

TOWN OF DALLAS
MINUTES FOR BOARD OF ALDERMEN MEETING
APRIL 9, 2019
6:00 PM

The following elected officials were present: Mayor Coleman, Alderwoman Thomas, Alderman Huggins, Alderman Withers, Alderman Cearley, and Alderwoman Morrow.

The following staff members were present: Maria Stroupe, Town Manager; Da'Sha Leach, Town Clerk; Tom Hunn, Town Attorney; Allen Scott, Police Chief; Robert Walls, Police Captain; Doug Huffman, Electric Director; Bill Trudnak, Public Works Director; Earl Withers III, Fire Chief and Dustin Haney, Fireman. Jonathan Newton, Finance Director; Tiffany Faro, Development Services Director and Steven Aloisa, Recreation Director were absent.

Mayor Coleman called the meeting to order at 6:00 pm. He opened with the Invocation and the Pledge of Allegiance to the Flag followed. He welcomed everyone to the meeting.

Mayor Coleman read the meeting rules for the audience. He asked if there were any additions or deletions to amend the agenda. Alderman Huggins made a motion to approve the agenda, seconded by Alderwoman Morrow, and carried unanimously.

Alderman Withers made a motion to approve the minutes from March 12th 2019 Regular Meeting, and March 26th 2019 Work Session Meeting, seconded by Alderwoman Thomas, and carried unanimously.

Recognition of Citizens:

Mr. Curtis Wilson, 438 S. Gaston St., He prayed for the Town, and the leadership. He also gave thanks to Chief Scott and his department for assistance in the Poker run.

Consent Agenda:

Recreation Facility Fees (Exhibit A)

May 11th Car Show and Concert (Exhibit B)

9th Annual Sons of Confederate Veterans Memorial Service (Exhibit C)

Alderwoman Morrow made a motion to approve the Consent Agenda, seconded by Alderman Cearley, and carried unanimously.

Public Hearings: NONE

Old Business: NONE

New Business:

Item 8A was a discussion regarding the CCOG Delegates. Each year the Town designates a delegate and an alternate to represent Dallas at the Centralina Council of Governments (CCOG). For the past several years, Mayor Rick Coleman has been the delegate and Alderman Hoyle Withers has been the alternate. CCOG is requesting confirmation of our delegate and alternate. At this time, we can keep the same delegate and alternate or make a change. The board consensus was to leave the delegates the same. (Exhibit D)

New Business continued.....:

Item 8B was a request for "Anglers for Athletes" Sponsorship of Law Enforcement Torch Run for Special Olympics Fundraiser. The Gaston County Sheriff's Office is hosting the 2nd Annual "Anglers for Athletes" fundraiser in support of the Law Enforcement Torch Run for Special Olympics. This fundraising will assist to raise awareness for Special Olympics in North Carolina. Alderman Huggins made a motion to donate \$300.00, seconded by Alderwoman Thomas, and carried unanimously. (Exhibit E)

Item 8C was a request to Provide Sponsorship of NC Cooperative Extension Cotton Ginning Days Event. The Gaston County Center of the NC Cooperative Extension would like the sponsorship for the 5th Annual Something' Pumpkin Cooking Contest & Festival. This is an educational outreach program designed to encourage healthy eating and family connections, which is held as part of Cotton Ginning Days. The Town Manager and the Town Clerk participated in the event last year as judges, experiencing many innovative pumpkin inspired dishes. Alderman Huggins made a motion to donate \$301.00, seconded by Alderwoman Morrow, and carried unanimously. (Exhibit F)

Item 8D was a request for sponsorship for the July 4th Fireworks Display by Sherriff Alan Cloninger. Over many years, Sherriff Alan Cloninger has coordinated the July 4th Fireworks display in Dallas. A group of private citizens and business owners historically have raised funds to pay for the fireworks, performed all preparatory work on the fireworks, and facilitated the fireworks display. The Town has provided live music, porta-johns, and staff to assist with cleanup after the event in the past. The Board consensus was to make a contribution. Alderman Huggins made a motion to donate \$5000, seconded by Alderwoman Morrow, and carried unanimously.

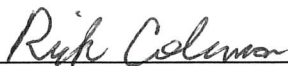
Item 8E was a Special Events Request for Running with the Good News 5k by Promised Land Baptist Church by Pastor Blankenship. This is a request to perform a 4th annual 5k Run to raise funds for the Promised Land Baptist Church's missions. They will utilize a newly created route in Dallas and it is included in the exhibit. The event will be held on Saturday September 28, 2019 with the race set to begin at 6:00 am and the race starting at 8:00 am. The estimated attendance is 200 people. Pastor Blankenship made a donation on behalf of the church to the Town in previous years after the event to cover Town expenses incurred for the in-kind services provided to assist with the run. Alderman Withers made a motion to approve, seconded by Alderman Cearley, and carried unanimously. (Exhibit G)

Manager's Report and General Notices:

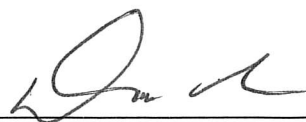
The Manager gave updates on items in Town.

Mayor Coleman and Board recognized Fireman Charles Arton for being awarded 2018 Firefighter of the Year for Gaston County.

Alderman Cearley made a motion to adjourn, seconded by Alderman Huggins, and carried unanimously. **(6:21)**



Rick Coleman, Mayor



Da'Sha Leach, Town Clerk



**TOWN OF DALLAS
PARKS AND RECREATION
FEES & POLICIES**

It shall be the stated goal of the Town of Dallas to establish clear, consistent, fair, and equally-applied and enforced, policies and fees for the scheduling and use of its publicly-owned and maintained athletic and civic facilities and buildings. To further that goal, the following shall apply:

Parks/Buildings/Fields/Facilities Owned or Operated by The Town of Dallas:

1. Cloninger Park Picnic Shelter
2. Jagers Park Picnic Shelter

Policies (General):

Fees for participation in, or sponsorship of, Town-sanctioned and/or organized athletic teams/ leagues and recreational activities have been established (see Fee Schedule **B**) so as to attempt to recover much of the costs of operating and continuing such programs. For participants in these programs, the use of fields, buildings, or facilities are covered by the fee for team, league, program, or activity participation. For any and all other use of such facilities or buildings, potential users will be required to pay, in advance, the fee(s) established and to abide by all Town policies. Such users will be allowed equal access on a first-come/first serve basis.

To schedule the exclusive, reserved use of a field, building, park or facility, for recreation or activities not sanctioned or organized by the Town, individual or group users must fully complete a Town application form, including the remittance of any and all fees required, and return it to authorized Town recreation staff not less than 48 hours in advance of the time such activity/use is to occur. Users will be required to sign a standard Liability Waiver/Release Form if "Not-for-Profit"; and provide a Certificate of Liability Insurance, naming the Town of Dallas as additionally insured, in a minimum coverage amount of \$500,000, if "For-Profit".

Users shall be classified and designated as "For-Profit" if they represent, and are funded by a for-profit business or corporate entity; or, if they charge for admission; sell merchandise or concessions; operate tournaments for participant fees; gain advertising or business sponsorship; or engage in any other act or activity which is designed to generate revenues greater than the simple recouping of Town Use fees from individual participants equal to a pro-rata share of said fees. For determination of Fees hereunder, all other users shall be classified as and considered "Not-for-Profit".

Individual users must be Town of Dallas residents to be eligible for "Town Resident" Use fee designation; while for groups or teams of users, no greater than twenty percent (20%) of all covered participants may be "Non-Town Residents" in order to remain eligible for "Town Resident" Use fee designation.

Jagers Park Picnic Shelter:

At present, the Town of Dallas does not sanction or organize the use of Jagers Park Picnic Shelter for any town sponsored events. Any and all other use shall be subject to the following fees:

Fees: (All Other)

Shelter Use:	4 Hours	(M-F)	(Sat/ Sun)
		Weekday- per Day	Weekend- per Day
Town-Resident/Not-For-Profit	\$45	\$65	\$70
Non-Town/Not-For-Profit	\$55	\$85	\$90

The shelter may be rented for:

AM Block 10am – 2pm

PM Block 3pm – 7pm (winter hours: 3pm – dusk)

Daily 10am – 7pm (winter hours: 10am – dusk)

The following items are **not** permitted on park property:

- inflatables (bounce houses)
- alcoholic beverages

The following items are **only permitted in the parking lot**:

- grease deep fryers
- personal grills
- large smokers
- commercial grills

Refund Policy:

Cancellation of a reservation will result in the rental fee being non-refundable unless the cancellation notice is received 10 days prior to the reservation. In the event of inclement weather cancellation notice must be received 5 days prior to the reservation. If it rains the day of your event no refund will be issued but the user may choose another available date at the same location within one month of the original reservation date.

Note: A shelter reservation does not close the entire park – it is still open to the public.

Cloninger Park Picnic Shelter:

Town-sponsored use of the Picnic Shelter shall consist of: The Crop Walk, or pre-season organized Youth Soccer games and practices, and banquets involving all team members; the annual 4th of July Fireworks display; All other use shall be subject to the following Fees:

Fees: (All Other)

Shelter Use:	4 Hours	(M-F)	(Sat/ Sun)
		Weekday- per Day	Weekend- per Day
Town-Resident/Not-For-Profit	\$25	\$45	\$50
Non-Town/Not-For-Profit	\$35	\$65	\$70

The shelter may be rented for:

AM Block 10am – 2pm

PM Block 3pm – 7pm (winter hours: 3pm – dusk)

Daily 10am – 7pm (winter hours: 10am – dusk)

The following items are **not** permitted on park property:

- inflatables (bounce houses)
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Note: A shelter reservation does not close the entire park – it is still open to the public.

TOWN OF DALLAS

RELEASE OF LIABILITY

In exchange for the granting of access to, and use of, a Town of Dallas Building, Athletic Field, Park, or Facility, I/We _____, Representing _____, Agree as follows:

- 1. To, observe and obey all posted and/or conveyed directions, policies, rules, or warnings regarding use of Town of Dallas property as issued by the Town of Dallas, its staff, employees, agents, or volunteers; and,
- 2. To, on behalf of the individual(s) and/or organization represented, **indemnify and hold harmless the Town of Dallas, its Park & Recreation Department staff, employees, agents, or volunteers, from any and all suits, claims of damages, or liability** for any and all personal injury to myself or other participants so represented, or for damages to personal property owned or controlled by me/us, occurring as a result of, or while engaged in activities conducted within the confines of Town of Dallas property permitted hereby; and,
- 3. To assume full responsibility for damages to Town of Dallas property caused by, or resulting from my/our negligent, willful or reckless acts that may or may not be in violation of Town directions, policies, rules, or warnings conveyed, posted, or issued.
- 4. I/We further Agree to leave the property used in a generally clean, orderly, and undamaged state, approximately similar in condition to that in existence immediately preceding my/our permitted use. (Failure to do so can result in additional fees for cleanup or restoration).

I/WE HAVE READ THE ABOVE "RELEASE OF LIABILITY" DOCUMENT AND DECLARE THAT I/WE UNDERSTAND IT FULLY AND THAT BY SIGNING THIS RELEASE ARE VOLUNTARILY SURRENDERING CERTAIN LEGAL RIGHTS IN THE PROCESS.

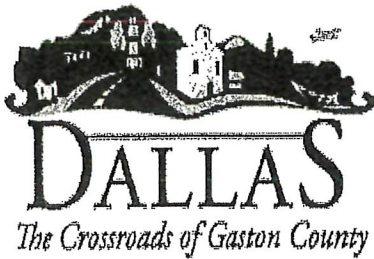
Date: _____

Signature of Applicant(s): _____

Participant(s): Printed Name(s): _____

Address: _____

Telephone#: _____



Special Events/ Activities Application

Town of Dallas
210 North Holland Street
Dallas, NC 28034-1625
(704) 922-3176
Fax: (704) 922-4701

The purpose of this application is to provide information about your event or activity in order for the Town of Dallas to best assist you. Depending on the specific event, a permit application and/or fee(s) from other departments may be required. The applicant is responsible for providing complete and accurate information on the application, The applicant is responsible for notifying the Town of Dallas of any changes. **A complete application must be submitted by no later than 5:00 p.m. on the Tuesday preceding the date of the Board meeting at which the event is to be approved, for an event which is to occur no sooner than 14 days following its date of approval.**

APPLICATION INFORMATION

Name of Event:	12 th ANNUAL Ambassadors CAR Show		
Facility Requested:	Main St. Between Gaston & Holland		
Applicant Name:	Rick Coleman		
Organization:	Dallas Ambassadors		
Mailing Address:	P.O. Box 39		
City / State / Zip:	Dallas, N.C. 28034		
Daytime Phone:		Cell: 704-913-5695	E-Mail:
Description of the Event:	Fund RAISER CAR Show to Support Youth of Dallas Show open to ANY YEAR CAR OR TRUCK		
Does the event have a Facebook, Twitter, or other social networking page:	<input type="checkbox"/>		
If yes, please list URL(s):			
Date (s) Requested for Event:	May 11 th		
Event Start Time:	7:00 pm	Event End Time:	10:00 pm
Road Closure Time Begins (if applicable):	5:00	Road Closure Time Ends:	10:30
Set Up Begins:	5:00 pm	Set Up Ends:	10:30
Preferred Date & Time of Inspection (if required):			
Estimated Attendance:			
The Event is:	<input type="checkbox"/> Private (by invitation only)	or	<input checked="" type="checkbox"/> Open to General Public
Describe the procedures to be used for selecting vendors and exhibitors for this event:			

Applicant's Signature: Rick Coleman Date: 4-2-19

A pre-event meeting may be required and will be scheduled to include appropriate staff. The event applicant must attend the meeting.



Jim Lowery <deertrackhuntclub@gmail.com>

Confederate Memorial Service

Jim Lowery <deertrackhuntclub@gmail.com>
Draft

Fri, Mar 29, 2019 at 10:12 AM

To: The Honorable Mayor Coleman and the Distinguished Members of the Dallas Town Council:

The Sons of Confederate Veterans, Col. William A. Stowe Camp 2142 of Dallas, N.C. Humbly ask permission to perform our 9th annual Memorial Service on the grounds of the Old Dallas Courthouse on Saturday, May 4th at 2pm. This service is to (Honor) those Citizens who on these (Sacred Grounds) signed up to (Serve and Defend) their newly formed Country, The Confederate States of America.

**Respectfully
Adjutant, Past Commander,
Jim Lowery**



Centralina Council of Governments

2019 Executive Board Meeting Dates

These meetings will be held at 6:00 p.m. at CCOG Office.

January 9, 2019
March 20, 2019
April 10, 2019
June 12, 2019
September 11, 2019
November 13, 2019

2019 Board of Delegates Meeting Dates

These meetings will be held at 6:15 p.m.

February 13, 2019 Annual Meeting	CCOG Office 9815 David Taylor Drive Charlotte, NC 28262
May 8, 2019	CCOG Office 9815 David Taylor Drive Charlotte, NC 28262
August 14, 2019	CCOG Office 9815 David Taylor Drive Charlotte, NC 28262
October 9, 2019	CCOG Office 9815 David Taylor Drive Charlotte, NC 28262

9815 David Taylor Drive
Charlotte, North Carolina 28262
Phone: 704-372-2416 Fax: 704-347-4710
www.centralina.org

*Sheriff
Alan Cloninger
Gaston County*



Main # 704-869-6800
Fax # 704-869-6815
P.O. Box 1578
425 Dr. Martin Luther King
Jr. Way
Gastonia, NC 28053

www.gastongov.com/departments/sheriff



Special Olympics
North Carolina



The Gaston County Sheriff's Office has partnered with CS Motorsports once again to host the 2nd Annual "Anglers for Athletes" Bass Tournament on May 11, 2019 at South Point Boat Landing in Belmont, NC. Once again this fundraiser will benefit the Law Enforcement Torch Run for Special Olympics of North Carolina. The North Carolina Law Enforcement Torch Run® for Special Olympics unites officers from law enforcement agencies and corrections departments across the state in an effort to raise funds and awareness for Special Olympics North Carolina.

Each summer, law enforcement officials carry the Flame of Hope across the state in the Torch Run Final Leg, culminating in the lighting of the cauldron to officially open the Special Olympics North Carolina Summer Games in Raleigh. The 2,000-mile, month-long Torch Run Relay involves more than 2,500 law enforcement officers and personnel representing more than 200 law enforcement agencies across North Carolina.

We would like your help to make this fundraiser a success. Attached are our sponsorship levels and what each level includes. Please take a moment to consider helping us any way possible. Any donation whether monetary or in product, you or your business could make would be greatly appreciated. If you have any further questions please don't hesitate to ask. We look forward to hearing from you!!!

Thank You,
Capt. Monica Becton

Gaston Co. Sheriff's Office
704-869-6832
mbecton@gcps.org

Capt. Robert Porter

Gaston Co. Sheriff's Office
704-869-6825
rporter@gcps.org

Sgt. Michael Carson

Gaston Co. Sheriff's Office
704-869-6810
mcarson@gcps.org

Sheriff
Alan Cloninger
Gaston County



Jail

Captain Monica Becton
 Office # 704-869-6832
 Main # 704-869-6800
 Fax # 704-869-6870
 P.O. Box 1578
 425 Dr. Martin Luther King Jr. Way
 Gastonia, NC 28053

www.gastongov.com/departments/sheriff

Statistics from 2018 "Anglers for Athletes" Team Bass Fishing Tournament

Total Boats Entered- **83**

Anglers Fishing Tournament- **166**

Total Sponsors (Local and National) - **85**

Total Spectators-**100**

Total Volunteers- **26**

TV Coverage- **Channel 36 WCNC**

Newspaper Coverage- **Gastonia Gazette**

Radio- **K104.7 Charlotte, NC**

Total Money Raised for Special Olympics North Carolina- **\$13,138**

(All prize money and product giveaways were raised through sponsorships and private donations. All entry fees, raffle money and donations the day of the event went directly to Special Olympics North Carolina)

We hope to have over 100 boats enter into this year's event and even more spectators and sponsors. We have also put more contacts out for news media to cover the event.



Presents the 2nd Annual:

Anglers for Athletes

TEAM BASS FISHING TOURNAMENT

MAY 11, 2019

In case of cancellation, alternate date will be set.

South Point Boat Landing

Lake Wylie

Blast-Off at Safe-light, Weigh-In at 3pm

Pre-Registration Entry Fee: **\$120.00 PER TEAM**

PRE-REGISTRATION: March 1st to May 10th

Registration on day of the event: **\$140.00 PER TEAM**

All payment must be in the form of cash or card. **NO REFUNDS.**

Blast off order determined by order of registration.

1st Place Guaranteed

\$5,000.00 &

2 Championship Title Belts



ADDITIONAL AWARDS TO BE GIVEN:

Biggest Fish

Top Adult/Child (15 & under) Team

Top Husband/Wife Team

Top Senior/Senior (65 & over) Team

Smallest Legal Limit

**** ANY MONEY WINNERS MAY
BE SUBJECT TO POLYGRAPH AT
THE RAMP ****

FOR PRE-REGISTRATION, CALL OR VISIT CS MOTOR SPORTS

(704) 853-1990

3214 South New Hope Rd, Gastonia, NC 28056

Mon-Fri, 9am-6pm; Sat, 9am-3pm

Raffles and Giveaways to be held. Must be present to win.

Tournament updates will be posted on the
Gaston County Sheriff's Office and CS Motor Sports
websites and social media pages.

All proceeds will benefit:

**Special
Olympics**
North Carolina



**FOR FURTHER INFORMATION OR TO BECOME A SPONSOR,
PLEASE CALL (704) 869-6832.**

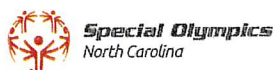
**LAW ENFORCEMENT
TORCH RUN®**
FOR SPECIAL OLYMPICS
NORTH CAROLINA

*Sheriff
Alan Cloninger
Gaston County*



Main # 704-869-6800
Fax # 704-869-6815
P.O. Box 1578
425 Dr. Martin Luther King
Jr. Way
Gastonia, NC 28053

www.gastongov.com/departments/sheriff



2nd Annual "Anglers for Athletes" Bass Tournament

Sponsorship Levels for the May 11, 2019 Tournament are as follows:

Package #1 \$50-\$99- Personalized Thank you letter from the Gaston County Sheriff's Office and Special Olympics North Carolina.

Package #2 \$100-\$499- Certificate from Special Olympics NC, a thank you letter from the Gaston Co. Sheriff's Office and SONC, & 6 inch Logo on Banner

Package #3 \$500-\$999- Framed recognition Certificate from Special Olympics NC, a thank you letter from the Gaston Co Sheriff's Office and SONC, & 8 inch Logo on Banner

Package #4 \$1000-\$2499- Silver Torch Run donor plaque from Special Olympics NC, a thank you letter from the Gaston Co. Sheriff's Office and SONC, & 12 inch Logo On Banner

Package #5 \$2500-\$6999- Gold Torch Run donor plaque from Special Olympics NC, a thank you letter from the Gaston Co. Sheriff's Office and SONC, & 16 inch Logo On Banner

Package #6 \$7000+- Name and Company LOGO on next year's Torch Run T-shirt, Gold Plaque from Special Olympics NC, thank you letter from the Gaston Co. Sheriff's Office and SONC, & 24 inch Logo On Banner

Name: _____

Address: _____

Phone Number: _____

Package# _____

Please make checks payable to:
Special Olympics North Carolina (SONC)
Tax ID: 56-1149607

Please Send Checks/Products To:
425 Dr. Martin Luther King Jr. Way
Gastonia, NC 28052
Attn: Capt. Monica Becton

If you would like to donate product or a service please list the product/service and cost in the Package #.

N.C. Cooperative Extension
Gaston County Center
gaston.ces.ncsu.edu

1303 Dallas-Cherryville Hwy.
Dallas, NC 29710
P: 704.922.2111



March 19, 2019

Town of Dallas
Maria Stroupe, Town Manager
210 N. Holland St.
Dallas, NC 28034-1625

Dear Town of Dallas,

I am writing in regards to the 5th Annual *Somethin' Pumpkin Cooking Contest & Festival* to be held on October 12, 2019 as part of Cotton Ginning Days in Dallas, NC. *Somethin' Pumpkin* is an outreach of NC Cooperative Extension designed to encourage healthy eating and family connections with local agriculture, home gardening, and community resources. By partnering with local business, volunteer organizations, and community programs, we continue to expand event activities. A pumpkin growing contest is being added for 2019 in addition to the pumpkin cooking contest and pumpkin decorating contest. Pumpkin painting, face painting, and other free activities will also be included.

The cooking contest includes six categories (main dish, desserts, miscellaneous, youth: ages 8-12, and youth: ages 13-18, and home-grown). Entries are judged and cash prizes are awarded during an awards presentation. Last year's event included 54 contestants in the cooking contest, 24 contestants in the pumpkin decorating contest, and more than 150 individuals who enjoyed our free family-fun events. Also, *Somethin' Pumpkin* was covered by the local newspapers (Gaston Gazette, What's Up Shopper), radio stations (KTC Broadcasting, Gaston College Radio), and social media.

We are looking forward to even greater success at this year's *Somethin' Pumpkin* event, and are now seeking sponsors. Enclosed are more details about sponsorship levels, which are affordable and offer various levels of marketing opportunity to you. Cotton Ginning Days attracts about 40,000 individuals each year, which creates great opportunity to market your organization.

If you would like to participate in *Somethin' Pumpkin* as a sponsor, please complete the attached Sponsorship Form and return by May 3, 2019. For additional information or questions, contact Linda J. Minges at linda_minges@ncsu.edu or 704.922.2127.

We look forward to discussing how *Somethin' Pumpkin* can help in your marketing efforts, as well as working together to support Gaston County families. Thank you for your time and consideration.

Sincerely,

A handwritten signature in blue ink that reads "David Fogarty".

David Fogarty
Gaston County Extension Director

**Cotton Ginning Day's
5TH ANNUAL SOMETHIN' PUMPKIN
COOKING CONTEST & FESTIVAL
~ sponsorship opportunities ~**

The Great Pumpkin Sponsor.....\$501 - Up

- Recognition in Press Release and Advertisements (*pending time of sponsorship commitment*)
- Product sampling or product display at Event
- Recognition at Event
- Logo/company name on official sponsor banner
- Logo/company name on print ads, event t-shirts, website, brochures/flyers, and cookbook

Pumpkin Patch Sponsor..... \$301 - \$500

- Product sampling or product display at Event
- Recognition at Event
- Logo/company name on official sponsor banner
- Logo/company name on print ads, event t-shirts, website, brochures/flyers, and cookbook

Pumpkin Vine Sponsor..... \$101 - \$300

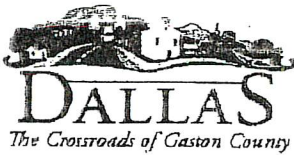
- Logo/company name on website, brochures/flyers, and cookbook

Friends of Somethin' Pumpkin..... \$25 - \$100

- Logo/company name on website and brochures/flyers

For questions or comments about sponsorship opportunities, please contact:
Linda J. Minges, MPH, RD, LDN
704.922.2127 | linda_minges@ncsu.edu

The Cotton Ginning Days Festival attracts
an average of **40,000** individuals
each year.



Town of Dallas

Special Events/ Activities Application

TOWN OF DALLAS
219 North Holland Street
Dallas, NC 28034-1525
(704) 922-3176
Fax: (704) 922-4701

The purpose of this application is to provide information about your event or activity in order for the Town of Dallas to best assist you. Depending on the specific event, a permit application and/or fee(s) from other departments may be required.

The applicant is responsible for providing complete and accurate information on the application, including an attached detailed site plan when applicable. The applicant is responsible for notifying the Town of Dallas of any changes after submittal of the application. Incomplete applications will not be accepted. A complete application must be submitted at least 30 days prior to the event.



Name of Event:	Running With the Good News 5K		
Facility Requested:	3.1 mile Run to Run beginning/ending at Cloninger Park		
Applicant Name:	Harold Blankenship, Pastor		
Organization:	Promised Land Baptist Church		
Mailing Address:	1024 Old Madena Street		
City / State / Zip:	Gastonia, NC 28054		
Daytime Phone:	704-868-2364	Cell:	704-674-5034 E-Mail: Pastorhblankenship@gmail.com
Description of the Event:	It is a 5K Run sponsored by Promised Land Baptist Church to support missions.		
Does the event have a Facebook, Twitter, or other social networking page:	Yes		
If yes, please list URL(s):	promisedlandbaptistchurch.com		
Date (s) Requested for Event:	Saturday, September 28, 2019		
Event Start Time:	8:00 A.M.	Event End Time:	10:00 a.m.
Road Closure Time Begins (if applicable):	8:00am.	Road Closure Time Ends:	
Set Up Begins:	6:00 a.m.	Set Up Ends:	
Preferred Date & Time of Inspection (if required):			
Estimated Attendance:	150 to 200 people.		
The Event is:	<input type="checkbox"/> Private (by invitation only)	or	<input checked="" type="checkbox"/> Open to General Public
Describe the procedures to be used for selecting vendors and exhibitors for this event:			

Applicant's Signature: Harold Blankenship, Pastor Date: 2-26-19

A pre-event meeting may be required and will be scheduled to include appropriate staff. The event applicant must attend the meeting.

Will tents/canopies/membrane structures be used for events? (proceed to next section.)		<input type="checkbox"/> Yes	<input type="checkbox"/> No (if no)
# of Canopies	<input type="text"/>	(fabric structure that is open without sidewalls on 75% or more of perimeter)	
# of Tents	<input type="text"/>	(fabric structure that is enclosed with sidewalls on more than 25% of perimeter)	
# of Membrane structures	<input type="text"/>	(air supported or air inflated structure)	
Other type of structure (provide description) <input type="text"/>			
*Is any individual canopy greater than 400 square feet?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
*Is there any individual canopy or group of canopies open on all sides exceeding 700 square feet without 12 ft. of clear space between all other permanent and temporary structures?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
*Is any individual tent or membrane structure greater than 200 sq. ft.?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
*Is there any individual or group of tents or membrane structures 200 sq. ft. without 12 ft. of clear space between all other permanent and temporary structures?		<input type="checkbox"/> Yes	<input type="checkbox"/> No



Are there any musical entertainment features related to your event? (proceed to next section.)		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No (if no)
If yes, state the number of stages, number of bands and type of music:			
Number of stages:	<input type="text"/>	Number of Bands:	<input type="text"/>
Type(s) of music:	<input type="text"/>		
Will your event use amplified sound:		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please indicate times:		Start Time: <input type="text" value="7:30 am"/>	Finish Time: <input type="text" value="10:00 am"/>
Will sound checks be conducted prior to the event?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please indicate times:		Start Time: <input type="text" value="7:30 am"/>	Finish Time: <input type="text"/>

* Must comply with Town of Dallas general entertainment ordinance.



Will the event have any hazardous materials such as propane, butane, gasoline, diesel tanks, helium cylinders or other upright tanks?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, all tanks must be secured in a manner to prevent accidentally being knocked over. All helium tanks not being used shall have their caps in place.			
Will there be any portable heaters?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will there be any deep fat fryers?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will there be any fireworks, lasers, torches, candles or pyrotechnics?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will generators or electrical power be used?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

A vendor is anyone who is serving, selling, sampling, or displaying food, beverages, merchandise or services

Does the event include mechanical rides, or other similar attractions? Yes No

If yes, company name? _____

Company address: _____

List details, if any: _____

Applicants contracting with amusement ride companies are required to provide the Town of Dallas with a certificate of Insurance, naming applicant and the Town of Dallas (if applicable) as additional insured on general liability.

Does the event include food vendors? Yes No

If the event will have food vendors, please check the following that apply:

Served Sold CATERED Prepared Outdoors

Does the event include food concession and/or cooking areas? Yes No

If yes, please list each vendor and specify cooking method (Gas, Electric, Charcoal, Other)

(Use additional sheet if necessary)

Vendor	Cooking Method	Food Item

Food and beverages shall not be sold at an event unless approved and licensed, if necessary, by the Gaston County Health Department. Event organizers are responsible for arranging health inspections for their events.



List all other commercial vendors who will be present during the event (serving, selling, sampling, or displaying).

VENDOR NAME	ADDRESS	PHONE NUMBER (S)



Provide a detailed schedule of the event including dates and times for entertainment, activities, hours of event, start time, finish time, etc. If the event requires an extended time frame for set-up, include details with a timeline listing the times and locations where streets or public property will be impacted and when dismantling will be completed.

(Use additional sheet of paper if necessary)

DATE	TIME	ACTION	ADDITIONAL NOTES

The Town of Dallas does not provide amenities such as portable washrooms/toilets, sound systems, tables, chairs, tents, canopies or other equipment. The applicant is responsible for arranging and providing services such as event clean up, traffic control, etc.

TRASH CONTAINERS

In order to determine what types of containers best suit the needs of the event, please answer the following questions:

Will the event be serving/selling/distributing beverages? Yes No

if yes, in what containers will they come packaged in?

aluminum cans glass bottles/jars plastic bottles/jugs/jars

How many trash cans are you requesting for trash?

How many recycle carts are you requesting?

Delivery Location?

Date and Time for rollout carts to be emptied?

Date and Time for rollout carts to be picked up?

Applicants are responsible for cleaning and restoring the site after the event. Please pick up all trash including paper, plastic, bottles, cans and event marketing signs. Clean-up fees may be incurred because of an applicant's failure to clean and/or restore the site following the event. If you reasonably believe that no litter will be generated during your event, please state this in your plan.

PUBLIC PROPERTY CLEAN-UP

Contracted personnel or volunteers may be used if indicated below. What is the clean-up plan for the event?

SAFETY AND SECURITY (CHECK TYPES OF SECURITY USED)

Stage Security Event Area Security Road Closure Security

Other

Overnight Security From : To :

Dates & Times security will be on site:

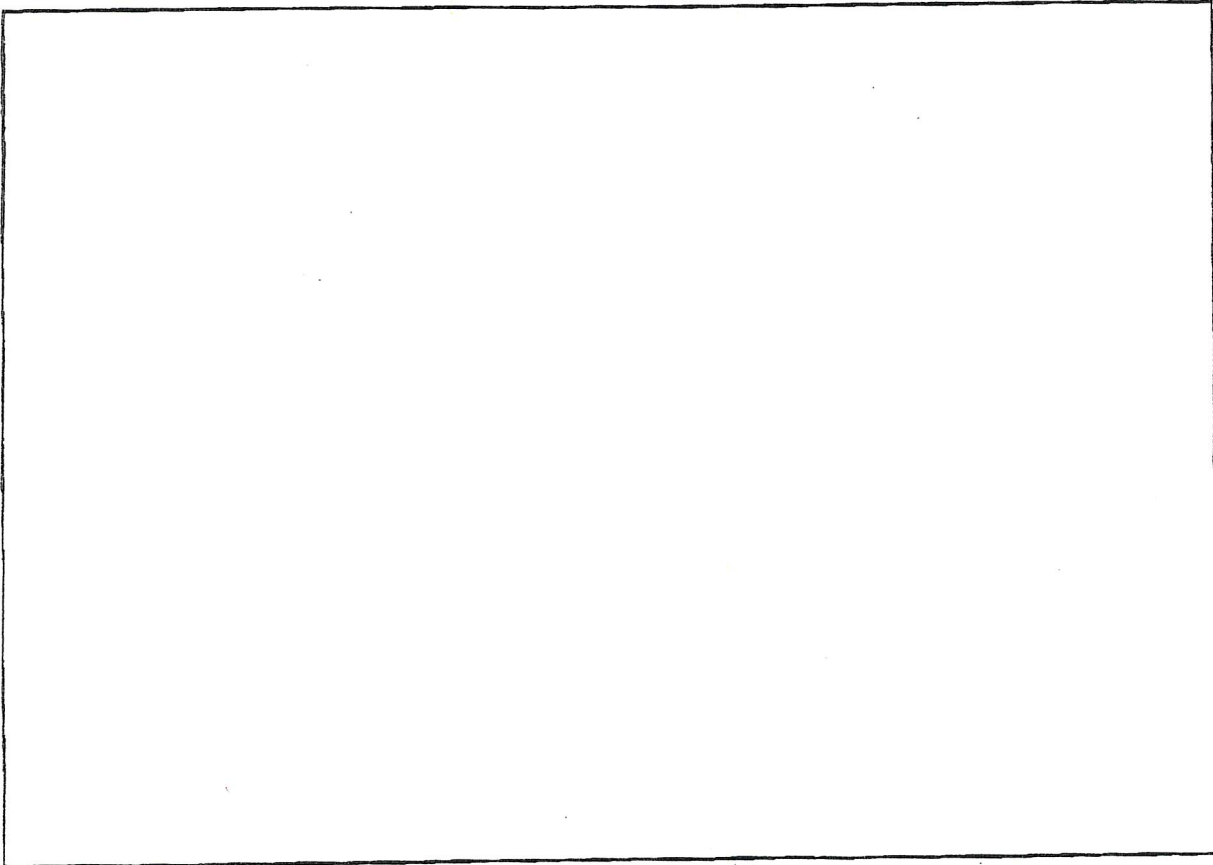
Security provided by: Number of Security Personnel:

Applicant may be required to hire sworn off-duty Town of Dallas police officers or Sheriff's Department personnel to provide security to insure public safety. The Town of Dallas will determine the number of security personnel required on site.



Provide a detailed Site-Plan sketch of the event. Include maps, outline or diagram of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area. The plan should include the following information (if applicable):

- Location of the event/activity on the property with approximate distances from roads, fire hydrants, existing buildings, etc.
- Location of temporary structures that will be used during the event. Must indicate size of temporary structures, distances between temporary structures and existing buildings.
- Identify how each temporary structure will be used. Example: type of vendor, food preparation, etc.
- Identify location of all cooking devices and open flames.
- Location of all fencing, barricades, or other restrictions that will impair access to and from the event or property.
- Identify all designated parking areas.
- Identify location of any generators and fuel storage.





<input type="checkbox"/>	PARADE (Includes floats, vehicles, and persons)	<input type="checkbox"/>	BICYCLES
<input type="checkbox"/>	MARCH OR WALK (persons only)	<input type="checkbox"/>	FOOT RACE
<input type="checkbox"/>	VEHICLES ONLY (Includes motorcycles)		
<input type="checkbox"/>	OTHER (Description: <input type="text"/>)		

Number of Persons: % Children:

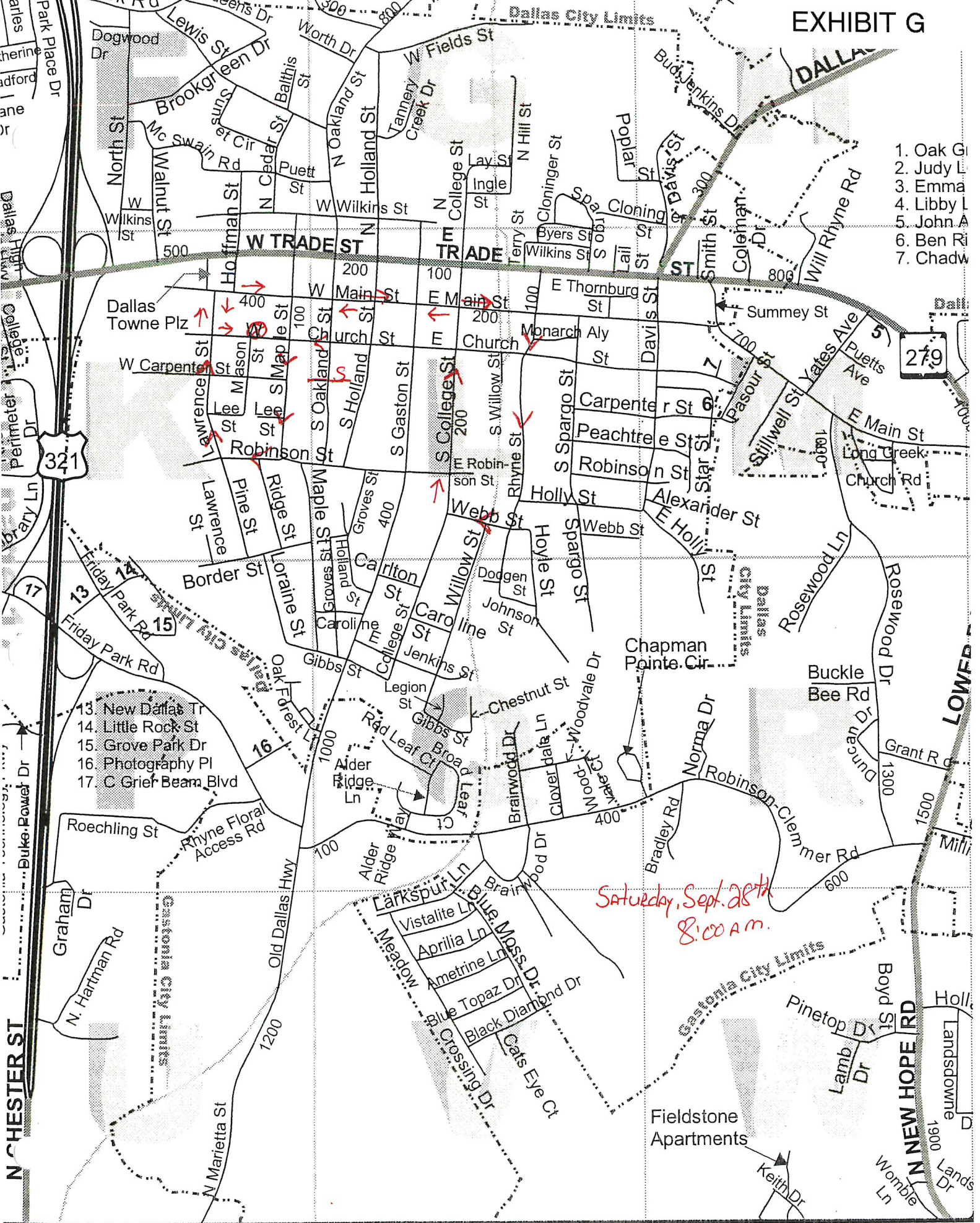
Number of Vehicles: Vehicle Types:

Number of Animals: Kinds:

DESCRIBE BELOW THE EVENT ROUTE. IF THERE IS MORE THAN ONE SEGMENT TO AN EVENT, INCLUDE START AND FINISH TIMES FOR EACH SEGMENT. (Example: The "GENERIC AWARENESS RUN" may include a 5k, a 10k, and a Fun Run).

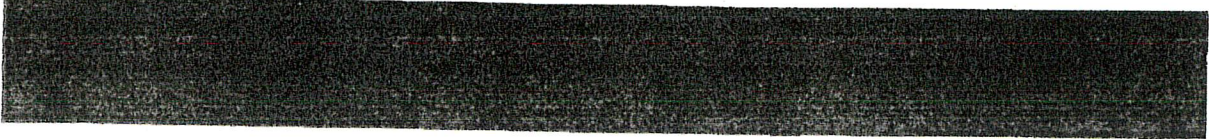


We will start and end at Cloninger Park
(A map of the run route is attached)



1. Oak G
2. Judy L
3. Emma
4. Libby L
5. John A
6. Ben R
7. Chadw

Saturday, Sept. 28th
8:00 A.M.



- NC and US roadways will also require approval from the NCDOT.
- The proposed route to be traveled including the requested starting and termination point. Please also clarify the directions of movement of your event.
- Routing plans for traffic. Illustrate a plan to include roads that you are requesting to be closed to vehicular or other traffic for your event. Include planned arrangements to resolve conflicts with people trying to reach businesses, their own residences, places of worship and public facilities including public transportation.
- Whether the event will occupy all or a portion of the street(s) requested for use.
- Proposed locations for barricades, signs and police/volunteers.
- The provision of twenty foot (20') minimum emergency access lanes throughout the event site.
- White temporary water base paint can be used to mark the route on the street pavement (May be purchased at common hardware stores such as Lowes Home, Home Depot, etc.).

Please Note: All road closure requests will be strictly reviewed by the Town of Dallas. Approval, denial, or modification of all road closure requests lies in the sole discretion of the Town of Dallas. The Town of Dallas has final discretion over your Route and Traffic Plan, including, but not limited to the route, placement and number of all barricades, signs and police/volunteer locations.

DO NOT ASSUME, ADVERTISE, OR PROMOTE YOUR EVENT UNTIL YOU HAVE A SIGNED PERMIT FROM THE TOWN OF DALLAS. CONFLICTS DO ARISE AND CHANGES TO THE REQUEST MAY BE NECESSARY.

I have selected preapproved route OR sketch below or attach a detailed map routing your proposed procession.

Applicant's Signature: _____ Date: _____