

TOWN OF DALLAS
MINUTES FOR BOARD OF ALDERMEN MEETING
JULY 9, 2019
6:00 PM

The following elected officials were present: Mayor Coleman, Alderwoman Thomas, Alderman Huggins, Alderman Withers, Alderwoman Morrow, and Alderman Cearley.

The following staff members were present: Maria Stroupe, Town Manager; Da'Sha Leach, Town Clerk; Tom Hunn, Town Attorney; Allen Scott, Police Chief; Tiffany Faro, Development Services Director; Doug Huffman, Electric Director; Jonathan Newton, Finance Director; Garrett Lowery, Recreation Director; Robert Walls, Police Captain; Bill Trudnak, Public Works Director and Matthew Knuapp, Assistant Fire Chief. Earl Withers III, Fire Chief was absent.

Mayor Coleman called the meeting to order at 6:00 pm. He opened with the Invocation and the Pledge of Allegiance to the Flag followed. He welcomed everyone to the meeting.

Mayor Coleman read the meeting rules for the audience. He asked if there were any additions or deletions to amend the agenda. There were three additions: Proclamation of July as Parks and Recreation Month to the Consent Agenda, New Business Item 8E Special Events and Item 8F Special Events. Alderman Withers made a motion to approve the agenda with additions, seconded by Alderwoman Morrow, and carried unanimously.

Alderwoman Thomas made a motion to approve the minutes from June 11th, 2019 Regular Meeting, seconded by Alderman Withers, and carried unanimously.

Recognition of Citizens:

The Town Attorney Mr. Hunn recognized his friend Mr. Donald Grice. He is an elected member of the Cramerton's Board of Commissioners and he is also working as an Assistant District Attorney for Gaston County.

Consent Agenda:

Proclamation for July as Park and Recreation Month (Exhibit A)
Alderwoman Morrow made a motion to approve the Consent Agenda, seconded by Alderman Cearley, and carried unanimously.

Public Hearings:

Item 6A was a Public Hearing for EVM Signage Text Amendment. Alderwoman Thomas made a motion to go into the public hearing, seconded by Alderwoman Morrow, and carried unanimously. The Development Services Director Ms. Faro and Planning Board recommended an update of Sections 153.002 "Definitions" and 153.082 "Flashing, Moving, and Electronic Variable Message (EVM) Signs" to reflect the amendment as included in this packet. Ms. Faro read both text amendments proposals. The proposed change expands the ability for this type of signage within Town- something desired by businesses and churches, while regulating the brightness, size, location, message duration, etc. It distinguishes between 2 different types of EVM signage- Message Center Signs that contain alphanumeric text (gas prices, athletic boards, etc.), and Digital Display signs that have a fully customizable and periodically changing message and/or graphic- and outlines differing regulations for both. The luminance limits of 5,000 and 250 nits were chosen to help ensure that electronic signs are not significantly brighter than non-electronic signs. A luminance of 5,000 units will result in surface brightness like non-digital signs that are illuminated during daylight hours by the sun. It also requires EVM sign owners to coordinate with the Town to display emergency information important to the travelling public- whenever appropriate.

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The goal of amending the text is to clarify the text and extend the option of availability to other businesses in the Dallas city limits. The Board discussed the components of the text change with staff with concerns noting the “instant” part of the text recommendation may need to be changed. Mayor Coleman asked the audience if they have any questions, or comments. Audience Member Wade McClamb gave brief explanation of the signs and how he installs them in his business, so they are beneficial to the business and the town. He explained how he trains his staff to make sure the sign is a benefit to meet the needs of the customers. Audience member Mike Fields mentioned the brightness of the displays on how this should be considered, giving the Hickory Grove sign as an example. Alderman Withers made a motion to exit the public hearing, seconded by Alderwoman Thomas, and carried unanimously. Alderman Thomas made a motion to approve with the text change, seconded by Alderman Withers, and carried unanimously. (Exhibit B)

Item 6B was a Public Hearing on the Housing Code Enforcement Amendment. Alderman Withers made a motion to go into the public hearing, seconded by Alderman Cearley. The Town of Dallas’ current Minimum Housing Code Regulations are defined within Chapter 150 of our Code of Ordinances. Within that Chapter, section 150.20 currently designates Gaston County Building Inspections as the enforcement agency for these standards. The Development Services Director spoke with the Gaston County Building Inspections Department and it was determined that they are only truly authorized to enforce NC Building Code regulations within Dallas town limits- not the minimum housing standards. They are willing and able to assist as needed with inspections, hearings, court appearances, etc. The Development Services Director requested that the ordinance to be updated to authorize the Development Services Department to act as the Town’s Housing Inspector. The proposed amendment lists Gaston County to empower them to assist within their capabilities but would enable the Development Services Director to pursue enforcement for Dallas in cases where their assistance may not be required or available. Per 160A-426, municipalities have the authority to make declarations that a structure is unsafe if conditions exist that are especially dangerous to life because of its liability to fire or because of bad condition of walls, overloaded floors, defective construction, decay, unsafe wiring or heating system, inadequate means of egress, or other causes- a copy is included for your review. The Board discussed the components and gained clarity from staff. Mayor Coleman asked the audience if they have any questions, or comments. Audience member Mr. Robert Kendrick commented that there are a lot of minimum housing issues in Dallas. Alderman Cearley made a motion to exit the public hearing, seconded by Alderman Withers, and carried unanimously. Alderwoman Thomas made a motion to approve the text amendment, seconded by Alderman Cearley, and carried unanimously. (Exhibit C)

Old Business:

Item 7A was a discussion on the Payment to Diamond Engineering. This item was referred from the June 4th Work Session, where it was requested that an itemized invoice and scope of work be presented outlining the work done on this project. In February of 2014 there was a meeting at Camp Sertoma Road in regards to the NC DOT road widening project for Dallas Cherryville Highway. In the discussions, it was indicated that the widening would take place on the north side of the highway. Town Staff advised DOT that there was a water line on that side of the highway that would need to be moved. At that time Diamond Engineering was asked begin the design work associated with that move. It was the understanding of Town Staff that the costs incurred would be paid by DOT. In the Fall of 2016, DOT held a project construction meeting where it was discovered that the plans had changed and the widening was now planned for the south side of the highway. At that meeting, Diamond Engineering questioned Mr. Chad Drewery about the engineering that had been performed when the plan was to widen the north side of the highway. Mr. Drewery requested the plans and an invoice be sent to him and he would see about getting it paid. Mr. Trudnak subsequently received a phone call from Mr. Drewery informing him that he could not find anyone that admitted giving the Town permission to start the engineering process and therefore DOT would not be paying the invoice. Further inquiries and discussions have been held to no avail. Diamond Engineering has requested that the Town pay the outstanding invoice for the work that was performed at the Town’s request. The Board received a budget amendment information sheet to provide funds to pay Diamond Engineering for the work performed. Alderman Withers made a motion to approve the payment of the invoice and support the budget amendment recommended, seconded by Alderwoman Thomas, and carried unanimously. (Exhibit D)

Old Business continued.....:

Item 7A was for Enforcement of State Fire Codes Agreement. This item was tabled from the June 11th meeting. At the June 11th meeting, the Town's Development Services Director and Contracted Town Engineer raised questions concerning the enforcement of Item #4 that could change the current method of approving development plans. The Board tabled the item and asked the Manager to obtain clarification on this item. On Monday, June 24th, the Town Manager and the Fire Chief met with the Gaston County Emergency Management Director, the Gaston County Fire Marshal, and the Gaston County Senior Planner. As a result of this meeting, nothing will change in the Town's current method of approving development plans and nothing with change in the Fire Marshal's historic execution of fire inspections. The language in the agreement is the same as it has been for several years and was not intended to bring about any changes or concerns. For a number of years, the Gaston County Fire Marshal's Office has provided fire prevention and life safety inspection services for the Town of Dallas. The written agreement outlines the services that are to be conducted by the Fire Marshal's Office for Dallas. The cost of this service is, and has been, an annually budgeted item. Under the agreement, the Fire Marshal's Office provides the following: (1) Plan reviews, (2) Issue required permits, (3) Conduct site inspections, and (4) Seek enforcement of codes and ordinances. Alderman Withers made a motion to approve the Interlocal Agreement for Enforcement of State Fire Code as presented, seconded by Alderman Cearley, and carried unanimously. (Exhibit E)

New Business:

Item 8A was for a Creek Naming. During the renewal process for the Town's MS4 Storm Water permit, it was determined that the tributary that runs along the southern side of the Dallas border should be named for ease of identifying and labeling the Town's storm drains that fall in that direction. Currently, for FEMA purposes the tributary is known as L4. It is proposed that the tributary be renamed Dallas Creek for more recognizable identification. Alderman Withers made a motion to rename the tributary known as L4 to Dallas Creek as proposed, seconded by Alderman Cearley, and carried unanimously.

Item 8B was an Annexation Request-Ollie Way. The Development Services Director received a petition from NVR, Inc. and Katie Summey, owner of PID#170057 (no address assigned), for annexation into the Town of Dallas for the development of a single family residential subdivision. This parcel is considered contiguous. The parcel is currently located outside of Town of Dallas zoning, but is adjacent to R-10 single family residential. The 2003 Future Land Use Plan highlights this specific parcel for Neighborhood and Community Business, but adjacent parcels are marked for new residential development. The developer, if successful with this annexation, intends to pursue a phased development plan to extend beyond this parcel some of which is already located within Town limits. In order to move forward with the request, the Board must direct Staff to investigate the sufficiency of the petition to determine if it meets the standards of G.S. §160A-58.1. After some discussion, the Board concensus was to move forward. Alderman Withers made a motion for staff to investigate the sufficiency of the annexation request, seconded by Alderman Cearley, and carried unanimously. (Exhibit F)

Item 8C was on the Ordinance to Demolish 406 Starr Street. The Town of Dallas received a complaint regarding the abandoned structure located at 406 Starr Street. After performing an on-site inspection with the Gaston County Building and Inspections Dept., it was confirmed that the dwelling has not been properly maintained or secured and had significant fire damage to the structural walls of the dwelling. The Development Services Director mailed a Complaint of Notice and Hearing on April 15, 2019 and held a hearing with the property owner on April 29, 2019. A Findings of Fact and Order was mailed on May 24, 2019 and received on May 31, 2019. The Order stated that the owner was required to bring the structure into compliance with the Housing Code or to demolish and remove the structure by July 1, 2019. It also noted that in the event that the owner entered into a contract to sell the property prior to that date, a new owner would be eligible for an extension of up to 30 days past the closing date. To date, the structure has not been removed or repaired, and the Town has received no notice of a pending sale of the property.

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The Development Services Director is recommending an Ordinance to Demolish to remove this structure, as it constitutes a hazard to the health, safety or welfare of the residents of the town. The Board member received pictures of the property with the damages and concerns displayed. The Board discussed this item with staff and proceeded to a vote. Alderwoman Thomas made a motion to approve the ordinance to demolish, seconded by Alderman Withers, and carried unanimously. (Exhibit G)

Item 8D was a discussion to Change the August Meeting Date. Due to anticipated scheduling conflicts, the Board of Aldermen meeting scheduled for Tuesday, August 13th may need to be rescheduled. If it is determined that the meeting needs to be rescheduled, it is suggested that the meeting be moved to Tuesday, August 20th. The Board discuss and decided to vote on the change. The date change will be posted for the public notification. Alderman Huggins made a motion to change the meeting date to August 20th, seconded by Alderwoman Morrow, and carried unanimously.

Item 8E was a Special Events Request for North Gaston Community Pep Rally. Mr. Mike Patton and Ms. Lisa Williams submitted a special event request to have a North Gaston Community Pep Rally on August 10th, 2019. This pep rally is for a community gathering to kick off the coming school year and fall athletics at North Gaston High School. Due to a scheduled event already booked on the date requested, another date was selected. Ms. Williams was in attendance to answer any questions or concerns from the Board and/or staff. The event was scheduled on August 15th on the Dallas Court Square. This date will be reserved on the Museum calendar events since they handle all the bookings for the Dallas Court Square and building. Alderman Withers made a motion to approve, seconded by Alderman Cearley, and carried unanimously. (Exhibit H)

Item 8F was a Special Events Request for Special Blendz. Mr. Alan Routhier submitted a special event request for his business Special Blendz Grand Opening on August 10th, 2019. Special Blendz will be a coffee and Ice Cream shop. The Board discussed this event and the date conflict. Mr. Routhier was not present for the discussion, so the Board requested staff to reach to Mr. Routhier for another date selection in respect to the event already planned on the date he requested. (Exhibit I)

Manager's Report and General Notices:

The Manager gave updates on items in Town.

Closed Session:

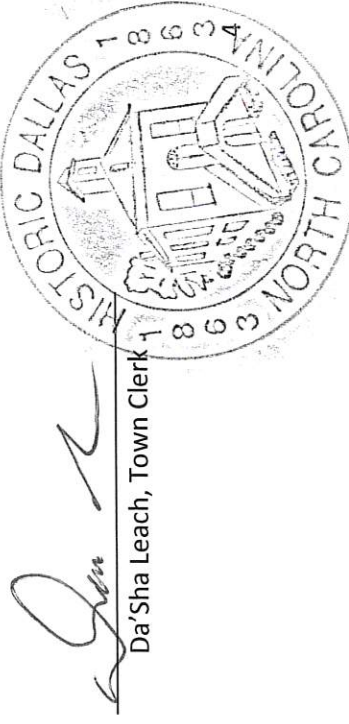
Alderwoman Morrrows made a motion to go into a closed session to discuss an employment contract or proposed employment contract as provided for in G.S. §143.318.11 (7:17)

Alderwoman Thomas made a motion to exit the Closed Session, seconded by Alderman Cearley, and carried unanimously. (7:29) No Action Was Taken.

Alderman Cearley made a motion to accept the employment contract for the Town Manager Maria Stroupe, seconded by Alderwoman Thomas, and carried unanimously.

Alderman Cearley made a motion to adjourn, seconded by Alderwoman Morrow, and carried unanimously. (7:33)


Rick Coleman, Mayor



Designation of July as Park and Recreation Month

WHEREAS, parks and recreation programs are an integral part of communities throughout this country, including the Town of Dallas; and

WHEREAS, our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS, parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and


WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month; and


WHEREAS, the Town of Dallas recognizes the benefits derived from parks and recreation resources.

NOW, THEREFORE, BE IT PROCLAIMED BY the Dallas Board of Aldermen that July is recognized as Park and Recreation Month in the Town of Dallas.

Adopted this the 9th day of July, 2019.

Attested by:


Da'Sha Leach, Town Clerk


Rick Coleman, Mayor



TEXT AMENDMENT CONSISTENCY STATEMENT

The Planning Board voted to recommend of APPROVAL to the attached text amendment changes to the Electronic Variable Messaging signage and related text- including sections 153.002 "Definitions" and 153.082 "Flashing, Moving, and Electronic Variable Messaging (EVM) signs" at our June 20, 2019 meeting.

The proposed updates to the EVM signage ordinance are consistent with the 2003 Future Land Use Plan's goal to plan for aesthetically pleasing and pedestrian friendly commercial corridors outside of the downtown area, while ensuring that land uses abutting residential development are compatible with the scale, intensity and overall character of existing and planned neighborhoods. This text amendment is therefore deemed reasonable and in the public's best interest in order to update our ordinances to match current technological advancements and accommodate the needs of our business community, while protecting the overall character and appearance of the Town.

Curtis Wilson

6/28/19

Curtis Wilson, Planning Board Chairman

Date

Proposed Text Revisions

§ 153.002 DEFINITIONS (add to the existing list)

Sign, Digital Display: The portion of a sign message made up of internally illuminated components capable of changing the message periodically. Digital Displays may include but are not limited to television screens, holographic displays, programmable ink, LCD, LED, or plasma displays.

Sign, Electronic Variable Messaging (EVM): A sign or portion thereof on which the copy or symbols change automatically through electrical or electronic means, including: message center signs, digital displays, and Tri-Vision Boards.

Sign, Flashing: A sign whose artificial illumination is not kept constant in intensity at all times when in use and which exhibits changes in light, color, direction, or animation. This definition does not include electronic message centers signs or digital displays that meet the requirements set forth herein.

Sign, Interactive: An electronic or animated sign that reacts to the behavior or electronic signals of motor vehicle drivers.

Sign, Message Center: A type of illuminated electronic variable messaging sign that consists of electronically changing alphanumeric text often used for gas price display signs and athletic scoreboards.

Nit: A unit of measurement of luminance, or the intensity of visible light, where one nit is equal to one candela per square meter. Nits are used to describe the brightness of computer displays, such as LCD, and CRT monitors.

§ 153.082 FLASHING, MOVING AND ELECTRONIC VARIABLE MESSAGE (EVM) SIGNS

1. Installation of a new electronic variable messaging sign, or the conversion of a permitted non-digital sign to a digital sign, requires the issuance of a zoning permit. The addition of any digital display to a nonconforming sign is prohibited. Zoning permits may be revoked for any illuminated signage installed without first obtaining all required building and electrical permits and inspections from Gaston County.

2. Location

- a. Electronic Variable Messaging signage must be located a minimum distance of 25 feet from any street or highway intersection and a minimum distance of 150 feet from any residential zoned area.
- b. EVM signage located within the B-3 zone requires approval by the Board of Alderman in addition to the requirements outlined in this section.
- c. EVM signage shall not be located within a sight distance triangle as defined by NCDOT on properties abutting a state road, or as defined by 153.012 on properties located along local roads.

3. Appearance

- a. *Height:* Message center signs and digital displays shall have the same height limits as other permitted signs of the same type and location.

Proposed Text Revisions

- b. **Size:** Detached Electronic Variable Messaging signage shall not exceed 50 SF in size. Attached EVM signs are restricted to a maximum size of 20% of building facade width x 10', or 60 SF, whichever is less.

- c. **Brightness:** Message center signs and digital displays are subject to the following brightness limits:

- i. During daylight hours between sunrise and sunset, luminance shall be no greater than five thousand (5,000) nits.
- ii. At all other times, luminance shall be no greater than two hundred fifty (250) nits.
- iii. Each sign must have a light sensing device that will automatically adjust the brightness of the display as the natural ambient light conditions change. To comply with the limits set here within.

4. **Message Duration:** The length of time each message may be displayed on a message center sign, digital display, or Tri-Vision Board sign is based upon the visibility and speed limit unique to individual signs and adjacent road conditions. The following method should be used to calculate message duration for message center signs, digital displays, or Tri-Vision Board signs.

- a. Determine the greatest distance from which the sign becomes visible on the road the sign is primarily intended to serve. If a sign is intended to be seen by more than one roadway, the road with the lower posted speed limit shall be used for determining message duration.
- b. Multiply the road's posted speed limit (MPH) by 5,280, and then divide by 3,600 to obtain the speed limit in feet/second.
- c. Divide the visibility distance by the speed limit (feet/second).
- d. Add an additional ten (10) percent of this number to the total. v. The resulting amount of time is the minimum permitted message duration, except where this value is less than eight (8) seconds in which the minimum message duration shall be no less than eight (8) seconds.

5. **Public Service Announcements:** The owner of every message center sign and digital display shall coordinate with the local authorities to display, when appropriate, emergency information important to the traveling public including, but not limited to Amber Alerts or alerts concerning terrorist attacks or natural disasters. Emergency information messages shall remain in the advertising rotation according to the protocols of the agency that issues the information.

6. Type-Specific Regulations

- a. **Digital display signs** are subject to the following regulations in addition to all other requirements established in the Town's sign ordinance.
 - i. **Area:** When used as an on-premises sign, digital displays shall not exceed more than 30% of the total sign area permitted on the site.
 - ii. **Maximum Number per Property:** Where permitted, one (1) digital display sign is permitted per property

iii. *Message Display:*

1. Any Digital Display containing animation, streaming video, or text or images which flash, pulsate, move, or scroll is prohibited. Each complete message must fit on one screen.
2. One message/display may be brighter than another, but each individual message/display must be static in intensity.
3. The content of a digital display must transition by changing instantly, with no transition graphics (e.g., no fade-out or fade-in).
4. Default Design: The sign shall contain a default design which shall freeze the sign message in one position if a malfunction should occur.

b. **Message center signs** are subject to the following regulations, in addition to all other illumination requirements established in the Town's sign ordinance.

- i. *Area:* When used as an on-premises sign, message center signs shall not exceed 50% of the sign area for any one sign, and shall not exceed more than 30% of the total area for all signs permitted on a property.
- ii. *Maximum Number:* Where permitted, one (1) message center sign is permitted per street frontage, up to a maximum of two (2) message center signs per property.

iii. *Message Display:*

1. No message center sign may contain text which flashes, pulsates, moves, or scrolls. Each complete message must fit on one screen.
2. The content of a message center sign must transition by changing instantly (e.g., no fade-out or fade-in).
3. Default Design: The sign shall contain a default design which shall freeze the sign message in one position if a malfunction should occur.

7. Electrical Standards.

- a. The electrical supply to all exterior signs, whether to the sign itself or to lighting fixtures positioned to illuminate the sign, shall be provided by means of concealed electrical cables. Electrical supply to freestanding signs shall be provided by means of underground cables.
- b. The owner of any illuminated sign shall arrange for a certification showing compliance with the brightness standards set forth herein by an independent contractor and provide the certification documentation to the Town of Dallas as a condition precedent to the issuance of a sign permit.

Dallas, NC Code of Ordinances

§ 153.082 FLASHING, MOVING AND ELECTRONIC VARIABLE MESSAGE (EVM) SIGNS.

- (A) EVM signs shall be permitted only within those zones which are classified as B-2 (Highway Business) and BC-1 (Shopping Center), or, in the case of EVM signs owned by, and located entirely on property of a subdivision of government, within the B-3 (Central Business) Zone, so long as the EVM sign is no closer than 500 feet from any other permitted EVM sign and providing that the government operates such EVM sign in service to the public.
- (B) EVM signs shall be located a minimum distance of 25 feet from any street right-of-way within the B-2 (Highway Business) and BC-1 (Shopping Center) zones; and a minimum distance of eight feet from any street right-of-way within the B-3 (Central Business) zone.
- (C) EVM signs shall be located a minimum distance of 25 feet from any street or highway intersection and a minimum distance of 150 feet from any residential zoned area.
- (D) EVM signs permitted within the B-3 (Central Business) zone as provided herein, may, in addition to providing for public information dissemination and community messaging, allow for "off-premise advertising", but only if the Board of Aldermen have first officially adopted a set of policies, guidelines, and pricing for such advertising which shall be non-discriminatory; reflective of community standards and values; and give defined preference to local and regional goods, products, and services.

(Ord. passed 11-3-1970; Am. Ord. passed 7-3- 1972; Am. Ord. passed 6-12-2012)

§ 150.20 COUNTY BUILDING INSPECTION DEPARTMENT.

The **Development Services Department** and **County Building Inspection Department** are hereby designated as the enforcement agencies of the town. (Prior Code, § HA-II-1)

§ 150.36 EXERCISE OF POLICE POWER; FINDING; PURPOSE.

- (A) Pursuant to G.S. § 160A-441, it is hereby found and declared by the Board of Aldermen of the Town that there exists in the Town dwellings which are unfit for human habitation due to dilapidation, defects increasing the hazards of fire, accidents and other calamities, lack of ventilation, light and sanitary facilities, and due to other conditions rendering the dwellings unsafe or unsanitary, and dangerous and detrimental to the health, safety and morals, and otherwise inimical to the welfare of the residents of the town.
- (B) In order to protect the health, safety and welfare of the residents of the Town as authorized by G.S. § 160A-19-6, it is the purpose of this subchapter to establish minimum standards of occupancy of all buildings used for human habitation as expressly authorized by G.S. § 160A-444, and to provide procedures for the repair, closing and demolition of buildings not conforming to the minimum standards of fitness, as expressly authorized by G.S. § 160A 441.
- (C) **The Development Services Department and County Building Inspection Department are hereby designated as Housing Inspectors, and are responsible for enforcing the provisions of this ordinance.**
 - a. Any building or structure or part thereof, partially destroyed or otherwise, which is found by the Building Inspector to be in such dilapidated state of disrepair or other substandard conditions as to be dangerous to life, health or other property, or to constitute a fire or safety hazard or public nuisance shall be declared by the Housing Inspector to be unsafe.
 - b. Such unsafe condition may be caused by defective construction, overloaded structural parts, decay, susceptibility to fire, exits or any other hazardous conditions or circumstances.
 - c. The Housing Inspector shall have authority, and it shall be his/her duty to declare all such buildings or structures unsafe and to take appropriate action to have such conditions corrected or removed.
 - d. Such declaration by the Housing Inspector shall constitute an order of condemnation for the purposes of this ordinance.

§ 160A-426. Unsafe buildings condemned in localities.

(a) Residential Building and Nonresidential Building or Structure. - Every building that shall appear to the inspector to be especially dangerous to life because of its liability to fire or because of bad condition of walls, overloaded floors, defective construction, decay, unsafe wiring or heating system, inadequate means of egress, or other causes, shall be held to be unsafe, and the inspector shall affix a notice of the dangerous character of the structure to a conspicuous place on the exterior wall of the building.

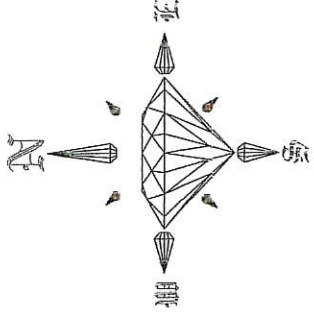
(b) Nonresidential Building or Structure. - In addition to the authority granted in subsection (a) of this section, an inspector may declare a nonresidential building or structure within a community development target area to be unsafe if it meets both of the following conditions:

(1) It appears to the inspector to be vacant or abandoned.

(2) It appears to the inspector to be in such dilapidated condition as to cause or contribute to blight, disease, vagrancy, fire or safety hazard, to be a danger to children, or to tend to attract persons intent on criminal activities or other activities that would constitute a public nuisance.

(c) If an inspector declares a nonresidential building or structure to be unsafe under subsection (b) of this section, the inspector must affix a notice of the unsafe character of the structure to a conspicuous place on the exterior wall of the building. For the purposes of this section, the term "community development target area" means an area that has characteristics of an urban progress zone under G.S. 143B-437.09, a "nonresidential redevelopment area" under G.S. 160A-503(10), or an area with similar characteristics designated by the city council as being in special need of revitalization for the benefit and welfare of its citizens.

(d) A municipality may expand subsections (b) and (c) of this section to apply to residential buildings by adopting an ordinance. Before adopting such an ordinance, a municipality shall hold a public hearing and shall provide notice of the hearing at least 10 days in advance of the hearing. (1905, c. 50-6, s. 15; Rev., s. 3010; 1915, c. 192, s. 15; C.S., s. 2773; 1929, c. 199, s. 1; 1969, c. 1065, s. 1; 1971, c. 698, s. 1; 2000-164, s. 1; 2001-386, s. 1; 2006-252, s. 2.19; 2009-263, s. 2.)



Diamond Engineering, PLLC

Civil Engineering & Land Surveying
 440 Old NC 277 Loop Road
 Dallas, N.C. 28034
 Phone: (704) 922-0024

Date: 7/31/2018

Invoice No. 07312018

To:
BILL TRUDNAK
TOWN OF DALLAS
 210 NORTH HOLLAND STREET
 DALLAS, NC 28034

Date	Description of Service	Unit Price	Total
7/31/18	Design of the NC Hwy 279 water line relocation for the NCDOT road widening project. Preparation of plans, specification, and bid documents at the direction of NCDOT. Fee includes all work except for bidding, inspection, and contract administration.	15% of estimated construction cost	\$115,787.50
		Deduct 5% for bidding, inspection, and contract administration	(\$39,262.50)
		Balance Due:	\$76,525.00

A finance charge of 1.5 % per month will be added to all balances 30 days past due.

Town of Dallas
Budget Amendment

Date: July 9, 2019

Action: Water/Sewer Fund Amendment

Purpose: To Appropriate Funds for Engineering Services on Dallas Cherryville Highway

Number: WS-001

Fund	Dept	Line Item	Item Description	Original Amount	Amended Amount	Difference
20	3999	0000	Fund Balance Appropriated	\$77,496	\$154,021	\$76,525
20	8100	0400	Professional Service	\$32,285	\$108,810	\$76,525

Approval Signature
(Town Manager)



Gaston County Emergency Management & Fire Marshal's Office
P.O. Box 1578 / Gastonia, NC 28053
615 North Highland Street / Gastonia, NC 28052
Phone (704) 862-6240 / Fax (704) 868-4150

April 24, 2019

Town of Dallas
ATTN: Maria Stroupe
210 N. Holland Street
Dallas, NC 28034

Dear Maria:

Each year the Gaston County Fire Marshal's Office provides fire prevention and life safety inspection services (inspections, plans review, permitting, etc.) for over half of the County's 15 incorporated cities and towns. We enforce the NC State Fire Code and its technical provisions daily to promote public safety from fires and other dangerous conditions. We continually strive to offer the best in customer service and professional competence to all the municipalities we serve.

In November of 2018 the Gaston County Fire Marshal's Office was consolidated with Gaston County Emergency Management in an effort to streamline county government services. During this consolidation a review was conducted of existing programs. During the review of the Fire Inspection Program it was determined that our average price per inspection was \$31.69 while our average cost was \$73.85. In order to continue to provide the level of service required our program must be self-sustaining; therefore, beginning in July 2019 the fee for Gaston County Fire Inspections will increase to a flat fee of \$75.00 per inspection, as compared to \$165.00 per inspection in the Charlotte Metro Area. Please find the updated Inter-local Agreement specifying that the current contract price for the Town of Dallas will adjust from \$6,250 to \$16,875 effective July 1, 2019. Please return the **2 original agreements (enclosed)** to Keith Rapp; Gaston Co. Emergency Management, P. O. Box 1578, Gastonia, NC 28053 **before Friday, May 31, 2019**. We will return a fully executed copy to you after the County has signed the agreement.

Invoices in the FY 2019-2020 cycle will continue to be invoiced during the month of July with payment expectation by the end of September. This will allow us to forecast any shortcomings and eliminate the need to carry-forward funds across fiscal years. Finally, it is our sincere hope that you understand our need for this program to sustain itself during this era of shrinking budgets, and we look forward to continuing to serve your community. Please address any questions or concerns to the undersigned @ 704-862-6240 or via e-mail at Keith.Rapp@gastongov.com.

Sincerely,

Keith A. Rapp
Director Gaston County Emergency Management

EXHIBIT E

Municipality	Original \$	2018 Change	2019 Change	# of Inspections	Previous Inspection Cost
Bessemer City	\$6,060	\$6,060	\$10,425	139	\$43.60
Cramerton	\$2,866	\$4,150	\$11,550	154	\$26.95
Dallas	\$5,801	\$6,250	\$16,875	225	\$27.78
High Shoals	\$500	\$425	\$1,050	14	\$30.36
Lowell	\$5,244	\$7,450	\$19,425	259	\$28.76
McAdenville	\$2,500	\$2,500	\$3,600	48	\$52.08
Ranlo	\$2,070	\$2,700	\$6,975	93	\$29.03
Totals	\$25,041	\$29,535	\$69,900	932	
Average Inspection Price \$31.69					
Part Time Fire Inspector Salary	\$21,660.00				
Vehicle Expense	\$6,000.00				
Fuel	\$1,900.00				
Insurance	\$996.40				
Mobile Phone	\$1,260.00				
Vehicle Maintenance	\$600.00				
Uniforms	\$500.00				
Training / Dues and Subscriptions	\$1,000.00				
Supplies	\$500.00				
Total Estimated Cost	\$34,416.40				
2 Part Time Inspectors Total	\$68,832.80				
Total # Inspections Per Yr / Per Ins	466 Ann / 9 Weekly				
Average Cost Per Inspection	\$73.85				
New Flat Fee for Inspections	\$75.00				
Charlotte Inspection Charge	\$165.00				

**INTERLOCAL AGREEMENT
FOR ENFORCEMENT OF STATE FIRE CODE**

This Agreement made on the last date set out below, by and between the Town of Dallas, a municipal corporation having a charter granted by the State of North Carolina, hereafter referred to as "Municipality", and Gaston County, a corporate and political body and a subdivision of the State of North Carolina, hereafter referred to as "County",

WITNESSETH:

WHEREAS, Article 20 of Chapter 160A of the General Statutes of the State of North Carolina authorizes among other things the contractual exercise by one unit of local government for one or more other units of any administrative or governmental power, function, public enterprise, right, privilege, or immunity of local government; and,

WHEREAS, the Municipality has adopted ordinances providing for the administration and enforcement of regulatory codes and county ordinances; and,

WHEREAS, such codes are commensurate with the regulatory codes and ordinances now in effect for Gaston County as enforced by the County; and,

WHEREAS, pursuant to N.C. Gen Stat. Chapter 160A, Article 20 upon official request of the governing body of any municipality within the County, the Gaston County Board of Commissioners may by agreement exercise enforcement powers within said municipality and upon such direction may do so until such time as the Municipal governing body withdraws its request; and,

NOW, THEREFORE, in consideration of the promises and the mutual covenants and agreements of the parties, the parties hereto agree as follows:

1. **Purpose.** The purpose of this Agreement is to provide for the transfer of jurisdiction to the County for inspection and enforcement responsibility for the codes and county ordinances listed in the attached Exhibit A, which is incorporated herein by reference.
2. **Term.** The term of this Agreement begins on the last date set out below and continues through June 30, 2020 and shall automatically renew each fiscal year thereafter, unless terminated as provided herein.
3. **Responsibilities.**
 - A. Municipality. The Municipality agrees to:
 - (1) Provide any pre-permit or pre-inspection reviews of any applicable Municipal ordinances or regulations;
 - (2) Provide written certification (where necessary) that any necessary plans are in accordance with Municipal regulations;
 - (3) Allow the County to retain any fees collected pursuant to enforcement of the N.C. Fire Prevention Code (Permit fees, review fees, etc.)
 - (4) Not hold County responsible for enforcement of any of Municipality's other ordinances or regulations, unless specifically contracted.
 - B. County. The County agrees to:
 - (1) Provide plan review necessary for issuance or permits under the Code;
 - (2) Issue required permits;

- (3) Conduct site inspections based on the NC Fire Prevention Code Inspection Schedule or other agreed upon frequency;
- (4) Seek judicial or equitable enforcement of said codes or ordinances when necessary in the County's discretion.
- 4. **Geographic Jurisdiction.** The County shall have the authority to enforce the Code in the geographical jurisdiction stated in Exhibit A, which is attached hereto and incorporated by reference.
- 5. **Personnel.** The County shall, in the County's discretion, employ and provide personnel sufficient to perform inspection duties for the Municipality.
- 6. **Indemnity.** The Municipality, during the term of this Agreement, shall indemnify and save harmless the County from and against any and all claims, demands, and or causes arising out of enforcement by the County of Codes under the Agreement, with the exception of grossly negligent, willful or wanton conduct by the County.
- 7. **Cost.** The cost of services provided by the County shall be as set forth in Exhibit A, which is attached hereto and incorporated by reference.
- 8. **Termination.** The Municipality or County may terminate this Agreement upon a thirty (30) day written notice to the Manager or Mayor of the governing unit.
- 9. **Amendment.** This Agreement may only be amended in writing upon the signature of both parties. No oral agreements shall have any effect.
- 10. **Entire Agreement.** This Agreement is the only agreement between the parties and contains all the terms agreed upon, and replaces any previous agreements. This Agreement has no effect upon enforcement of codes or ordinances not specifically mentioned. If any part of this Agreement is held invalid such decision shall not render the document invalid.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in duplicate by themselves for their duly authorized offices of the day and year last set out below.

GASTON COUNTY

BY: _____
 (Assistant) County Manager Date

ATTEST: _____

Donna S. Buff, Clerk To The Board

DALLAS
 BY: _____
 Signature Date
 Title: _____

ATTEST: _____

Clerk

EXHIBIT A

Town of Dallas

Codes: Level I, II, & III fire prevention inspections, plan review, consultation, and other similar undertakings as established under the NC State Fire Prevention Code.

Jurisdiction: Incorporated area and extraterritorial jurisdiction (if applicable).

Cost: Sixteen Thousand Eight Hundred Seventy Five Dollars (\$16,875.00) annually in addition to any fees or fines collected.

TOWN OF DALLAS, NORTH CAROLINA

PETITION FOR ANNEXATION

PETITION NUMBER: _____ Contiguous Non-Contiguous

DATE: 6/24/19 FEE: \$100.00 *

* Petitioner understands there will be additional costs associated with this petition such as advertising, postage, etc. and agrees to pay these fees upon receipt of invoice(s).

Current Property Use: R-1 Planned Property Use: Single Family

Requested Zoning: Single Family

To the Board of Aldermen of the Town of Dallas:

We, the undersigned owners of real property, respectfully request that the area described as _____, DALLAS, NC 28034, further identified as

Legal Description	Block	Lot	Deed Book	Deed Page
	13 000 005 00 000			

parcel ID # 170057, be annexed to the Town of Dallas.

Petitioner: Nicole Frambach, NVR, INC.
 Name of petitioner/property owner: Frances Summey Kirby and Samuel Thomas Summey
Frances: 212 Whiteoaks Circle, Bluffton, SC 29910
 Mailing Address of property owner: Samuel: 103 Gordon Drive, Flat Rock, NC 28731
 Email Address: Nframbac@nvrinc.com Phone Number: 704-887-3075

Attachments included with Petition:

1. Legal description (as noted in property deed)
2. Letter outlining reasons for annexation request
3. \$100 Fee

Applicant Signature:  Date: 6/26/19


Received By:  Date: _____

EXHIBIT F

NVR - Business Use Only

information on the exact parcels, phasing and timing as it relates to this Phase 1 opportunity. In the meantime, I seek your consideration for the annexation and rezoning of parcel 170057 for the construction of single family detached residential units.

I appreciate your time for review and consideration of this request and am glad to share what I have available in regard to more information on this proposed development.

Thank you,


Nicole Frambach
Land Manger, NVR, Inc.

EXHIBIT F

LEGAL DESCRIPTION

BEING that entire tract of real property owned by Grover F. Summey, which entire tract contains approximately 29.08 acres located on Dallas High Shoals Highway in Dallas Township, Gaston County, North Carolina, bearing Gaston County tax parcel identification number 3548-31-4558, all as more particularly described in the instruments recorded in Estate File No. 96-E-149 in the Office of the Clerk of Court of Gaston County and in Book 358 at Page 215 in the Gaston County Public Registry.

*Grover Francis Summey died a resident of Greenville County, South Carolina, on March 27, 2009. See Greenville County, South Carolina Estate File # 2009ES2300749 (exemplified copies of probate proceedings on file with Gaston County Clerk of Court).

The property herein above described was acquired by Grantor by instrument recorded in Deed Book 358, Page 215 in the Gaston County Public Registry and in Estate File No. 96-E-149.

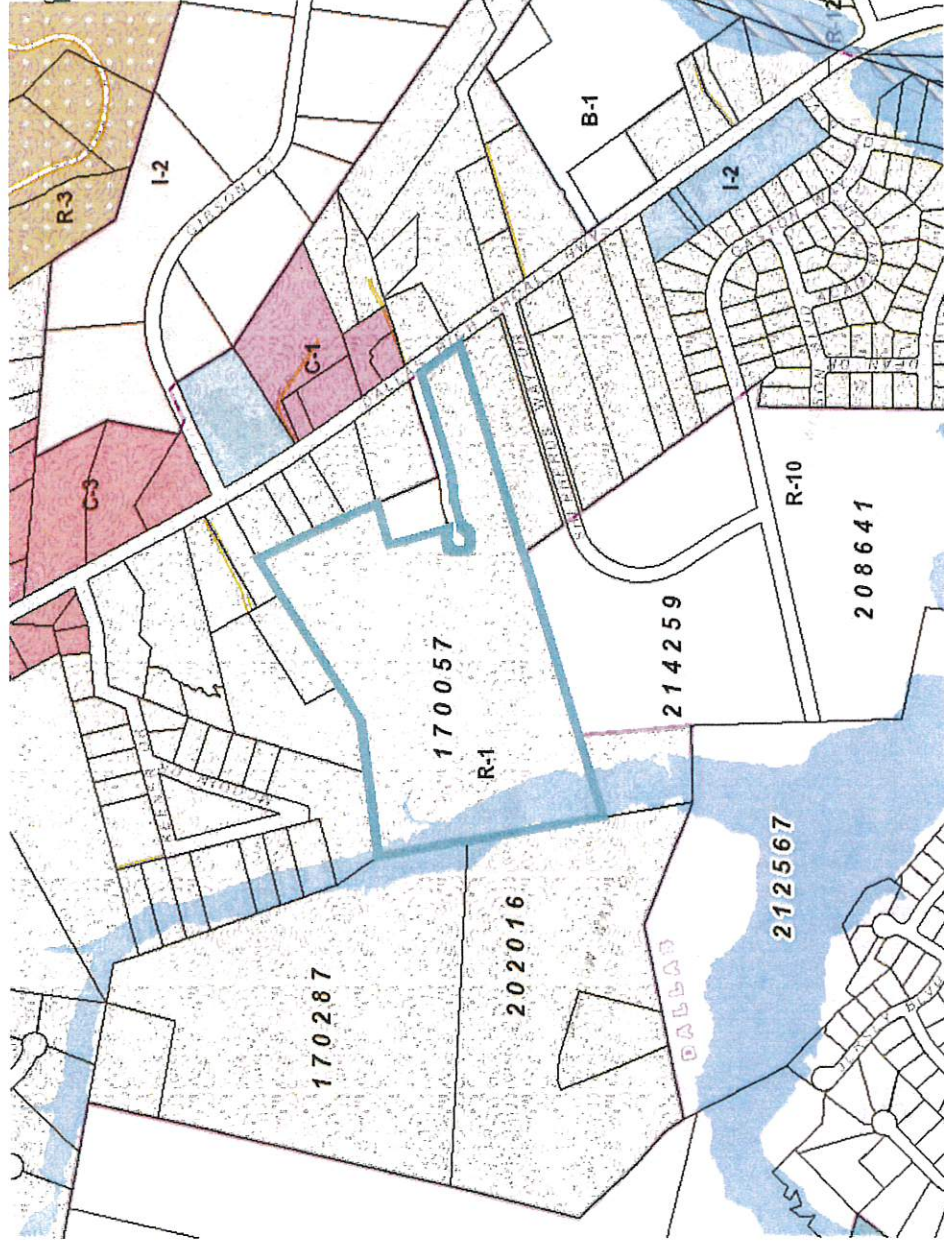


EXHIBIT F

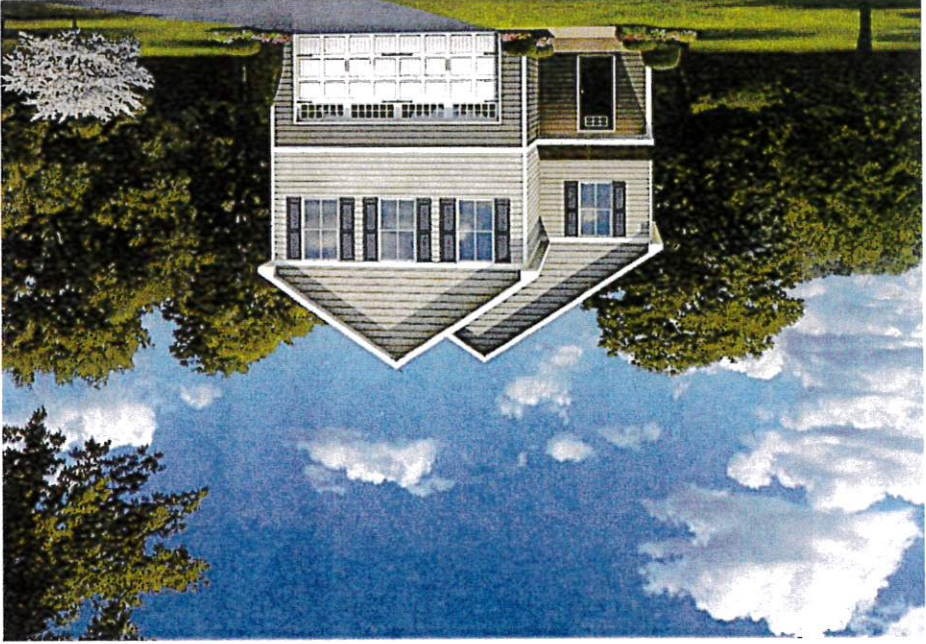
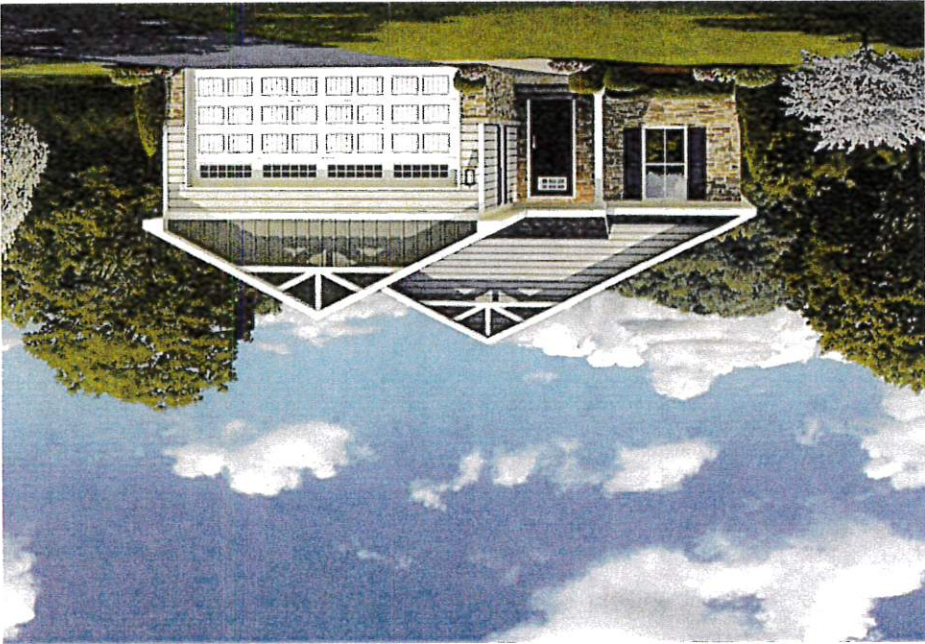
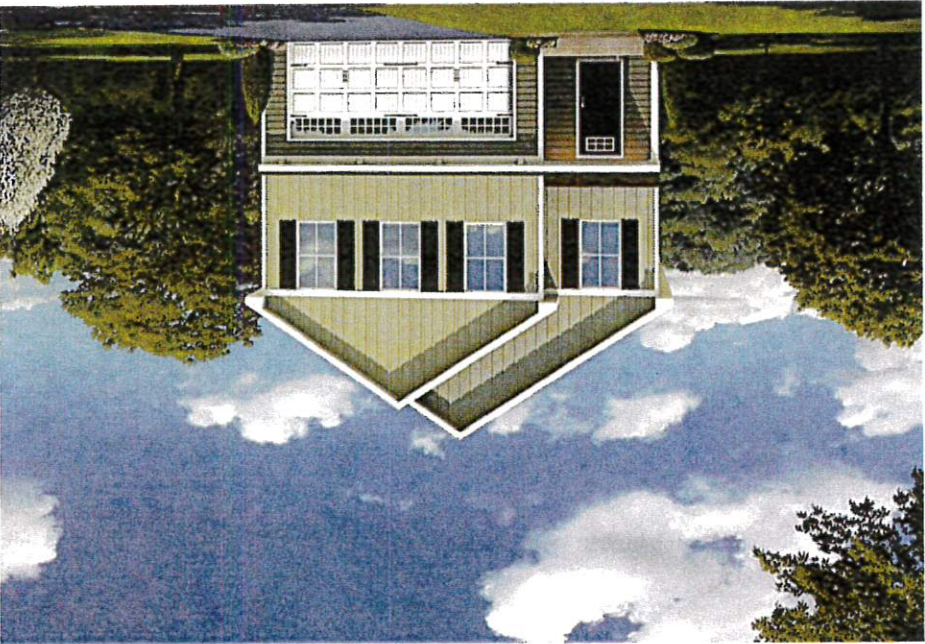
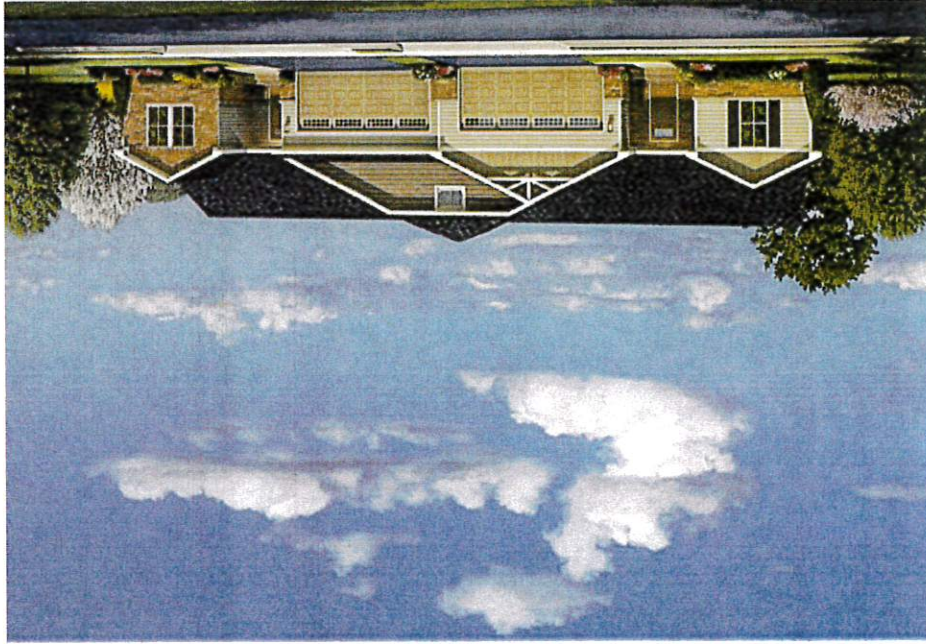
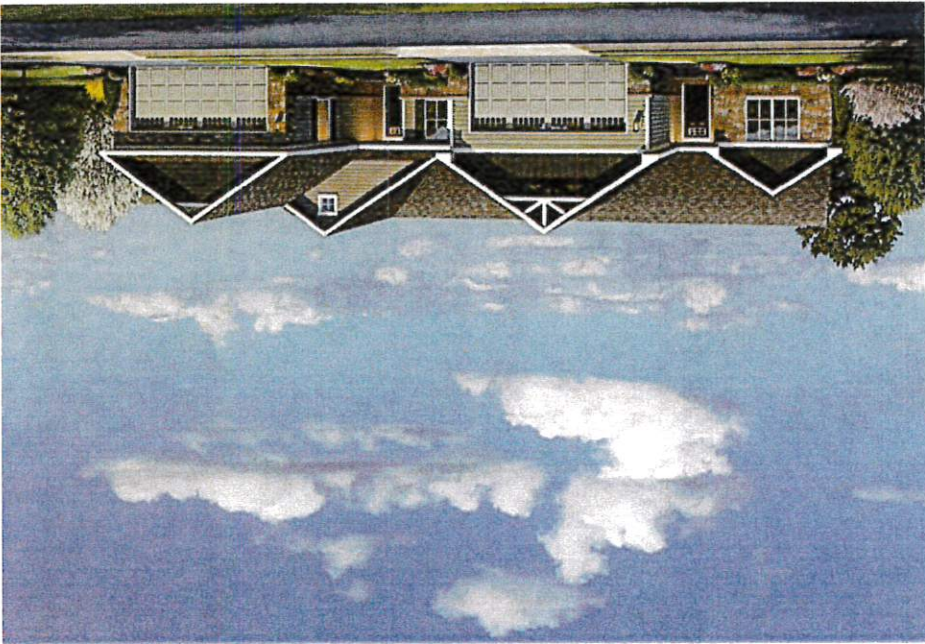
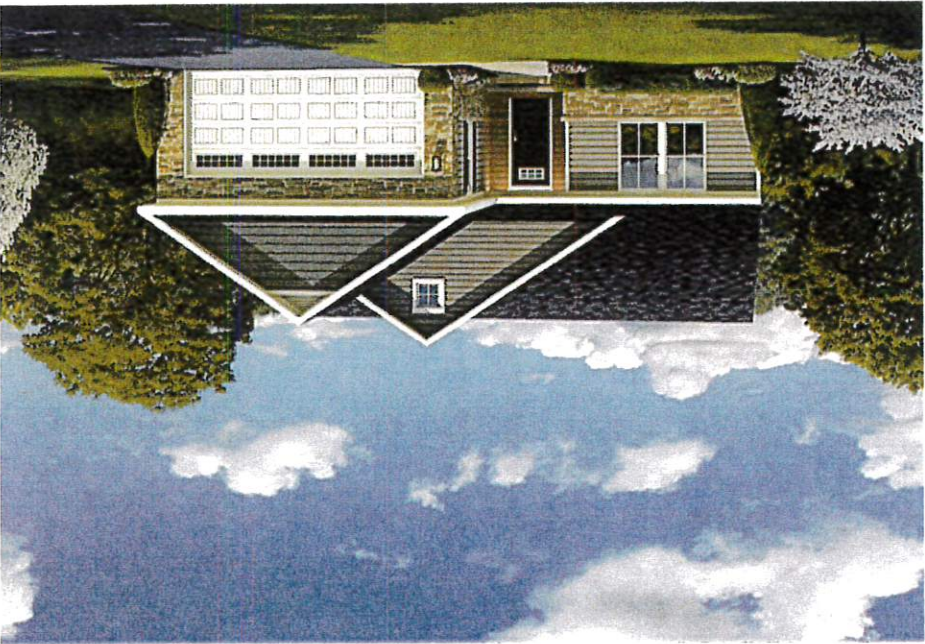


EXHIBIT F

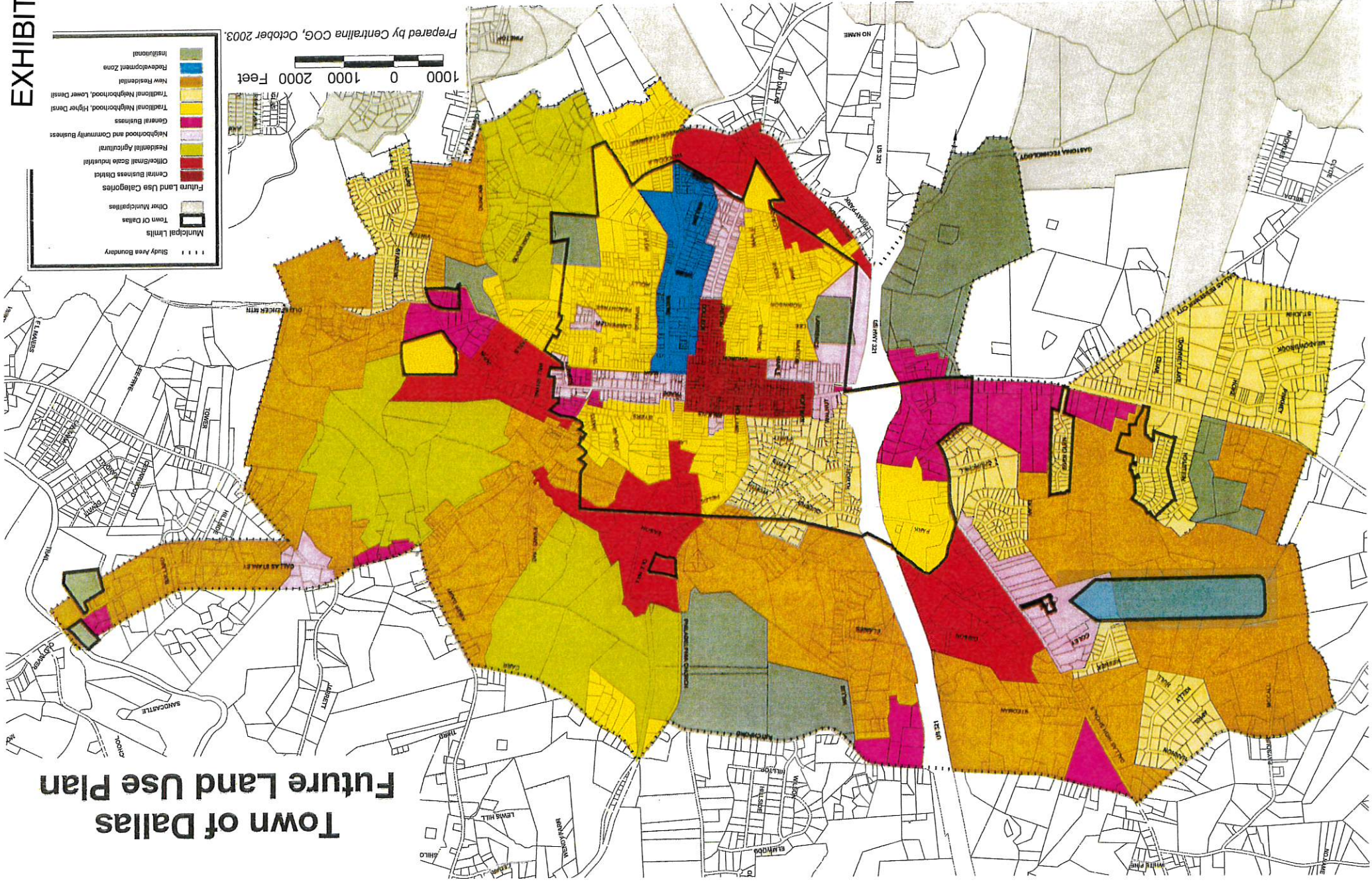


Town of Dallas Future Land Use Plan

Prepared by Centralina COG, October 2003.



.....	Study Area Boundary
□	Municipal Limits
□	Town Of Dallas
□	Other Municipalities
■	Future Land Use Categories
■	Central Business District
■	Office/Small Scale Industrial
■	Residential Agricultural
■	Neighborhood and Community Business
■	General Business
■	Traditional Neighborhood, Higher Density
■	Traditional Neighborhood, Lower Density
■	New Residential
■	Redevelopment Zone
■	Institutional



FINDINGS OF FACT AND ORDER

TO: Owners and parties in interest of the abandoned structure located at **406 Starr St** in the Town of Dallas, North Carolina.

The undersigned Development Services Director of the Town of Dallas, pursuant to law, conducted a hearing at the time and place stated in the Complaint and Notice heretofore issued and served, or at a time to which the hearing was continued with previous notice to the above named owners and parties in interest or their agents or attorneys. At the hearing, the answer, if any, filed by the owners and parties in interest was read and considered, and the evidence, contention and views of the owners and parties in interest were carefully analyzed and considered by the undersigned. In addition to other evidence presented, the undersigned personally inspected the structure described above, and the inspection and examination has been considered, along with other evidence offered at this hearing,

Upon the record and all of the evidence offered and contentions made, the undersigned Housing Inspector does hereby find the following facts:

1. The above named owners and parties in interest with respect to the structure located at the place specified above were duly served as required by law with written Complaint and Notice of hearing which set forth the Complaint that the structure located at the above address is hazardous to the health, safety and welfare of the residents of the town and violation of the town's Housing Code, and particulars thereof, and fixed a time and place for a hearing upon the complaint as provided by law. At the hearing, the following owners, persons in interest, or their agents or attorneys, were present and participated therein: **Tiffany Faro (Development Services Director), Robert T. Cloninger (owner)**.
2. The structure described above violates the town's Housing Code, by reason for the following conditions found to be present and to exist in and about the structure:

- A. Holes or cracks in the structure's floors, walls, ceilings or roof which might attract or admit rodents and insects, or become breeding places for rodents and insects
- B. Violations of the State Building Code, the State Electrical Code, the Fire Prevention Code which constitute a fire hazard in the structure- including but not limited to compromised interior and exterior structural walls as a result of a fire.
- C. The structure is unfit for human habitation, and is determined to be dilapidated. (150.41)

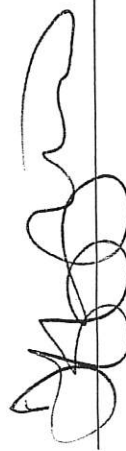
Tax Value of Building= \$31,560

Rehabilitation Estimate= over \$15,780

3. Due to these conditions the structure described above is found to be hazardous to the health, safety and welfare of the residents of the town and in violation of the town's Housing Code.

IT IS THEREFORE ORDERED that the owners of the structure named above are required to bring the structure into compliance with the Housing Code by repairing, altering or improving the structure so that it is no longer hazardous to the public health, safety and welfare of the residents of the town and meets the Town's Minimum Standards of Fitness, **OR** else by demolishing or removing the structure from the premises by a date not later than the day of **Monday, July 1, 2019**. In the event that the property is sold or under contract for sale on or before this date, the prospective or new owner shall be eligible for an extension of up to 30 additional days from the date of closing on the property to comply with this order through the submission of a written request to the Development Services Director.

This, the 17th day of May, 2019.



Tiffany Faro

Development Services Director, 704-922-3176 ext. 230, tfaro@dallasnc.net

EXHIBIT G



ORDINANCE TO REMOVE OR DEMOLISH

AN ORDINANCE DIRECTING THE DEVELOPMENT SERVICES DIRECTOR TO REMOVE OR DEMOLISH THE STRUCTURE HEREIN DESCRIBED AS HAZARDOUS TO THE PUBLIC HEALTH, SAFETY, AND WELFARE AND DIRECTING THAT A NOTICE BE PLACED THEREON THAT THE SAME MAY NOT BE OCCUPIED.

WHEREAS, the Board of Aldermen of the Town of Dallas, North Carolina finds that the abandoned structure described herein is hazardous to the health, safety, and welfare of the residents of the Town under the Town's Housing Code, and that all of the procedures of the Housing Code have been complied with; and

WHEREAS, this structure should be removed or demolished, as directed by the Housing Inspector, and should be placard by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the owner of this structure has been given a reasonable opportunity to bring the structure up to the standards of the Housing Code in accordance with G.S. §160A-443(5) pursuant to an order issued by the Development Services Director on **May 17, 2019**, and the owner has failed to comply with the order;

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Dallas, North Carolina that:

SECTION 1. THE DEVELOPMENT SERVICES DIRECTOR is hereby authorized and directed to place a placard containing the legend:

"This building is unfit for human habitation: the use or occupation of this building for human habitation is prohibited and unlawful." upon the structure located at the following address: **406 STARR ST, DALLAS NC 28034.**

SECTION 2. THE DEVELOPMENT SERVICES DIRECTOR is hereby authorized and directed to proceed to remove or demolish the above described structure in accordance with this order to the Owner hereof dated the **July 9, 2019**, and in accordance with the Housing Code and G.S. §160-443, due to the conditions outlined below which constitute a hazard to the health, safety or welfare of the residents of the town:

- A. Holes or cracks in the structure's floors, walls, ceilings or roof which might attract or admit rodents and insects, or become breeding places for rodents and insects;
- B. Violations of the State Building Code, the State Electrical Code, the Fire Prevention Code which constitute a fire hazard in the structure;
- C. The structure is determined to be dilapidated per the definition outlined in 150.41 due to conditions including fire damage to structural and load bearing walls, fire damage to exterior walls, siding and roof, rotten wood members at the front door, and overall condition of the interior and exterior of the structure.
- D. the structure as a result of:

SECTION 3. THE COST OF REMOVAL OR DEMOLITION.

(a) The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the Tax Collector, and shall have the same and be collected in the same manner as the lien for special assessment in G.S. §160A-233.


(b) Upon completion of the required removal or demolition, the Housing Inspector shall sell the material of the structure and credit the proceeds against the cost of removal or demolition. The Housing Inspector shall certify the remaining balance to the Tax Collector. If a surplus remains after sale of the materials and satisfaction of the cost of removal or demolition, the Housing Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided in G.S. §160A-446(f).


SECTION 4. IT SHALL BE UNLAWFUL for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be hazardous to the public health, safety, and welfare.

SECTION 5. This subchapter shall become effective upon its adoption.

Adopted this 9th day of July, 2019.

ATTESTED:


Da'Sha Leach, Town Clerk


Mayor Rick Coleman



Courtsquare
12-9



Town of Dallas
210 North Holland Street
Dallas, NC 28034-1625
(704) 922-3176
Fax: (704) 922-4701

Special Events/ Activities Application

The purpose of this application is to provide information about your event or activity in order for the Town of Dallas to best assist you. Depending on the specific event, a permit application and/or fee(s) from other departments may be required. The applicant is responsible for providing complete and accurate information on the application. The applicant is responsible for notifying the Town of Dallas of any changes. A complete application must be submitted by no later than 5:00 p.m. on the Tuesday preceding the date of the Board meeting at which the event is to be approved, for an event which is to occur no sooner than 14 days following its date of approval.

APPLICATION INFORMATION

Name of Event:	NORTH GASTON COMMUNITY PEP RALLY			
Facility Requested:	N. HOLLAND ST.			
Applicant Name:	MIKE PATTON / MICHAEL WHITESIDES / LISA WILLIAMS			
Organization:	NORTH GASTON HS / BOOSTER CLUB			
Mailing Address:	1133 RATCHFORD RD-			
City / State / Zip:	DALLAS, NC 28034			
Daytime Phone:	704-992-5285	Cell:	704-718-1218	
		E-Mail:	mipattton@gaston.nc.us	
Description of the Event:	COMMUNITY BAZAARING TO KICK-OFF THE COMING SCHOOL YEAR AND FALL ATHLETICS AT NORTH GASTON HS			
Does the event have a Facebook, Twitter, or other social networking page:	YES			
If yes, please list URL(s):	NORTH GASTON BOOSTER CLUB / NG HIGH SCHOOL			
Date (s) Requested for Event:	AUGUST 15TH, 2019			
Event Start Time:	6:00pm	Event End Time:	9:00pm	
Road Closure Time Begins (if applicable):	4:00pm	Road Closure Time Ends:	10:00pm	
Set Up Begins:	BY 4:00pm	Set Up Ends:	BY 6:00pm	
Preferred Date & Time of Inspection (if required):	8-15-19			
Estimated Attendance:	~ 200-300			
The Event is:	<input type="checkbox"/> Private (by invitation only)	or	<input checked="" type="checkbox"/> Open to General Public	
Describe the procedures to be used for selecting vendors and exhibitors for this event:				
VENDORS & EXHIBITORS WILL BE CONTACTED BY THE NORTH GASTON BOOSTER CLUB REPRESENTATIVES				
Applicant's Signature:	<i>Mike Patton</i>		Date:	7-8-19

A pre-event meeting may be required and will be scheduled to include appropriate staff. The event applicant must attend the meeting.

TENTS / CANOPIES / MEMBRANE STRUCTURES

Will tents/canopies/membrane structures be used for events? Yes No (if no proceed to next section.)

of Canopies (fabric structure that is open without sidewalls on 75% or more of perimeter)
 # of Tents (fabric structure that is enclosed with sidewalls on more than 25% of perimeter)
 # of Membrane structures TBD (air supported or air-inflated structure)
 Other type of structure (provide description)

Notes

VOICE / MUSIC AMPLIFICATION

Are there any musical entertainment features related to your event? Yes No (if no proceed to next section.)

If yes, state the number of stages, number of bands and type of music:
 Number of stages: 1 Number of Bands: 1
 Type(s) of music: Country / Rock

Will your event use amplified sound: Yes No

If yes, please indicate times: Start Time: 2:00 pm Finish Time: 9:00 pm
 Will sound checks be conducted prior to the event? Yes No

If yes, please indicate times: Start Time: Approx. 5:00 pm Finish Time: TBD

* Must comply with Town of Dallas general entertainment ordinance.

HAZARDOUS MATERIALS

Will the event have any hazardous materials such as propane, butane, gasoline, diesel tanks, helium cylinders or other upright tanks? Yes No

If yes, all tanks must be secured in a manner to prevent accidentally being knocked over. All helium tanks not being used shall have their caps in place.

Will there be any portable heaters? Yes No

Will there be any deep fat fryers? Yes No

Will there be any fireworks, lasers, torches, candles or pyrotechnics? Yes No

Will generators or electrical power be used? TBD Yes No

If yes, provide electrical load data and location of connection. In the case of extraordinary use or hookups, fees may apply.

RIDES / ATTRACTIONS

Does the event include mechanical rides, or other similar attractions? Yes No

If yes, company name?

Company address:

List details, if any:

Applicants contracting with amusement ride companies are required to provide the Town of Dallas with a certificate of insurance, naming applicant and the Town of Dallas (if applicable) as additional insured on general liability.

ALL rides must be inspected and approved by The Department of Labor.

VENDORS

A vendor is anyone who is serving, selling, sampling, or displaying food, beverages, merchandise or services

Does the event include food vendors? Yes No

If the event will have food vendors, please check the following that apply:
 Served Sold Catered Prepared Outdoors

Does the event include food concession and/or cooking areas? Yes No

If yes, please list each vendor and specify cooking method (Gas, Electric, Charcoal, Other)
 (Use additional sheet if necessary)

Vendor	Cooking Method	Food Item
TBD	Food Truck	

Food and beverages shall not be sold at an event unless approved and licensed, if necessary by the Gaston County Health Department. Event organizers are responsible for arranging health inspections for their event.

List all other commercial vendors who will be present during the event (serving, selling, sampling, or displaying).

VENDOR NAME	ADDRESS	PHONE NUMBER (S)
North Gaston Booster Club	1133 RATHERFORD RD. DALLAS, NC	704-922-5285
Others TBD		

EVENT SCHEDULE

Provide a detailed schedule of the event including dates and times for entertainment, activities, hours of event, start time, finish time, etc. If the event requires an extended time frame for set-up, include details with a timeline listing the times and locations where streets or public property will be impacted and when dismantling will be completed.

(Use additional sheet of paper if necessary)

DATE	TIME	ACTION	ADDITIONAL NOTES
8-18	4:00PM	SET UP - TRAILER/STAGE VENDORS	
	6:00PM	EVENT STARTS - NORTH GASTON BAND, CHEERLEADERS, - DANIEL JEFFERS PERFORMS (A HOUSE)	
	9:00PM	- TEAM RECOGNITIONS CONCLUSION	

SERVICES

The Town of Dallas does not provide amenities such as portable washrooms/toilets, sound systems, tables, chairs, tents, canopies or other equipment. The applicant is responsible for arranging and providing services such as event clean up, traffic control, etc.

TRASH CONTAINERS

In order to determine what types of containers best suit the needs of the event, please answer the following questions:

Will the event be serving/selling/distributing beverages? Yes No

If yes, in what containers will they come packaged in?

aluminum cans glass bottles/jars plastic bottles/jugs/jars

How many trash cans are you requesting for trash?

How many recycle carts are you requesting?

Delivery Location?

Date and Time for rollout carts to be emptied?

Date and Time for rollout carts to be picked up?

Applicants are responsible for cleaning and restoring the site after the event. Please pick up all trash including paper, plastic, bottles, cans and event marketing signs. Clean-up fees may be incurred because of an applicant's failure to clean and/or restore the site following the event. If you reasonably believe that no litter will be generated during your event, please state this in your plan.

PUBLIC PROPERTY CLEAN-UP

Contracted personnel or volunteers may be used if indicated below. What is the clean-up plan for the event?

SAFETY AND SECURITY (CHECK ALL TYPES OF SECURITY USED)

Stage Security Event Area Security Road Closure Security

Other

Overnight Security From To

Dates & Times security will be on site:

Security provided by: Number of Security Personnel:

Applicant may be required to hire sworn off-duty Town of Dallas police officers or Sheriff's Department personnel to provide security to insure public safety. The Town of Dallas will determine the number of security personnel required on site.

SITE PLAN

Provide a detailed Site-Plan sketch of the event. Include maps, outline or diagram of the entire event venue including the names of all streets and the surrounding area. The plan should include the following information:

- Location of the event/activity on the property with approximate distances from roads, fire hydrants, existing buildings, etc.
- Location of temporary structures that will be used during the event. Must indicate size of temporary structures, distances between temporary structures and existing buildings.
- Identify how each temporary structure will be used. Example: type of vendor, food preparation, etc.
- Identify location of all cooking devices and open flames; generators and fuel storage.
- Location of all fencing, barricades, or other restrictions that will impair access to and from the event or property.
- Identify all designated parking areas.

ROUTE AND TRAFFIC PLAN

PARADE (includes floats, vehicles, and persons) BICYCLES
 MARCH OR WALK (persons only) FOOT RACE
 VEHICLES ONLY (includes motorcycles)
 OTHER (Description: COMMUNITY PER RALLY / PARTY FOR NORTH GASTON HS)

Number of Persons: % Children: ?

Number of Vehicles: Vehicle Types:

Number of Animals: Kinds:

DESCRIBE BELOW THE EVENT ROUTE. IF THERE IS MORE THAN ONE SEGMENT TO AN EVENT, INCLUDE START AND FINISH TIMES FOR EACH SEGMENT. (Example: The "GENERIC AWARENESS RUN" may include a 5k, a 10k, and a Fun Run).

THE EVENT WOULD TAKE PLACE AS IT DID IN 2012, 2013 & 2014, ON N. HOLLAND STREET.


ROAD CLOSURES

If your event involves road closures, a parade, a foot or bike race, any type of procession, or more than one location, attach a Route and Traffic Plan. Include the required information (listed below) and any additional information you believe applies to your event. When planning a moving route, the Dallas Police Dept. is available to assist you.

- NC and US roadways will also require approval from the NCDOT.
- The proposed route to be traveled including the requested starting and termination point. Please also clarify the directions of movement of your event.
- Routing plans for traffic. Illustrate a plan to include roads that you are requesting to be closed to vehicular or other traffic for your event. Include planned arrangements to resolve conflicts with people trying to reach businesses, their own residences, places of worship and public facilities including public transportation.
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Applicant's Signature:  Date: 7-5-19



Town of Dallas
 210 North Holland Street
 Dallas, NC 28034-1625
 (704) 922-3176
 Fax: (704) 922-4701

Special Events/ Activities Application

The purpose of this application is to provide information about your event or activity in order for the Town of Dallas to best assist you. Depending on the specific event, a permit application and/or fees(s) from other departments may be required. The applicant is responsible for providing complete and accurate information on the application. The applicant is responsible for notifying the Town of Dallas of any changes. A complete application must be submitted by no later than 5:00 p.m. on the Tuesday preceding the date of the Board meeting at which the event is to be approved, for an event which is to occur no sooner than 14 days following its date of approval.

APPLICATION INFORMATION

Name of Event:	Special Blendz Grand Opening		
Facility Requested:	N/A		
Applicant Name:	Alan Routhier		
Organization:	Special Blendz		
Mailing Address:	PO Box 355		
City / State / Zip:	Dallas NC 28034		
Daytime Phone:	828-455-3446	Cell:	SAME
Description of the Event:	Grand opening of Special Needs Coffee + Ice Cream Shop.		
Does the event have a Facebook, Twitter, or other social networking page:	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		
If yes, please list URL(s):	Special Blendz coffee + Ice Cream Shop		
Date (s) Requested for Event:	Aug. 10 th 2019		
Event Start Time:	5:00 pm	Event End Time:	7:00 pm
Road Closure Time Begins (if applicable):	8:45:30	Road Closure Time Ends:	7:20 pm
Set Up Begins:	4:00 pm	Set Up Ends:	7:20 pm
Preferred Date & Time of Inspection (if required):			
Estimated Attendance:	500 to 1000 people		
The Event is:	<input type="checkbox"/> Private (by invitation only)	or	<input checked="" type="checkbox"/> Open to General Public
Describe the procedures to be used for selecting vendors and exhibitors for this event:			
No Vendors			

Applicant's Signature: Paul A. Routhier Date: 7/9/19

A pre-event meeting may be required and will be scheduled to include appropriate staff. The event applicant must attend the meeting.

TENTS / CANOPIES / MEMBRANE STRUCTURES

Will tents/canopies/membrane structures be used for events? Yes No (if no proceed to next section.)

of Canopies None (fabric structure that is open without sidewalls on 75% or more of perimeter)
 # of Tents 1 (fabric structure that is enclosed with sidewalls on more than 25% of perimeter)
 # of Membrane structures _____ (air supported or air inflated structure)
 Other type of structure (provide description) _____

Notes

VOICE/ MUSIC AMPLIFICATION

Are there any musical entertainment features related to your event? Yes No (if no proceed to next section.)

If yes, state the number of stages, number of bands and type of music:
 Number of stages: 0 Number of Bands: 0
 Type(s) of music: Today's Hits

Will your event use amplified sound: Yes No

If yes, please indicate times: Start Time: 4:30 pm Finish Time: 7:20 pm
 Will sound checks be conducted prior to the event? Yes No
 If yes, please indicate times: Start Time: 4:30 pm Finish Time: 7:20 pm

* Must comply with Town of Dallas general entertainment ordinance.

HAZARDOUS MATERIALS

Will the event have any hazardous materials such as propane, butane, gasoline, diesel tanks, helium cylinders or other upright tanks? Yes No

If yes, all tanks must be secured in a manner to prevent accidentally being knocked over. All helium tanks not being used shall have their caps in place.

Will there be any portable heaters? Yes No
 Will there be any deep fat fryers? Yes No
 Will there be any fireworks, lasers, torches, candles or pyrotechnics? Yes No
 Will generators or electrical power be used? Yes No

If yes, provide electrical load data and location of connection. In the case of extraordinary use or hookups, fees may apply.

RIDES / ATTRACTIONS

Does the event include mechanical rides, or other similar attractions? Yes No

If yes, company name? _____
 Company address: _____
 List details, if any: _____

Applicants contracting with amusement ride companies are required to provide the Town of Dallas with a certificate of insurance, naming applicant and the Town of Dallas (if applicable) as additional insured on general liability.

ALL rides must be inspected and approved by The Department of Labor.

VENDORS

A vendor is anyone who is serving, selling, sampling, or displaying food, beverages, merchandise or services

Does the event include food vendors? Yes No

If the event will have food vendors, please check the following that apply:
 Served Sold Catered Prepared Outdoors

Does the event include food concession and/or cooking areas? Yes No

If yes, please list each vendor and specify cooking method (Gas, Electric, Charcoal, Other)
(Use additional sheet if necessary)

Vendor	Cooking Method	Food Item
	N/A	

Food and beverages shall not be sold at an event unless approved and licensed, if necessary by the Gaston County Health Department. Event organizers are responsible for arranging health inspections for their event.

List all other commercial vendors who will be present during the event (serving, selling, sampling, or displaying).

VENDOR NAME	ADDRESS	PHONE NUMBER (S)
	N/A	

EVENT SCHEDULE

Provide a detailed schedule of the event including dates and times for entertainment, activities, hours of event, start time, finish time, etc. If the event requires an extended time frame for set-up, include details with a timeline listing the times and locations where streets or public property will be impacted and when dismantling will be completed.

(Use additional sheet of paper if necessary)

DATE	TIME	ACTION	ADDITIONAL NOTES
7/9/19	5:00 pm	Grand Opening / Ribbon Cutting	N/A

SERVICES

The Town of Dallas does not provide amenities such as portable washrooms/toilets, sound systems, tables, chairs, tents, canopies or other equipment. The applicant is responsible for arranging and providing services such as event clean up, traffic control, etc.

TRASH CONTAINERS

In order to determine what types of containers best suit the needs of the event, please answer the following questions:

Will the event be serving/selling/distributing beverages? Yes No

If yes, in what containers will they come packaged in?

aluminum cans glass bottles/jars. plastic bottles/jugs/jars

How many trash cans are you requesting for trash? None

How many recycle carts are you requesting? None

Delivery Location? N/A

Date and Time for rollout carts to be emptied? N/A

Date and Time for rollout carts to be picked up? N/A

Applicants are responsible for cleaning and restoring the site after the event. Please pick up all trash including paper, plastic, bottles, cans and event marketing signs. Clean-up fees may be incurred because of an applicant's failure to clean and/or restore the site following the event. If you reasonably believe that no litter will be generated during your event, please state this in your plan.

PUBLIC PROPERTY CLEAN-UP

Contracted personnel or volunteers may be used if indicated below. What is the clean-up plan for the event?

SAFETY AND SECURITY (CHECK ALL TYPES OF SECURITY USED)

Stage Security Event Area Security Road Closure Security

Other

Overnight Security From 4 : 30 pm To 7 : 30 pm

Dates & Times security will be on site:

Security provided by: Dallas Police Number of Security Personnel: 3

Applicant may be required to hire sworn off-duty Town of Dallas police officers or Sheriff's Department personnel to provide security to insure public safety. The Town of Dallas will determine the number of security personnel required on site.

SITE PLAN

Provide a detailed Site-Plan sketch of the event. Include maps, outline or diagram of the entire event venue including the names of all streets and the surrounding area. The plan should include the following information:

- Location of the event/activity on the property with approximate distances from roads, fire hydrants, existing buildings, etc.
- Location of temporary structures that will be used during the event. Must indicate size of temporary structures, distances between temporary structures and existing buildings.
- Identify how each temporary structure will be used. Example: type of vendor, food preparation, etc.
- Identify location of all cooking devices and open flames; generators and fuel storage.
- Location of all fencing, barricades, or other restrictions that will impair access to and from the event or property.
- Identify all designated parking areas.

ROUTE AND TRAFFIC PLAN

<input type="checkbox"/> PARADE (Includes floats, vehicles, and persons)	<input type="checkbox"/>	<input type="checkbox"/> BICYCLES
<input type="checkbox"/> MARCH OR WALK (persons only)		<input type="checkbox"/> FOOT RACE
<input type="checkbox"/> VEHICLES ONLY (Includes motorcycles)		
<input type="checkbox"/> OTHER (Description: _____)		
Number of Persons: <input type="checkbox"/>	% Children: <input type="checkbox"/>	
Number of Vehicles: <input type="checkbox"/>	Vehicle Types: <input type="checkbox"/>	<i>Any + All</i>
Number of Animals: <input type="checkbox"/>	Kinds: <input type="checkbox"/>	

DESCRIBE BELOW THE EVENT ROUTE. IF THERE IS MORE THAN ONE SEGMENT TO AN EVENT, INCLUDE START AND FINISH TIMES FOR EACH SEGMENT. (Example: The "GENERIC AWARENESS RUN" may include a 5k, a 10k, and a Fun Run).

*Road Closure from 104 East Main St. to the light @
Country Kitchen.*

ROAD CLOSURES

If your event involves road closures, a parade, a foot or bike race, any type of procession, or more than one location, attach a Route and Traffic Plan. Include the required information (listed below) and any additional information you believe applies to your event. When planning a moving route, the Dallas Police Dept. is available to assist you.

- NC and US roadways will also require approval from the NCDOT.
- The proposed route to be traveled including the requested starting and termination point. Please also clarify the directions of movement of your event.
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Applicant's Signature: *Paul Or Pedro f* Date: *7/9/19*