.
- Identify location of all cooking devices and open flames.
- Location of all fencing, barricades, or other restrictions that will impair access to and from the event or property.
- Identify all designated parking areas.
- Identify location of any generators and fuel storage.





<input type="checkbox"/>	PARADE (Includes floats, vehicles, and persons)	<input type="checkbox"/>	BICYCLES
<input type="checkbox"/>	MARCH OR WALK (persons only)	<input type="checkbox"/>	FOOT RACE
<input type="checkbox"/>	VEHICLES ONLY (Includes motorcycles)		
<input type="checkbox"/>	OTHER (Description: <input style="width: 300px;" type="text"/>)		

Number of Persons: <input style="width: 50px;" type="text"/>	% Children: <input style="width: 50px;" type="text"/>
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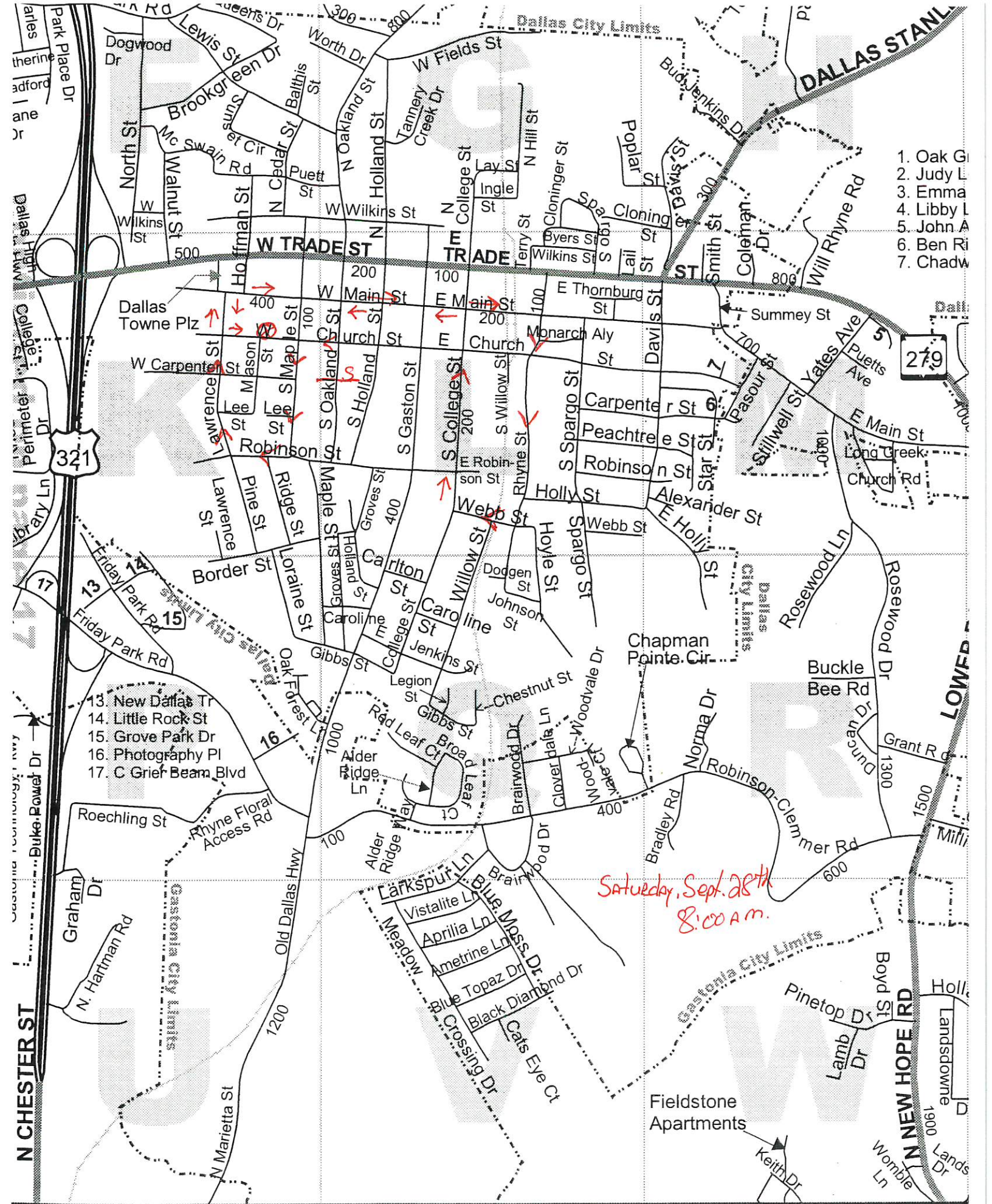
Number of Vehicles: <input style="width: 50px;" type="text"/>	Vehicle Types: <input style="width: 150px;" type="text"/>
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Number of Animals: <input style="width: 50px;" type="text"/>	Kinds: <input style="width: 150px;" type="text"/>
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DESCRIBE BELOW THE EVENT ROUTE. IF THERE IS MORE THAN ONE SEGMENT TO AN EVENT, INCLUDE START AND FINISH TIMES FOR EACH SEGMENT. (Example: The "GENERIC AWARENESS RUN" may include a 5k, a 10k, and a Fun Run).



We will start and end at Cloninger Park
 (A map of the run route is attached)



1. Oak Grove
2. Judy Lane
3. Emma
4. Libby Lane
5. John A
6. Ben R
7. Chadw

13. New Dallas Tr
14. Little Rock St
15. Grove Park Dr
16. Photography Pl
17. C Grief Beam Blvd

Saturday, Sept. 28th
8:00 A.M.



- NC and US roadways will also require approval from the NCDOT.
- The proposed route to be traveled including the requested starting and termination point. Please also clarify the directions of movement of your event.
- Routing plans for traffic. Illustrate a plan to include roads that you are requesting to be closed to vehicular or other traffic for your event. Include planned arrangements to resolve conflicts with people trying to reach businesses, their own residences, places of worship and public facilities including public transportation.
- Whether the event will occupy all or a portion of the street(s) requested for use.
- Proposed locations for barricades, signs and police/volunteers.
- The provision of twenty foot (20') minimum emergency access lanes throughout the event site.
- White temporary water base paint can be used to mark the route on the street pavement (May be purchased at common hardware stores such as Lowes Home, Home Depot, etc.).

Please Note: All road closure requests will be strictly reviewed by the Town of Dallas. Approval, denial, or modification of all road closure requests lies in the sole discretion of the Town of Dallas. The Town of Dallas has final discretion over your Route and Traffic Plan including, but not limited to the route, placement and number of all barricades, signs and police/volunteer locations.

DO NOT ASSUME, ADVERTISE, OR PROMOTE YOUR EVENT UNTIL YOU HAVE A SIGNED PERMIT FROM THE TOWN OF DALLAS. CONFLICTS DO ARISE AND CHANGES TO THE REQUEST MAY BE NECESSARY.

I have selected preapproved route OR sketch below or attach a detailed map routing your proposed procession.

Applicant's Signature: _____ **Date:** _____