

**TOWN OF DALLAS
MINUTES FOR BOARD OF ALDERMEN MEETING
DECEMBER 10, 2019
6:00 PM**

The following elected officials were present: Mayor Coleman, Alderwoman Thomas, Alderman Huggins, Alderman Withers, Alderwoman Morrow, and Alderman Cearley.

The following staff members were present: Maria Stroupe, Town Manager; Da'Sha Leach, Town Clerk; Tom Hunn, Town Attorney; Chris Burgess, Police Sgt. Detective; Jonathan Newton, Finance Director; Allen Scott, Police Chief; Doug Huffman, Electric Director; Robert Walls, Police Captain; Garrett Lowery, Recreation Director and Lisa Harris, Customer Service Collector. Earl Withers III, Fire Chief; Bill Trudnak, Public Works Director, and Tiffany Faro, Development Services Director were absent.

Mayor Coleman called the meeting to order at 6:00 pm. He opened with the Invocation and the Pledge of Allegiance to the Flag followed. He welcomed everyone to the meeting and read the meeting rules for the audience. He asked if there were any additions or deletions to amend the agenda. Alderman Cearley made a motion to approve the agenda as presented, seconded by Alderwoman Thomas, and carried unanimously.

Alderwoman Thomas made a motion to approve the minutes from November 12th, 2019 Regular Meeting and November 26th Work Session, seconded by Alderwoman Morrow, and carried unanimously.

Recognition of Citizens:

Carr School's *Student of the Month(November)* per Grade presented by the principal Dr. Duncan:

Kindergarten – Juan Rodas-Ocampo	First Grade – Aaliyah Krahulek Sigmon	Second Grade -- Maddie Holcombe
Third Grade – Jayden Means	Fourth Grade – Sarah Ranjit	Fifth Grade – Makenzi Fesler

All of the students were presented with a certificate. Everyone congratulated them on the accomplishment.

Curtis Wilson, 438 S. Gaston St., He prayed over the Town, Leadership, and Town Staff.

Consent Agenda:

- Budget Amendment for Donation to Boys and Girls Club-Dallas (Exhibit A)
- Story Walk Project with Dallas Library (Exhibit B)
- Submission of Written Off Account to NC Debt Setoff

Alderwoman Morrow made a motion to approve the Consent agenda, seconded by Alderman Cearley, and carried unanimously.

Public Hearings: NONE

Old Business: NONE

Swearing in Elected Officials:

Item 8A was a swearing in for the Mayor based on the Municipal Election votes on November 5th, 2019. This was a re-election for Mayor Coleman. Staff member Ms. Lisa Harris administered of the Oath of Office for Mayor Richard Coleman for another four-year term ending in the year 2023. (Exhibit C)

Item 8B was a swearing in for the Alderwoman based on the Municipal Election votes on November 5th, 2019. This was a re-election for Alderwoman Morrow. Mayor Coleman administered the Oath of Office for Alderwoman V. Darlene Morrow. (Exhibit D)

Item 8C was a swearing in for the Alderman based on the Municipal Election votes on November 5th, 2019. This was a re-election for Alderman Withers. Mayor Coleman administered the Oath of Office for Alderman E. Hoyle Withers Jr. (Exhibit E)

New Business:

Item 9A was FY2021 Budget Calendar. Each year the Town establishes for preparation of the upcoming fiscal year's budget. The budget calendar was included in the agenda packets for review. Alderman Withers made a motion to approve, seconded by Alderwoman Morrow, and carried unanimously. (Exhibit F)

Item 9B was FY 2021 Meeting Schedules. Each year the Town establishes the dates for the regular monthly meeting schedule and the monthly work session schedule for the upcoming year. The meeting monthly and work session schedules were included in the agenda packets for review. Alderwoman Thomas made a motion to approve, seconded by Alderman Cearley, and carried unanimously. (Exhibit G)

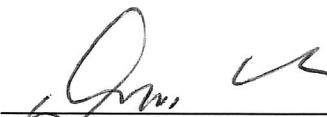
Item 9C was Election of Mayor Pro Tempore. Based on NCGS §160A-70, "At the organizational meeting, the council shall elect from among its members a mayor pro tempore to serve at the pleasure of the council.". The organizational meeting, according to NCGS §160A-68 can be at any date and time decided by the council as long as it is "not later than the date and time of the first regular meeting of the council in December after the results of the municipal election have been certified". In Dallas, the organizational meeting is held at the regular December Board of Aldermen meeting to establish the Mayor Pro Tempore. Alderwoman Thomas made the motion for Alderman Jerry Cearley to be Mayor Pro-Tem, seconded by Alderman Huggins, and carried unanimously. (Exhibit H)


Manager's Report and General Notices:

- The manager gave a few notices on upcoming events and discussing when a committee could meet to discuss the parade due to the projected adverse weather.

Alderman Cearley made a motion to adjourn, seconded by Alderman Withers, and carried unanimously. **(6:27)**


Rick Coleman, Mayor


Da'Sha Leach, Town Clerk

The seal of Historic Dallas, North Carolina, is circular. It features a central illustration of a large, classical-style building with a prominent dome and columns. The text "HISTORIC DALLAS" is written in a semi-circle at the top, and "NORTH CAROLINA" is written in a semi-circle at the bottom. The year "1863" is inscribed on the left side and "1868" on the right side of the seal.



Boys & Girls Clubs of Greater Gaston
PO Box 23
Gastonia, NC 28053
(704) 864-6171

INVOICE

To: Town of Dallas
210 N. Holland St.
Dallas, NC 28034
Attn. Jonathan Newton

Date: November 13, 2019

2019 Contribution in support of Dallas Boys & Girls Club	\$5,000
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Boys & Girls Clubs provide: a safe place to learn and grow; ongoing relationships with caring, adult professionals; life-enhancing programs and character development experiences; hope and opportunity.

Make checks payable to:
Boys & Girls Clubs of Greater Gaston
PO Box 23
Gastonia, NC 28053

Credit Card Payments:
www.bgcgreatergaston.org

THANK YOU!

**Town of Dallas
Budget Amendment**

Date: December 10, 2019

Action: Recreation

Purpose: To Appropriate Funds for Donation to Dallas Boys and Girls Club

Number: REC-001

Fund	Dept	Line Item	Item Description	Original Amount	Amended Amount	Difference
10	3999	0000	Fund Balance Appropriated	\$224,049	\$229,049	\$5,000
10	5700	4722	Town Sponsored Events	\$69,550	\$74,550	\$5,000

Approval Signature
(Town Manager)

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Story Walk - Dallas Branch Library

AGENDA ITEM NO. 5B

MEETING DATE: 12/10/2019

BACKGROUND INFORMATION:

This item was discussed at the November 26th Work Session.

Dallas Library Branch Manager, Christine McGovern, has contacted the Town to determine the possibility of conducting Story Walks on the Court Square. These would be conducted seasonally in the spring, summer, and fall of the year, approximately March - November.

In a Story Walk, each page in a children's book would be posted in order around the perimeter of the Court Square and potentially along the interior walkways. A family would start the walk at the first page and walk around the Court Square reading each subsequent page. At the end of the walk around the Square, the family would have read a book together. This activity would promote literacy, as well as health, in our community.

Library Staff would work in conjunction with Town utility personnel to place the posts so as not to interfere with existing Town infrastructure, such as water, irrigation, and electric lines. The Library would generate, maintain, and change the posts as desired.

The activity could be suspended or discontinued at any time, if the Town encounters issues with the signage.

MANAGER RECOMMENDATION: Approve the Library's request to conduct seasonal Story Walks on the Court Square contingent upon coordination with Town Electric and Public Works departments on placement of signage.

BOARD ACTION TAKEN:

**OATH OF OFFICE
FOR
MAYOR**

I, Richard C. Coleman, do solemnly swear that I will support and maintain the Constitution and Laws of the United,State and the Constitution and Laws of North Carolina not inconsistent therewith, and that I will, in all respect, observe the provisions of the Charter and the Ordinances of the Town of Dallas, and will faithfully discharge the duties of my office as **MAYOR**, so help me God.

Richard C. Coleman

Swore to and subscribed before me,
this 10th day of December, 2019.

Lisa Harris
Lisa Harris, Notary Public



Attested: Da'Sha Leach
Da'Sha Leach, Town Clerk




**OATH OF OFFICE
FOR
ALDERWOMAN**

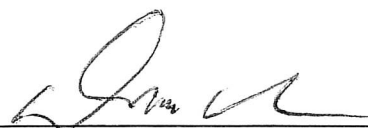
I, V. Darlene Morrow, do solemnly swear that I will support and maintain the Constitution and Laws of the United State and the Constitution and Laws of North Carolina not inconsistent therewith, and that I will, in all respect, observe the provisions of the Charter and the Ordinances of the Town of Dallas, and will faithfully discharge the duties of my office as **ALDERWOMAN**, so help me God.



Swore to and subscribed before me,
this 10th day of December, 2019.



Rick Coleman, Mayor

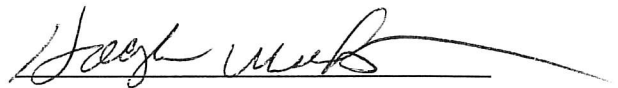
Attested: 

Da'Sha Leach, Town Clerk

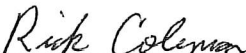


**OATH OF OFFICE
FOR
ALDERMAN**

I, E. Hoyle Withers, Jr., do solemnly swear that I will support and maintain the Constitution and Laws of the United State, and the Constitution and Laws of North Carolina not inconsistent therewith, and that I will, in all respect, observe the provisions of the Charter and the Ordinances of the Town of Dallas, and will faithfully discharge the duties of my office as **ALDERMAN**, so help me God.



Swore to and subscribed before me,
this 10th day of December, 2019.



Rick Coleman, Mayor

Attested: 

Da'Sha Leach, Town Clerk



Town of Dallas FY 2021 Budget Calendar	
Date	Description
January 17, 2020	Budget Forms to Department Heads
February 7, 2020	Department Heads forward Proposed Budget Requests to Town Manager and Finance Officer
February 17, 2020	Strategic Planning Meeting to Discuss Goals
February 24 - February 28, 2020	Department Meetings on Proposed Budget Requests
March 17, 2020	Draft Budget Submitted to Board
March 24, 2020	Budget Worksession
April 13 - April 17, 2020	Department Meetings on Proposed Budget Requests (if necessary)
May 15, 2020	Draft Budget Submitted to Board
May 26, 2020	Budget Worksession
June 9, 2020	Adoption of Budget Ordinance
June 30, 2020	End of FY20

Town of Dallas Board of Aldermen 2020 Meeting Schedule

Tuesday, January 14, 2020	6:00 pm	Community Room
Tuesday, February, 11, 2020	6:00 pm	Community Room
Tuesday, March 10, 2020	6:00 pm	Community Room
Tuesday, April 14, 2020	6:00 pm	Community Room
Tuesday, May 12, 2020	6:00 pm	Community Room
Tuesday, June 9, 2020	6:00 pm	Community Room
Tuesday, July 14, 2020	6:00 pm	Community Room
Tuesday, August 11, 2020	6:00 pm	Community Room
Tuesday, September 8, 2020	6:00 pm	Community Room
Tuesday, October 13, 2020	6:00 pm	Community Room
Tuesday, November 10, 2020	6:00 pm	Community Room
Tuesday, December 8, 2020	6:00 pm	Community Room

Board meetings are held in the Community Room located at the Dallas Fire Station.

Town of Dallas Board of Aldermen 2020 Work Session Schedule

Tuesday, January 28, 2020	5:00 pm	Community Room
Monday, February 17, 2020 (Strategic Planning)	11:30 am	Mayor's Room @ Courthouse
Tuesday, February, 25, 2020	5:00 pm	Community Room
Tuesday, March 24, 2020 (Budget)	5:00 pm	Community Room
Tuesday, April 28, 2020	5:00 pm	Community Room
Tuesday, May 26, 2020 (Budget)	5:00 pm	Community Room
Tuesday, June 23, 2020	5:00 pm	Community Room
Tuesday, July 28, 2020	5:00 pm	Community Room
Tuesday, August 25, 2020	5:00 pm	Community Room
Tuesday, September 22, 2020	5:00 pm	Community Room
Tuesday, October 27, 2020	5:00 pm	Community Room
Tuesday, November 24, 2020	5:00 pm	Community Room
Tuesday, December 22, 2020	No Work Session Scheduled	

Board work sessions are held in the Community Room located at the Dallas Fire Station.

§ 160A-70. Mayor pro tempore; disability of mayor.

At the organizational meeting, the council shall elect from among its members a mayor pro tempore to serve at the pleasure of the council. A councilman serving as mayor pro tempore shall be entitled to vote on all matters and shall be considered a councilman for all purposes, including the determination of whether a quorum is present. During the absence of the mayor, the council may confer upon the mayor pro tempore any of the powers and duties of the mayor. If the mayor should become physically or mentally incapable of performing the duties of his office, the council may by unanimous vote declare that he is incapacitated and confer any of his powers and duties on the mayor pro tempore. Upon the mayor's declaration that he is no longer incapacitated, and with the concurrence of a majority of the council, the mayor shall resume the exercise of his powers and duties. In the event both the mayor and the mayor pro tempore are absent from a meeting, the council may elect from its members a temporary chairman to preside in such absence. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 4.)

§ 160A-68. Organizational meeting of council.

(a) The council may fix the date and time of its organizational meeting. The organizational meeting may be held at any time after the results of the municipal election have been officially determined and published pursuant to Article 27 of Chapter 163A of the General Statutes but not later than the date and time of the first regular meeting of the council in December after the results of the municipal election have been certified pursuant to that Subchapter. If the council fails to fix the date and time of its organizational meeting, then the meeting shall be held on the date and at the time of the first regular meeting in December after the results of the municipal election have been certified pursuant to Article 27 of Chapter 163A of the General Statutes. (b) At the organizational meeting, the newly elected mayor and councilmen shall qualify by taking the oath of office prescribed in Article VI, Section 7 of the Constitution. The organization of the council shall take place notwithstanding the absence, death, refusal to serve, failure to qualify, or nonelection of one or more members, but at least a quorum of the members must be present. (c) All local acts or provisions of city charters which prescribe a particular meeting day or date for the organizational meeting of a council are hereby repealed. (1971, c. 698, s. 1; 1973, c. 426, s. 13; c. 607; 1979, c. 168; 1979, 2nd Sess., c. 1247, s. 2; 2017-6, s. 3.)