

**TOWN OF DALLAS  
SUBDIVISION VARIANCE APPLICATION**

Application No. \_\_\_\_\_

Date: \_\_\_\_\_

To the Town of Dallas Board of Adjustment:

I, \_\_\_\_\_, hereby request a variance to the requirements of Section \_\_\_\_\_ of the Dallas Subdivision Ordinance for the following reason(s):

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Street Address/location of the subject property: \_\_\_\_\_

Parcel ID #: \_\_\_\_\_

Current Zoning District: \_\_\_\_\_ Current Use of the Property: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Address of the property owner:

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Contact Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant: \_\_\_\_\_

Applicant Address:

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Applicant Contact Telephone: \_\_\_\_\_ email: \_\_\_\_\_

Relation to Property Owner: \_\_\_\_\_

Statement by applicant: (In the space provided, or on a separate sheet, state what reason(s) you have for the requested variance be granted.)

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**In the spaces provided, indicate the facts that you intend to show and the arguments that you intend to make to convince the Board it can properly reach each of the required findings. Attach additional pages as needed.**

1. An unnecessary hardship would result from the strict application of the ordinance. It is not necessary to demonstrate that, in absence of the variance, no use can be made of the property.

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2. The hardship results from conditions that are peculiar to the property, such as location, size, or topography. Hardships resulting from personal circumstances as well as hardships resulting from conditions that are common to the neighborhood or the general public, may not be the basis for granting a variance.

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3. The hardship did not result from actions taken by the applicant or the property owner. The act of purchasing property with knowledge that circumstances exist that may justify the granting of a variance is not a self-created hardship.

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4. The requested variance is consistent with the spirit, purpose, and intent of the ordinance, such that public safety is secured and substantial justice is achieved.

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No Change in permitted uses may be authorized by variance. Appropriate conditions may be imposed on any variance, provided that the conditions are reasonably related to the variance.

I certify that all the information presented by me in this application is accurate to the best of my knowledge, information and belief.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Applicant

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**Submitted as completed, including the required \$550 fee, this \_\_\_\_\_ date of \_\_\_\_\_, 20\_\_\_\_.**

**Staff:** \_\_\_\_\_