

**TOWN OF DALLAS**  
**MINUTES FOR BOARD OF ALDERMEN MEETING**  
**MARCH 12, 2018**  
**6:00 PM**

The following elected officials were present: Mayor Coleman, Alderwoman Thomas, Alderman Huggins, Alderman Withers, Alderman Cearley, and Alderwoman Morrow.

The following staff members were present: Maria Stroupe, Town Manager; Da'Sha Leach, Town Clerk; Tom Hunn, Town Attorney; Allen Scott, Police Chief; Doug Huffman, Electric Director; Tiffany Faro, Development Services Director; Bill Trudnak, Public Works Director; Jonathan Newton, Finance Director; Robbie Walls, Police Captain and Barry Webb, Project Coordinator. Steven Aloisa, Recreation Director and Steve Lambert, Fire Chief was absent.

Mayor Coleman called the meeting to order at 6:00 pm. He opened with the Invocation and the Pledge of Allegiance to the Flag followed. He welcomed everyone to the meeting.

Mayor Coleman read the meeting rules for the audience. He asked if there were any additions or deletions to amend the agenda. Alderman Huggins made a motion to approve the agenda, seconded by Alderwoman Morrow, and carried unanimously.

Alderwoman Thomas made a motion to approve the minutes from February 12<sup>th</sup> Regular Meeting and February 26<sup>th</sup> Work Session as presented, seconded by Alderman Cearley, and carried unanimously.

**Consent Agenda:**

**Item 5A** was the Adoption of Updated Classification and Wage Scale. (Exhibit A)

**Item 5B** was a Resolution Defining Central Business District. (Exhibit B)

**Item 5C** was to Declare a Moratorium on TOP TIER Program. (Exhibit C)

**Item 5D** was an Application for SAFER Grant. (Exhibit D)

**Item 5E** was an Application for Urban Forestry Grant. (Exhibit E)

**Item 5F** was an Application for CLG Historic Survey Grant. (Exhibit F)

Alderman Withers made a motion to approve the Consent Agenda, seconded by Alderwoman Morrow, and carried unanimously.

**Recognition of Citizens:**

Steve D'Avaria, Gaston County Chamber, He is the appointed with the Chamber and they partner with local townships to partner with them for growth. They encourage all the townships to support the Stronger Safer School Bond.

Troop 28 had 14 boy scouts in attendance and they are working toward citizenship merit badges.

Mr. Curtis Wilson, 438 S. Gaston St., He prayed for the community and Board to make the appropriate decision in the best interest of the Town.

### **Special Events & Requests for In-Kind Services:**

**Item 7B** was special events request for Vietnam Era Veteran Recognition by Beverly Huddle. This event will take place on May 12<sup>th</sup>, 2018 at 10:00 until approximately 11:30 at the Old Dallas Courthouse & Grounds. The estimated attendance is 50-75 at this event. In this service, the Vietnam Veterans will be recognized and honored for their services. Alderman Huggins made a motion to approve, seconded by Alderwoman Thomas, and carried unanimously. (Exhibit G)

**Item 7B** was a special events request for Sons of Confederate Veterans Memorial Service by Jim Lowery. This event will take place on May 5<sup>th</sup>, 2018 from 2pm-3pm on the front lawn of the Old Dallas Courthouse. The estimated attendance is 50-100 at the event. In this service, a confederate honor guard will perform a 3-volly salute on soldiers, lay a wreath at the monument, and a short speech on soldiers from Gaston County. This honorary service has been held the last eight years. Alderwoman Morrow made a motion to approve, seconded by Alderman Withers, and carried unanimously. (Exhibit H)

### **Public Hearings:**

**Item 8A** was a Public Hearing for Accessory Structure Ordinance 153.009. Alderman Cearley made a motion to enter the Public Hearing, seconded by Alderwoman Thomas, and carried unanimously. This Public Hearing was advertised per statue requirements. The Development Services Director Ms. Faro is recommending changes to the ordinance 153.009, and supplementary changes to ordinances: 153.017 as a new section, changes in 91.09 to move to 92.06, and adding 153.002. These recommended changes were a complete review and an attempt to update of the Town's current ordinance related to accessory structures to ensure each ordinance properly outlines the desired requirements and limitations within the Town limits, while still offering the residents the ability to maximize the use of their land. In 2016, the 153.009 Accessory Structure on Residential Lot ordinance was revised but there have been 2 approved variance requests. The Planning Board met on January 18<sup>th</sup>, 2018 to evaluate this ordinance and made recommendations for the Board. Ms. Faro read through each ordinance for the Board and audience. Mayor Coleman asked the audience if there were any questions. Audience members did ask questions to clarify existing structures, pools, fencing, and other items listed in the proposed changes. Any existing conditions will be under the current ordinance will not be negatively impacted by this change since it will considered non-conforming. Alderman Withers made a motion to exit the public hearing, seconded by Alderman Huggins, and carried unanimously. Alderwoman Thomas made a motion to adopt, seconded by Alderman Cearley, and carried unanimously. (Exhibit I)

**Item 8B** was a Public Hearing for the Resolution Designating a portion of 130 W. Trade Street for Economic Development Purpose. Alderman Withers made a motion to enter the Public Hearing, seconded by Alderwoman Morrow, and carried unanimously. This Public Hearing was advertised per statue requirements. On February 12, 2018 Board of Alderman Meeting, the Board authorized subdividing and recombining Town-owned property at 130 W. Trade Street and the lots comprising the Town Center Parking Lot, walkway, and other amenities, as well as giving the Town the remaining portion of the property, which the Town does not intend to use for Town purposes, to be subdivided into a separate parcel for which the Town intends to hold for Economic Development purposes. Mayor Coleman asked the audience if they had any questions or comments. Audience members wanted clarity regarding the surplus lots owned by the Town and if there will be a public hearing. For the sale of any Town property, there will be a public hearing so the public can hear all the components of the sale as well as give the public an opportunity to address any concerns. Alderwoman Thomas made a motion to exit the Public Hearing, seconded by Alderman Huggins, and carried unanimously. Alderman Huggins made a motion to approve, seconded by Alderwoman Thomas, and carried unanimously. (Exhibit J)

**Old Business: None**

**New Business:**

**Item 10A** was to rename the TOP TIER Fund. The renaming of this fund will give clarity to what this fund is for as well as expand what can happen in that fund. Staff recommends to rename this fund to the Economic Development Fund. This renaming does not change the funds or coding in the fund. The name change will allow for Economic Development as well as including the TOP TIER program. In April 2014, the Town received a Town Center Plan prepared by Kiser Planning and Development, which recommended strategies for revitalizing the Town Center as well as to preserve the historic integrity. Alderwoman Thomas made a motion for the funds to remain the same but change to name of the fund to the Economic Development Fund, seconded by Alderman Withers, and carried unanimously. (Exhibit K)

**Item 10B** was a Budget Amendment for Downtown Revitalization Grant. In the FY2017-18, Dallas was awarded a \$50,000 grant for Revitalization and Economic Development for use in downtown revitalization projects. These funds have been received by the Dallas into a miscellaneous account. To properly account for the receipt of these funds, a budget amendment is needed to move these funds into the newly development Economic Development Fund. Alderwoman Morrow made a motion to approve as presented, seconded by Alderman Cearley, and carried unanimously. (Exhibit L)

**Item 10C** was a Resolution Support for School Bond Referendum. This items was added by request of the County Commissioners. This referendum will come up for a public vote on May 8, 2018. The Board discussed this item but wanted more time to review & gain clarity on how this impacts Dallas. Documents received for this referendum came a few days before the meeting. Alderman Huggins made a motion to table the item until the next meeting, seconded by Alderwoman Morrow. Alderman Huggins amended his motion to table the item until March 26, 2018, seconded by Alderwoman Morrow, and carried unanimously. (Exhibit M)

**Manager's Report:**

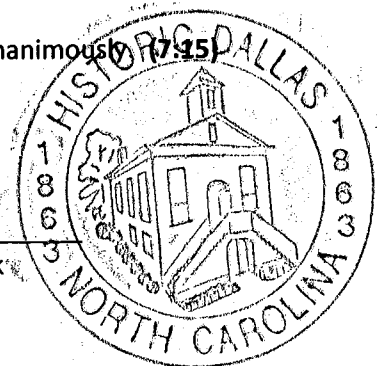
- NC Rural Plan for Main St. - Agreement to re-establish the Historic District. In April, the work session will discuss cost savings.
- Sewer Interconnect Update- Staff is working with the City of Gastonia to work towards completion of this emergency interconnect with Gastonia.
- Greater Gaston Corporation- Go Month, Banners need to go back up now. Attended a meeting last week on updates to the Go program and this program has been picked up by the state and Real Estate companies. Great program for Gaston County.
- Budget Workshop- This workshop will be on March 26<sup>th</sup> and the first budget draft will be presented to the Board. The second draft will be presented on May 21<sup>st</sup> and the final budget will need to be approved by June to start the fiscal year.
- Town Manger- Will be in Chapel Hill the remainder of the week for class. Classes will be complete in April.
- Special Meeting- This meeting will be advertised and the Board will be able to take action. This will be held on March 26, 2018.

**Department Updates, and General Information: None**

Alderman Huggins made a motion to adjourn, seconded by Alderwoman Morrow, and carried unanimously. (7/9/18)

  
Rick Coleman, Mayor

  
Da'Sha Leach, Town Clerk



Town of Dallas - Salary Study Proposal  
List of Classes Arranged by Grade (FY 2017-2018)

GRADE	CLASSIFICATION	FLSA	MINIMUM	MID-POINT	MAXIMUM
		STATUS			
8			\$ 22,146	\$ 27,683	\$ 33,219
9			\$ 23,253	\$ 29,067	\$ 34,880
10			\$ 24,416	\$ 30,520	\$ 36,624
11	Maintenance Worker		\$ 25,637	\$ 32,046	\$ 38,455
12	Utility Meter Reader		\$ 26,919	\$ 33,648	\$ 40,378
13	Dist. & Coll. Maintenance Worker Equipment Operator Recreation Assistant Tree Trimmer/Landscaper		\$ 28,265	\$ 35,331	\$ 42,397
14	Customer Service Representative Dist. & Coll. Equipment Operator Lead Meter Reader Police Telecommunicator		\$ 29,678	\$ 37,097	\$ 44,517
15	Customer Service/Cemetery Superintendent Treatment Plant Operator		\$ 31,162	\$ 38,952	\$ 46,742
16	Administrative Specialist Senior Equipment Operator		\$ 32,720	\$ 40,900	\$ 49,080
17	Police Officer Electric Line Technician Utility Arborist/Forester		\$ 34,356	\$ 42,945	\$ 51,534
18	Utility Billing/Collections Manager		\$ 36,074	\$ 45,092	\$ 54,110
19	Dist. & Coll. System Crew Leader Police Corporal		\$ 37,877	\$ 47,346	\$ 56,816
20	Police Sergeant		\$ 39,771	\$ 49,714	\$ 59,657
21	Streets and Sanitation Supervisor Senior Electric Line Technician Water Plant Supervisor Town Clerk/HR Director	E	\$ 41,760	\$ 52,199	\$ 62,639

Town of Dallas - Salary Study Proposal  
List of Classes Arranged by Grade (FY 2017-2018)

GRADE	CLASSIFICATION	FLSA STATUS	MINIMUM	MID-POINT	MAXIMUM
22	Dist. & Coll. System Supervisor		\$ 43,848	\$ 54,809	\$ 65,771
23	Electric Dist. System Supervisor		\$ 46,040	\$ 57,550	\$ 69,060
	Parks & Recreation Manager	E			
	Police Captain	E			
24	Treatment Plant Superintendent	E	\$ 48,342	\$ 60,427	\$ 72,513
25	Fire Chief	E	\$ 50,759	\$ 63,449	\$ 76,139
26	Development Services Director	E	\$ 53,297	\$ 66,621	\$ 79,945
27	Finance Director	E	\$ 55,962	\$ 69,952	\$ 83,943
28	Electric Dist. System Director	E	\$ 58,760	\$ 73,450	\$ 88,140
	Police Chief	E			
	Public Works Director	E			
29			\$ 61,698	\$ 77,122	\$ 92,547
30			\$ 64,783	\$ 80,979	\$ 97,174

Resolution Defining Dallas Central Business District

WHEREAS; the Town of Dallas consists of approximately 2.9 square miles of total land area, and;

WHEREAS; the Town includes a Central Downtown area where town and community events take place, and;

WHEREAS; there are several businesses operating in the downtown area, as well as Local Government Offices, parks, libraries, parking lots, town square, museums, police, and fire departments, and;

WHEREAS; the downtown area is included in the recently adopted Town Center Plan, and;

WHEREAS; the Town seeks to promote quality, commercial development and redevelopment in the downtown area; the Town is utilizing various strategies to provide quality development and redevelopment, and;

WHEREAS; North Carolina General Statute 160A-458.3 includes a statutory procedure to utilize for downtown development projects, and the Town now seeks to formally define the Central Business District or "Downtown" area of the Town of Dallas.

NOW, THEREFORE BE IT RESOLVED, by the Board of Aldermen of the Town of Dallas, North Carolina, as follows:

The land area contained within and the property abutting the streets as identified below is hereby formally defined as the Town of Dallas Central Business District.

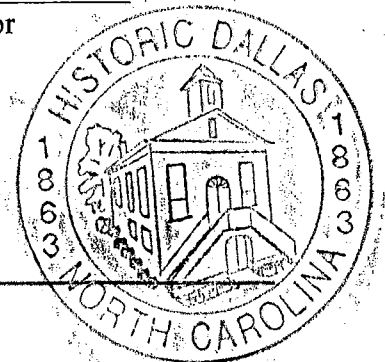
"Beginning at the corner of N. Oakland Street and W. Wilkins Street proceeding to the corner of W. Wilkins Street and N. Gaston Street, then proceeding to the corner of W. Trade Street and N. Gaston Street, then proceeding to the corner of W. Trade Street and S. College Street, then proceeding to the corner of S. College Street and W. Church Street, then proceeding to the corner of W. Church Street and S. Oakland Street, then proceeding to the corner of N. Oakland Street and W. Wilkins Street, the point of beginning. As outlined on the attached map."

Adopted this the 12<sup>th</sup> day of March, 2018.

*Rick Coleman*  
Rick Coleman, Mayor

Attested by:

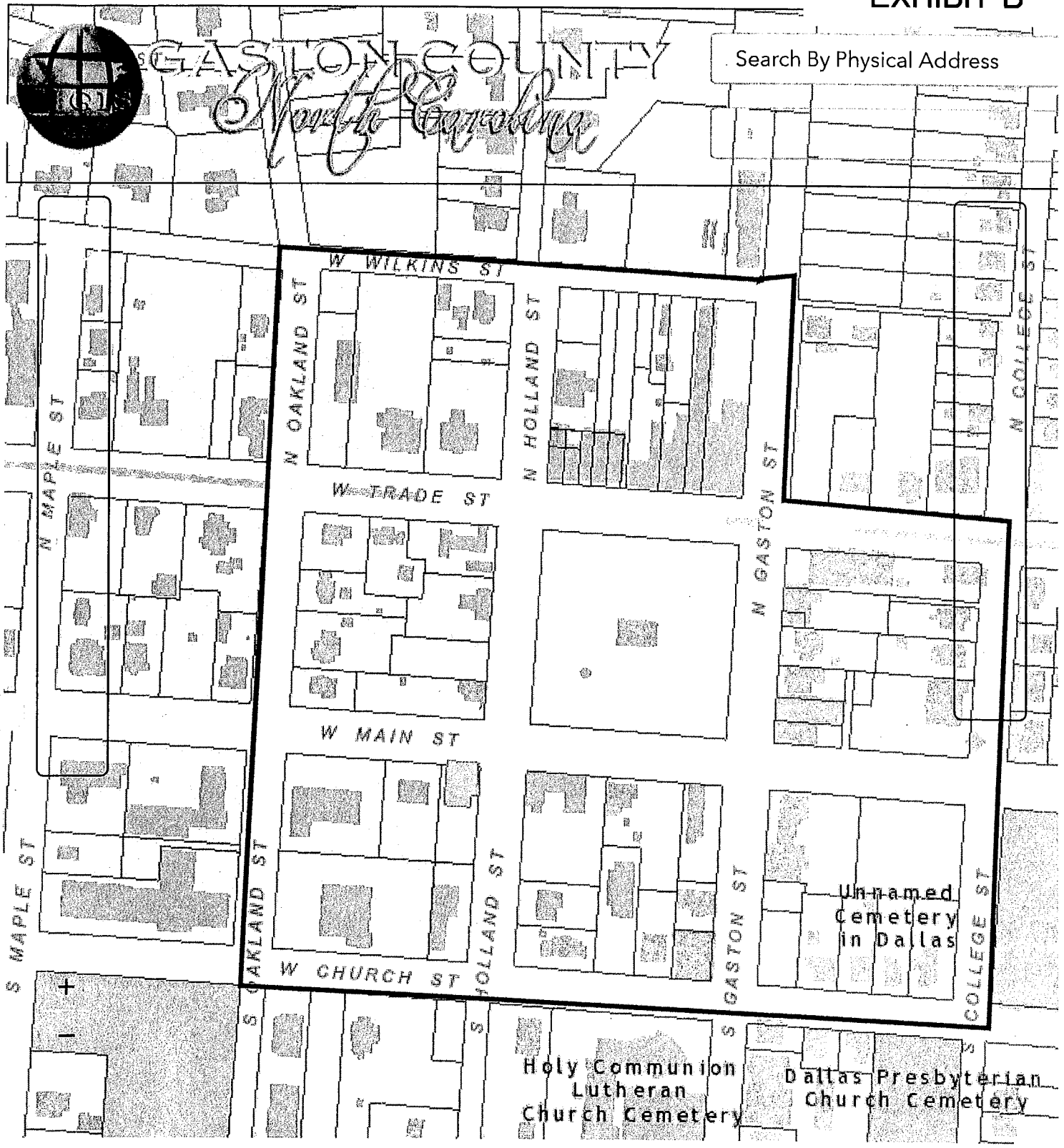
*Da'Sha Leach*  
Da'Sha Leach, Town Clerk





GASTON COUNTY  
*North Carolina*

Search By Physical Address



**TOWN OF DALLAS, NORTH CAROLINA****REQUEST FOR BOARD ACTION**

**DESCRIPTION:** Moratorium on TOP TIER Program

AGENDA ITEM NO. 5C

MEETING DATE: 3/12/2018

**BACKGROUND INFORMATION:**

In October of 2013, the Board of Aldermen approved the initial set up and funding of the T.O.P. T.I.E.R. Program that was developed in order to facilitate improvement and growth in the downtown business area of Dallas. This program provided funds to local business owners in the form of grants.

In light of the upcoming planned work by the NC Department of Commerce's Rural Planning Center, the Town Manager requests that a moratorium be declared on the TOP TIER program. A new economic development assistance program should be developed in conjunction with the Rural Planning Center project to encourage economic growth in Dallas.

This item was discussed at the February 26, 2018 Board of Aldermen Work Session.

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**MANAGER'S RECOMMENDATION:**

Approve a moratorium on the TOP TIER program pending development of a new economic development assistance program in conjunction with a project to be conducted by the NC Department of Commerce's NC Main Street and Rural Planning Center.

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**BOARD ACTION TAKEN:**



**TOWN OF DALLAS, NORTH CAROLINA****REQUEST FOR BOARD ACTION**

DESCRIPTION: Application for SAFER Grant

AGENDA ITEM NO. 5D

MEETING DATE: 3/12/2018

**BACKGROUND INFORMATION:**

Information has been received that the grant funding cycle for the Staffing for Adequate Fire and Emergency Response (SAFER) grant will open on March 26, 2018, with an application deadline of April 27, 2018.

In order to maintain the ability to adequately respond to emergency calls, there exists a need to move the Dallas Volunteer Fire Department toward a combination department of full time and volunteer firefighters. The SAFER grant would assist with partially funding positions for a period of three (3) years as follows: 1<sup>st</sup> and 2<sup>nd</sup> years funding for 75% of the actual costs would be received and 35% funding of the actual costs in the 3<sup>rd</sup> year would be received. The Town would be responsible for the remaining costs each year. Beginning the 4<sup>th</sup> year, the Town would totally responsible for all costs associated with the positions.

This item has been discussed at several Board of Aldermen Work Sessions, including the Strategic Planning Meeting on February 3, 2018.

If awarded, these positions would be hired in the 2018-2019 budget year, and therefore would need to be provided for in the upcoming budget process.

Approval to proceed with the grant application is requested.

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**MANAGER'S RECOMMENDATION:**

Approve proceeding with the grant application process and budgetary preparations.

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**BOARD ACTION TAKEN:**

**URBAN AND COMMUNITY FORESTRY GRANT PROGRAM**

This program is established as a partnership of the NC Forest Service and the US Department of Agriculture Forest Service. Grant projects developed under this program should be designed to address one or more of the following objectives:

1. Reduce the impacts of land-use change and urbanization on forested landscapes in and around urban areas.
2. Facilitate strategic planting and maintenance of community trees for public benefits.
3. Assist communities with establishing and managing their urban forests.
4. Encourage policies and guidelines that sustain urban and community forests for the public's benefit.

Grant requests should range between \$2,500 and \$15,000, and funds awarded must be used for new programs or projects not currently funded. There is a 50-50 matching requirement for grant funds awarded through this project, but it does not require a cash match. Staff time can be used as an in-kind match to meet this requirement. First-time applicants and municipalities seeking Tree City USA status are given priority for funding.

Grant proposals must fit into one of five categories, as listed below (with examples of eligible activities):

**Category 1: Urban & Community Forestry Program Development**

- Creation and training of a Tree Board.
- Development of a Tree Ordinance or Tree Conservation/Preservation Ordinance.
- Conducting a hazard tree evaluation.

**Category 2: Urban & Community Forestry Program Improvement**

- Conducting a tree inventory and analysis tied to tree maintenance or future tree planting.
- Assessing local natural resources such as tree canopy.
- Identifying available tree planting locations on public property.
- Street tree planting and maintenance plan.
- City parks vegetation management plan.
- Hazard tree reduction and replanting plan
- Revising an existing tree ordinance/policy.

**Category 3: Non-Profit Program Development (Not an eligible category for us.)****Category 4: Tree Planting Projects**

- Stand-alone tree planting projects cannot be funded under this grant. All proposals including tree planting must be part of a larger effort benefitting urban forest management and public awareness.

Category 5: Information, Education and Training

- In-house training and continuing education.
- Public education/workshops.
- Youth Programs.

Grant recipients are given 11 months to complete their project. The following is the timeline for the upcoming grant program cycle:

March 31, 2018:	Application Deadline
July 1, 2018:	Grant Award Notification Date
September 1, 2018:	Contract Period Begins
March 1, 2019:	Mid-Year Status Report Due
July 31, 2019:	Project Completion Deadline

**North Carolina State Historic Preservation Office**  
**Department of Natural and Cultural Resources**  
**Office of Archives and History**  
<http://www.hpo.ncdcr.gov/>

**2018 HISTORIC PRESERVATION FUND (HPF)**  
**PASS-THROUGH GRANT APPLICATION FORM**  
*(postmark/email deadline March 30, 2018)*

**PROJECT INFORMATION** (Please type or print)

Name of project: \_\_\_\_\_

**Project Type:**

- Archaeological Investigation
- Architectural survey
- National Register (NR) nomination
- Survey publication manuscript
- Architectural/engineering study. Name of NR property: \_\_\_\_\_
- Restoration/rehabilitation. Name of NR property: \_\_\_\_\_
- Educational Program
- Other (specify): \_\_\_\_\_

**CLG GRANT - APPLICANT INFORMATION** (CLG, or CLG commission)

Name of CLG governing board or CLG commission: \_\_\_\_\_

Contact person: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Federal ID # \_\_\_\_\_

*Only CLGs or CLG commissions may apply for CLG grants. If the CLG is applying at the request of a nonprofit or educational institution, provide the following information:*

Name of nonprofit or educational institution: \_\_\_\_\_

Contact person: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

*\*\*Please attach the CLG commission's review comments or letter of support for this application.*

**LOCAL PROJECT COORDINATOR**

Person who will be the local project coordinator (In most cases this will be the CLG staff):

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Local government or organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**COMMITMENT OF LOCAL MATCHING FUNDS**

Name of donor: \_\_\_\_\_

Source of funds (e.g., general fund, private donations, foundation funds, etc): \_\_\_\_\_

Amount of cash: \_\_\_\_\_ Other: \_\_\_\_\_ Date Available: \_\_\_\_\_

*Attach list if more than one donor.*

\*\*\*\*\*

**\*\* Historic Preservation Office or Office of State Archaeology staff member contacted regarding this application:**

\_\_\_\_\_  
Name of HPO/OSA Staff Contacted

\_\_\_\_\_  
DATE

CLG Applicant or Other Applicant:

\_\_\_\_\_  
SIGNATURE of local government official  
or officer of the Applicant

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
TITLE

If the applicant above is a local government or local historic preservation commission applying at the request of a non-profit organization or educational institution, an official of the nonprofit organization or educational institution must sign below:

\_\_\_\_\_  
SIGNATURE of official of nonprofit or educational institution  
submitting application through a local government or historic  
preservation commission

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
TITLE

STATE HISTORIC PRESERVATION OFFICE  
 OFFICE OF ARCHIVES AND HISTORY  
 NORTH CAROLINA DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

Addendum to Grant Application

**EQUAL OPPORTUNITY STATEMENT**

THE NORTH CAROLINA STATE HISTORIC PRESERVATION OFFICE RECEIVES FEDERAL FUNDS FROM THE NATIONAL PARK SERVICE. REGULATIONS OF THE U.S. DEPARTMENT OF THE INTERIOR STRICTLY PROHIBIT UNLAWFUL DISCRIMINATION IN FEDERALLY ASSISTED DEPARTMENTAL PROGRAMS ON THE BASIS RACE, COLOR, NATIONAL ORIGIN, RELIGION, SEX (INCLUDING PREGNANCY AND GENDER IDENTITY), AGE, DISABILITY, SEXUAL ORIENTATION, OR GENETIC INFORMATION IN ITS FEDERALLY ASSISTED PROGRAMS. ANY PERSON WHO BELIEVES HE OR SHE HAS BEEN DISCRIMINATED AGAINST IN ANY PROGRAM, ACTIVITY, OR FACILITY OPERATED BY A RECIPIENT OF FEDERAL ASSISTANCE SHOULD CONTACT THE EQUAL OPPORTUNITY PROGRAM OFFICE, U.S. DEPARTMENT OF THE INTERIOR, NATIONAL PARK SERVICE, 1201 I STREET, N.W., 5TH FLOOR, ORG CODE 2652, WASHINGTON, D.C. 20005; VISIT [HTTPS://WWW.DOI.GOV/PMB/EEO](https://www.doi.gov/pmb/eo) OR PHONE (202) 354-1852.

**CLG Applicant or Other Applicant:**

\_\_\_\_\_  
 Signature Date

\_\_\_\_\_  
 Printed Name Title

\_\_\_\_\_  
 Name of local government, local historic preservation commission, nonprofit, or educational institution

**Project:** \_\_\_\_\_

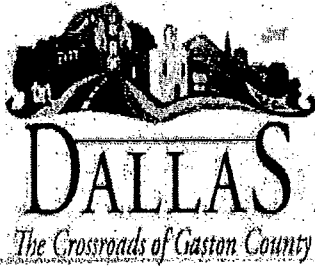
**\*\*If the applicant is a local government or local historic preservation commission applying at the request of a non-profit organization or educational institution, an official of the nonprofit organization or educational institution must sign below:**

\_\_\_\_\_  
 Signature Date

\_\_\_\_\_  
 Printed Name Title

\_\_\_\_\_  
 Name of nonprofit or educational institution

***Note: Acknowledgement of the Equal Opportunity Statement above shall accompany each application for federal funding. Receipt of this signed and dated statement will fulfill this requirement. The applicant must sign the statement; and, if the applicant is a local government or local historic preservation commission applying at the request of a nonprofit or educational institution, the nonprofit or educational institution must also sign the statement.***



## Special Events/ Activities Application

Town of Dallas  
210 North Holland Street  
Dallas, NC 28034-1625  
(704) 922-3176  
Fax: (704) 922-4701

The purpose of this application is to provide information about your event or activity in order for the Town of Dallas to you. Depending on the specific event, a permit application and/or fee(s) from other departments may be required. The applicant is responsible for providing complete and accurate information on the application, The applicant is resp notifying the Town of Dallas of any changes. **A complete application must be submitted by no later than 5:00 p.m. Tuesday preceeding the date of the Board meeting at which the event is to be approved, for an event which i no sooner than 14 days following its date of approval.**

### APPLICATION INFORMATION

Name of Event:	Vietnam Era Veteran Recognition		
Facility Requested:	Courthouse & Grounds		
Applicant Name:	Beverly Huddle		
Organization:	Commemorative Partner / Gaston County Veterans Council		
Mailing Address:	5012 Broad Leaf Court		
City / State / Zip:	Dallas, NC 28034		
Daytime Phone:		Cell: 704-913-8092	E-Mail: huddlebeverly@gm
to recognize & honor local Vie			
Does the event have a Facebook, Twitter, or other social networking p <del>no</del>			
If yes, please list URL(s):			
Date (s) Requested for Eve Saturday May 12, 2018			
Event Start Time:	10:00	Event End Time:	11:30
N/A			
Road Closure Time Begins (if applica		Road Closure Time Ends:	
9:00		Set Up Ends:	
Preferred Date & Time of Inspection (if requir N/A			
Estimated Attendance:	50-75		
The Event is: <input type="checkbox"/> Private (by invitation only) or <input checked="" type="checkbox"/> yes <input type="checkbox"/> Open to General Public			
scribe the procedures to be used for selecting vendors and exhibitors for this ever			
No vendors			

Applicant's Signatu Beverly Huddle Date: 2/15/18

A pre-event meeting may be required and will be scheduled to include appropriate staff. The even attend the meeting.

1

**TENTS / CANOPIES / MEMBRANE STRUCTURES**

Will tents/canopies/membrane structures be used for ever  Yes  No (if no proceed to next section.)

# of Canopies  (fabric structure that is open without sidewalls on 75% or more of perimeter)  
 # of Tents  (fabric structure that is enclosed with sidewalls on more than 25% of perime  
 # of Membrane structures  (air supported or air inflated structure)  
 Other type of structure (provide descript

\*Notes\*

*We will use the inside room upstairs*

**VOICE / MUSIC AMPLIFICATION**

Are there any musical entertainment features related to your eve  Yes  No (If no proceed to next section.)

*maybe a DJ*

If yes, state the number of stages, number of bands and type of music:

Number of stages:  Number of Bands:

Type(s) of music:

Will your event use amplified sound:  Yes  No

If yes, please indicate times: Start Time:  Finish Time:

Will sound checks be conducted prior to the event?  Yes  No

If yes, please indicate times: Start Time:  Finish Time:

\* Must comply with Town of Dallas general entertainment ordinance.

*to play patriotic music before & after*

**HAZARDOUS MATERIALS**

Will the event have any hazardous materials such as propane, butane, gasoline, diesel tanks, helium cylinder upright tanks?  Yes  No

If yes, all tanks must be secured in a manner to prevent accidentally being knocked over. All helium t not being used shall have their caps in place.

Will there be any portable heaters  Yes  No

Will there be any deep fat fryers  Yes  No

Will there be any fireworks, lasers, torches, candles or pyrotechn  Yes  No

Will generators or electrical power be used  Yes  No

If yes, provide electrical load data and location of connection. In the case of extraordinary use or hookups, fees r apply.

**RIDES / ATTRACTIONS**

Does the event include mechanical rides, or other similar attracti  Yes  No



If yes, company name:

Company address:

List details, if any:

**Applicants contracting with amusement ride companies are required to provide the Town of Dallas with insurance, naming applicant and the Town of Dallas (if applicable) as additional insured on general liability policy.**

**ALL rides must be inspected and approved by The Department of Labor.**

**VENDORS**

A vendor is anyone who is serving, selling, sampling, or displaying food, beverages, merchandise or services.

Does the event include food vendors?  Yes  No

If the event will have food vendors, please check the following that apply:  
 Served  Sold  Catered  Prepared Outdoors

Does the event include food concession and/or cooking areas?  Yes  No

If yes, please list each vendor and specify cooking method (Gas, Electric, Charcoal, Other)  
*(Use additional sheet if necessary)*

Vendor	Cooking Method	Food Item

Food and beverages shall not be sold at an event unless approved and licensed, if necessary by the Gaston County Health Department. Event organizers are responsible for arranging health inspections for their event.

List all other commercial vendors who will be present during the event (serving, selling, sampling, or displaying)

VENDOR NAME	ADDRESS	PHONE NUMBER (S)

**EVENT SCHEDULE**

Provide a detailed schedule of the event including dates and times for entertainment, activities, hours of operation, start time, finish time, etc. If the event requires an extended time frame for set-up, include details.

listing the times and locations where streets or public property will be impacted and when dismantled completed.

(Use additional sheet of paper if necessary)

DATE	TIME	ACTION	ADDITIONAL NOTES

3

**SERVICES**

The Town of Dallas does not provide amenities such as portable washrooms/toilets, sound system chairs, tents, canopies or other equipment. The applicant is responsible for arranging and providing such as event clean up, traffic control, etc.

**TRASH CONTAINERS**

In order to determine what types of containers best suit the needs of the event, please answer the following questions.

Will the event be serving/selling/distributing beverages?  Yes  No

If yes, in what containers will they come packaged in?

aluminum cans  glass bottles/jars  plastic bottles/jugs/jars

How many trash cans are you requesting for trash?

How many recycle carts are you requesting?

Delivery Location?

Date and Time for rollout carts to be emptied

Date and Time for rollout carts to be picked up

Applicants are responsible for cleaning and restoring the site after the event. Please pick up all trash including plastic, bottles, cans and event marketing signs. Clean-up fees may be incurred because of an applicant's failure to clean and/or restore the site following the event. If you reasonably believe that no litter will be generated during the event, please state this in your plan.

**PUBLIC PROPERTY CLEAN-UP**

Contracted personnel or volunteers may be used if indicated below. What is the clean-up plan for the event?

**SAFETY AND SECURITY (CHECK ALL TYPES OF SECURITY USED)**

Stage Security  Event Area Security  Road Closure Security

Other

Overnight Security From  :  To  :

Dates & Times security will be on site:

Security provided by  Number of Security Personnel:

Applicant may be required to hire sworn off-duty Town of Dallas police officers or Sheriff's Department personnel security to insure public safety. The Town of Dallas will determine the number of security personnel required.

**SITE PLAN**

Provide a detailed Site-Plan sketch of the event. Include maps, outline or diagram of the entire event venue including the names of all streets and the surrounding area. The plan should include the following information:

- Location of the event/activity on the property with approximate distances from roads, fire hydrants, existing buildings, etc.
- Location of temporary structures that will be used during the event. Must indicate size of temporary structures, distances between temporary structures and existing buildings.
- Identify how each temporary structure will be used. Example: type of vendor, food preparation, etc.
- Identify location of all cooking devices and open flames; generators and fuel storage.
- Location of all fencing, barricades, or other restrictions that will impair access to and from the event property.
- Identify all designated parking areas.

4

**ROUTE AND TRAFFIC PLAN**

<input type="checkbox"/> PARADE (Includes floats, vehicles, and persons)	<input type="checkbox"/> BICYCLES
<input type="checkbox"/> MARCH OR WALK (persons only)	<input type="checkbox"/> FOOT RACE
<input type="checkbox"/> VEHICLES ONLY (Includes motorcycles)	
<input type="checkbox"/> OTHER (Description: _____)	
Number of Persons: <input type="text"/>	% Children: <input type="text"/>
Number of Vehicles: <input type="text"/>	Vehicle Types: <input type="text"/>
Number of Animals: <input type="text"/>	Kinds: <input type="text"/>
<p><b>DESCRIBE BELOW THE EVENT ROUTE. IF THERE IS MORE THAN ONE SEGMENT TO AN EVENT, INCLUDE START AND FINISH TIMES FOR EACH SEGMENT. (Example: The "GENERIC AWARENESS RUN" may include a 5k, a 10k, and a Fun Run).</b></p>	
<p style="font-size: 2em;">N/A</p>	

**ROAD CLOSURES**

If your event involves road closures, a parade, a foot or bike race, any type of procession, or more than one segment, attach a Route and Traffic Plan. Include the required information (listed below) and any additional information you believe applies to your event. When planning a moving route, the Dallas Police Dept. is available to assist you.

NC and US roadways will also require approval from the NCDOT.

The proposed route to be traveled including the requested starting and termination point. Please clarify the directions of movement of your event.

Routing plans for traffic. Illustrate a plan to include roads that you are requesting to be closed to ve other traffic for your event. Include planned arrangements to resolve conflicts with people trying to businesses, their own residences, places of worship and public facilities including public transporta Whether the event will occupy all or a portion of the street(s) requested for use.

Proposed locations for barricades, signs and police/volunteers.

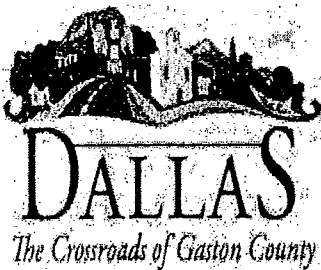
The provision of twenty foot (20') minimum emergency access lanes throughout the event site.

White temporary water base paint can be used to mark the route on the street pavement (May be at common hardware stores such as Lowes Home, Home Depot, etc.).

**Please Note:** All road closure requests will be strictly reviewed by the Town of Dallas. Approval, denial, or modification of all road closure requests are at the sole discretion of the Town of Dallas. The Town has final discretion over your Route and Traffic Plan including, but not limited to the route, placement and number of all barricades, signs, and police/volunteer locations.

**DO NOT ASSUME, ADVERTISE, OR PROMOTE YOUR EVENT UNTIL YOU HAVE A SIGNED PERMIT FROM THE TOWN OF DALLAS. CONFLICTS DO ARISE AND CHANGES TO THE REQUEST MAY BE NECESS.**

Applicant's Signatu Beverly Huddle Date: 2/15/18



**Guidelines for  
Special Events**

Town of Dallas  
210 North Holland Street  
Dallas, NC 28034-1625  
(704) 922-3176  
Fax: (704) 922-4701

This information has been prepared to assist you while planning, to ensure a safe and enjoyable special even have questions that are not answered on this page, please contact the Town of Dallas at (704) 922-3176.

**EVENTS MUST BE APPROVED AT LEAST 14 DAYS IN ADVANCE OF THE EVEN**

Special event permit applications must be submitted to the Town of Dallas by no later than 5:00 p.m. on the preceding the date of the Board Meeting at which the event is to be approved.

Typical events are defined below:

**Parade:** A march or procession which interferes with pedestrian and/or vehicular traffic.

**Athletic Events:** An occasion when a group of participants collectively engage in sport or other form of phys including an organized Walk or Race. This may interfere with vehicular and/or pedestrian traffic.

**Special Events:** Include street fairs, arts and crafts shows, carnivals, rallys, etc. Special events often interfere



Town of Dallas

## Special Events/ Activities Application

Town of Dallas  
210 North Holland Street  
Dallas, NC 28034-1625  
(704) 922-3176  
Fax: (704) 922-4701

The purpose of this application is to provide information about your event or activity in order for the Town of Dallas to best assist you. Depending on the specific event, a permit application and/or fee(s) from other departments may be required.

The applicant is responsible for providing complete and accurate information on the application, including an attached detailed site plan when applicable. The applicant is responsible for notifying the Town of Dallas of any changes after submittal of the application. Incomplete applications will not be accepted. A complete application must be submitted at least 30 days prior to the event.

### APPLICATION INFORMATION

Name of Event:	CONFEDERATE MEMORIAL SERVICE		
Facility Requested:	FRONT LAWN OF OLD DALLAS COURTHOUSE		
Applicant Name:	JIM LOWERY		
Organization:	COL. WILLIAM A. STONE CAMP 2142 SONS OF CONFEDERATE VETERANS		
Mailing Address:	765 OLD WILLS SCH. RD.		
City / State / Zip:	DALLAS, N.C. 28034		
Daytime Phone:	704-648-6321	Cell:	704-922-0550
E-Mail:	LOWERYTRACKHUNT CLUB@gmail.com		
Description of the Event:	CONFEDERATE HONOR GUARD TO PERFORM 3-VOLLY SALUTE WREATH LAYING AT MONUMENT WITH BUGLAR PLAYING TAPS. SHORT SPEECH ON SOLDIERS FROM GASTON COUNTY		
Does the event have a Facebook, Twitter, or other social networking page:	<input type="checkbox"/>		
If yes, please list URL(s):	<input type="text"/>		
Date (s) Requested for Event:	MAY 5 <sup>TH</sup> 2018		
Event Start Time:	2 PM	Event End Time:	3 PM
Road Closure Time Begins (if applicable):	N/A	Road Closure Time Ends:	N/A
Set Up Begins:	N/A	Set Up Ends:	N/A
Preferred Date & Time of Inspection (if required):	N/A		
Estimated Attendance:	50-100		
The Event is:	<input type="checkbox"/> Private (by invitation only)	or	<input checked="" type="checkbox"/> Open to General Public
Describe the procedures to be used for selecting vendors and exhibitors for this event:			N/A
<input type="text"/>			

Applicant's Signature: Jim E. Lowery Date: \_\_\_\_\_

A pre-event meeting may be required and will be scheduled to include appropriate staff. The event applicant must attend the meeting.

**TENTS / CANOPIES / MEMBRANE STRUCTURES**

Will tents/canopies/membrane structures be used for events? proceed to next section.)		<input checked="" type="checkbox"/> N/A Yes	<input checked="" type="checkbox"/> No (if no)
# of Canopies	<input checked="" type="checkbox"/> N/A	(fabric structure that is open without sidewalls on 75% or more of perimeter)	
# of Tents	<input checked="" type="checkbox"/> N/A	(fabric structure that is enclosed with sidewalls on more than 25% of perimeter)	
# of Membrane structures	<input checked="" type="checkbox"/> N/A	(air supported or air inflated structure)	
Other type of structure (provide description)		<input checked="" type="checkbox"/> N/A	
*Is any individual canopy greater than 400 square feet?		<input checked="" type="checkbox"/> N/A Yes	<input checked="" type="checkbox"/> N/A No
*Is there any individual canopy or group of canopies open on all sides exceeding 700 square feet without 12 ft. Of clear space between all other permanent and temporary structures?		<input checked="" type="checkbox"/> N/A Yes	<input checked="" type="checkbox"/> N/A No
*Is any individual tent or membrane structure greater than 200 sq. ft?		<input checked="" type="checkbox"/> N/A Yes	<input checked="" type="checkbox"/> N/A No
*Is there any individual or group of tents or membrane structures 200 sq. ft. without 12 ft. of clean space between all other permanent and temporary structures?		<input checked="" type="checkbox"/> N/A Yes	<input checked="" type="checkbox"/> N/A No

**VOICE / MUSIC AMPLIFICATION**

Are there any musical entertainment features related to your event? proceed to next section.)		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No (if no)
If yes, state the number of stages, number of bands and type of music:			
Number of stages:	<input type="text"/>	Number of Bands:	<input type="text"/>
Type(s) of music:	<input type="text"/>		
Will your event use amplified sound:		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please indicate times:	Start Time: <input type="text"/>	Finish Time: <input type="text"/>	
Will sound checks be conducted prior to the event?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please indicate times:	Start Time: <input type="text"/>	Finish Time: <input type="text"/>	

\* Must comply with Town of Dallas general entertainment ordinance.

**HAZARDOUS MATERIALS**

Will the event have any hazardous materials such as propane, butane, gasoline, diesel tanks, helium cylinders or other upright tanks?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, all tanks must be secured in a manner to prevent accidentally being knocked over. All helium tanks not being used shall have their caps in place.			
Will there be any portable heaters?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will there be any deep fat fryers?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will there be any fireworks, lasers, torches, candles or pyrotechnics?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will generators or electrical power be used?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**VENDORS**

A vendor is anyone who is serving, selling, sampling, or displaying food, beverages, merchandise or services

Does the event include mechanical rides, or other similar attractions?  Yes  No

If yes, company name?

Company address:

List details, if any:

Applicants contracting with amusement ride companies are required to provide the Town of Dallas with a certificate of insurance, naming applicant and the Town of Dallas (if applicable) as additional insured on general liability.

Does the event include food vendors?  Yes  No

If the event will have food vendors, please check the following that apply:

Served  Sold  Catered  Prepared Outdoors

Does the event include food concession and/or cooking areas?  Yes  No

If yes, please list each vendor and specify cooking method (Gas, Electric, Charcoal, Other) *N/A*  
*(Use additional sheet if necessary)*

Vendor	Cooking Method	Food Item

Food and beverages shall not be sold at an event unless approved and licensed, if necessary, by the Gaston County Health Department. Event organizers are responsible for arranging health inspections for their events.

**VENDORS**

List all other commercial vendors who will be present during the event (serving, selling, sampling, or displaying). *N/A*

VENDOR NAME	ADDRESS	PHONE NUMBER (S)

**EVENT SCHEDULE**

Provide a detailed schedule of the event including dates and times for entertainment, activities, hours of event, start time, finish time, etc. If the event requires an extended time frame for set-up, include details with a timeline listing the times and locations where streets or public property will be impacted and when dismantling will be completed.

(Use additional sheet of paper if necessary)

DATE	TIME	ACTION	ADDITIONAL NOTES
5-7-2016	1:45 pm	SET UP PODIUM FOR BATTERY AND <del>SET</del> SET UP FLAGS AND FLAG HOLDERS.	OPERATED MICROPHONE
		POSITION ALL SOLDIERS + PARTICIPANTS FOR SALUTE AND TAPS.	ALONG WITH SOLDIERS
		APPROXIMATELY 15 MINUTE SPEECH.	
		WREATH LAYING AT MONUMENT	
		SERVICE CONCLUDES AT AROUND 2:45 pm.	
		WE PUT UP + GATHER UP OUR PROPERTY AND CLEAN UP ANY LITTER	



**SERVICES**

The Town of Dallas does not provide amenities such as portable washrooms/toilets, sound systems, tables, chairs, tents, canopies or other equipment. The applicant is responsible for arranging and providing services such as event clean up, traffic control, etc.

**TRASH CONTAINERS**

In order to determine what types of containers best suit the needs of the event, please answer the following questions:

Will the event be serving/selling/distributing beverages?  N/A Yes  N/A No

If yes, in what containers will they come packaged in?

aluminum cans  glass bottles/jars  plastic bottles/jugs/jars

How many trash cans are you requesting for trash?  N/A

How many recycle carts are you requesting?  N/A

Delivery Location?  N/A

Date and Time for rollout carts to be emptied?  N/A

Date and Time for rollout carts to be picked up?  N/A

Applicants are responsible for cleaning and restoring the site after the event. Please pick up all trash including paper, plastic, bottles, cans and event marketing signs. Clean-up fees may be incurred because of an applicant's failure to clean and/or restore the site following the event. If you reasonably believe that no litter will be generated during your event, please state this in your plan.

**PUBLIC PROPERTY CLEAN-UP**

Contracted personnel or volunteers may be used if indicated below. What is the clean-up plan for the event?

*WE PICK UP BEHIND OURSELVES.*

**SAFETY AND SECURITY (CHECK TYPES OF SECURITY USED)**

N/A Stage Security  N/A Event Area Security  N/A Road Closure Security

N/A Other  N/A

N/A Overnight Security From  N/A To  N/A

Dates & Times security will be on site:  N/A

Security provided by:  N/A Number of Security Personnel:  N/A

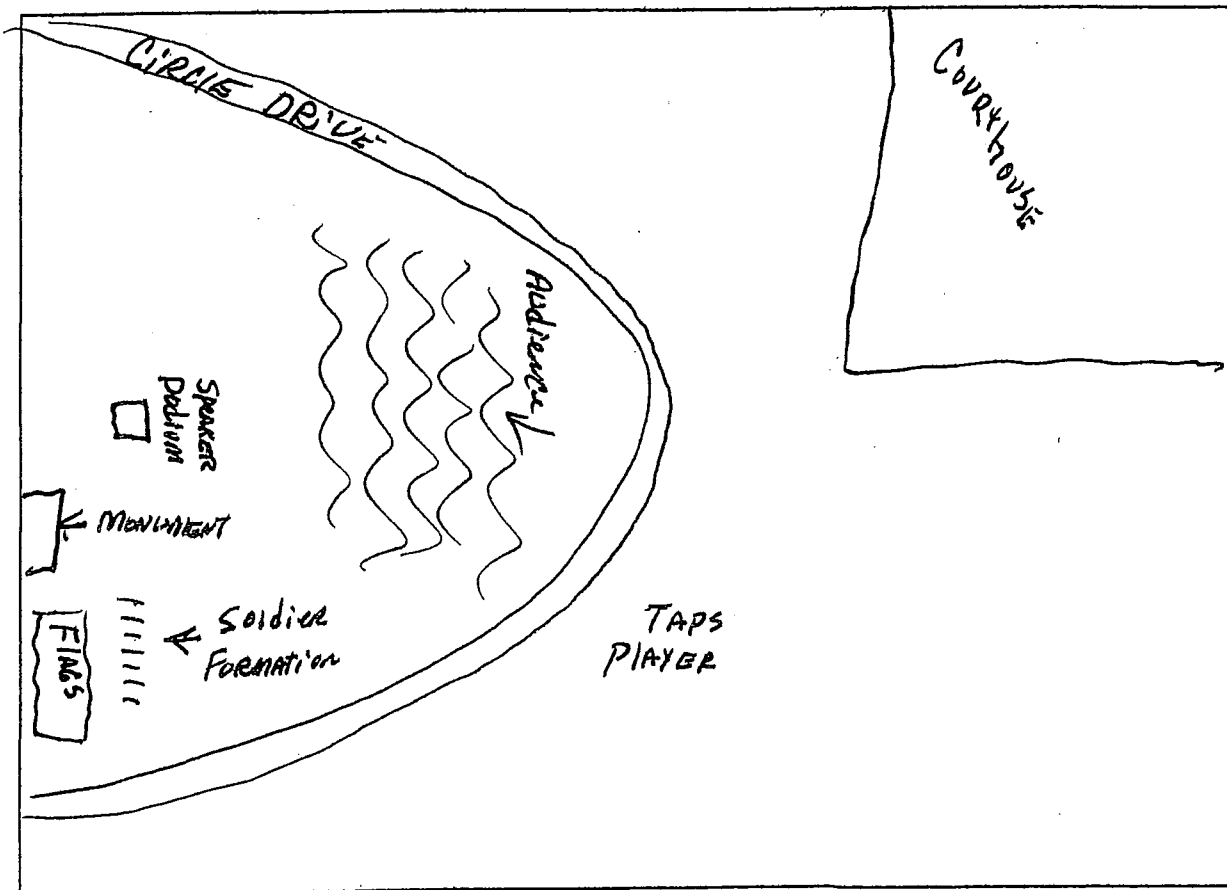
Applicant may be required to hire sworn off-duty Town of Dallas police officers or Sheriff's Department personnel to provide security to insure public safety. The Town of Dallas will determine the number of security personnel required on site.

**SITE PLAN**

Provide a detailed Site-Plan sketch of the event. Include maps, outline or diagram of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area. The plan should include the following information (if applicable):

- Location of the event/activity on the property with approximate distances from roads, fire hydrants, existing buildings, etc.
- Location of temporary structures that will be used during the event. Must indicate size of temporary structures, distances between temporary structures and existing buildings.
- Identify how each temporary structure will be used. Example: type of vendor, food preparation, etc.
- Identify location of all cooking devices and open flames.
- Location of all fencing, barricades, or other restrictions that will impair access to and from the event or property.
- Identify all designated parking areas.
- Identify location of any generators and fuel storage.

**SITE PLAN SKETCH**





**ROAD CLOSURES**

If your event involves road closures, a parade, a foot or bike race, any other type of procession, or more than one location, please attach a Route and Traffic Plan. Include the required information (listed below) and any additional information that you believe apply to your event. When planning a moving route, the Dallas Police Department is available to assist you in planning your route.

- NC and US roadways will also require approval from the NCDOT.
- The proposed route to be traveled including the requested starting and termination point. Please also clarify the directions of movement of your event.
- Routing plans for traffic. Illustrate a plan to include roads that you are requesting to be closed to vehicular or other traffic for your event. Include planned arrangements to resolve conflicts with people trying to reach businesses, their own residences, places of worship and public facilities including public transportation.
- Whether the event will occupy all or a portion of the street(s) requested for use.
- Proposed locations for barricades, signs and police/volunteers.
- The provision of twenty foot (20') minimum emergency access lanes throughout the event site.
- White temporary water base paint can be used to mark the route on the street pavement (May be purchased at common hardware stores such as Lowes Home, Home Depot, etc.).

**Please Note:** All road closure requests will be strictly reviewed by the Town of Dallas. Approval, denial, or modification of all road closure requests lies in the sole discretion of the Town of Dallas. The Town of Dallas has final discretion over your Route and Traffic Plan including, but not limited to the route, placement and number of all barricades, signs and police/volunteer locations.

**DO NOT ASSUME, ADVERTISE, OR PROMOTE YOUR EVENT UNTIL YOU HAVE A SIGNED PERMIT FROM THE TOWN OF DALLAS. CONFLICTS DO ARISE AND CHANGES TO THE REQUEST MAY BE NECESSARY.**

I have selected preapproved route

N/A

OR

sketch below or attach a detailed map routing your proposed procession.

Applicant's Signature: \_\_\_\_\_

*Jim E. Bowery*

Date: \_\_\_\_\_

## MINUTES

Town of Dallas

## PLANNING BOARD

Meeting of January 18, 2018

The meeting was called to order at 7:00 PM by Chairman Curtis Wilson.

The following members were present: Curtis Wilson, Chair, John O'Daly, Glen Bratton, Eric Clemmer, Alternate Reid Simms, Alternate David Jones

Members absent: John Beaty, Steven Hood, and Beth Haywood.

Also present: Tiffany Faro, Director of Development Services

There was an invocation lead by Chairman Wilson and pledge of allegiance.

Chairman Wilson made introductions of the new alternate members.

**Approval of Agenda:** A motion by Reid Simms was made and seconded by Glenn Bratton to approve the agenda for this meeting, and the motion was adopted unanimously.

**Approval of Minutes:** A motion by David Jones was made and seconded by Glenn Bratton to approve the minutes for this meeting.

**New Business:**

## 1) Review of Accessory Structure and Pool Ordinances (153.009, 153.002, 91.09)

Staff presentation from Tiffany Faro along with a review of the provided spreadsheet comparing our ordinances to other similarly sized local municipalities. This proposal included a complete update of the entire section including changes to the definition, allowable square footages based on lot sizes, inclusion of regulations for business/industrial/office applications, separation of pool regulations, clarification of sizing of private residential quarters, updates to appearance and prohibited structures, addition of limits to the quantities of accessory structures, and clarification of the non-conforming structures clause.

Comments/ Questions from members included:

- Curtis Wilson: If a private residential quarters is built for an elderly individual and they pass away, is the structure prevented from being rented out later?
- Glenn Bratton: What are the requirements or limitations for a disabled occupant who plans to occupy a private residential quarters? Health equipment and necessities should be considered in the discussion, as increased emergency services may frequent the property if the individual really needs to be in a care facility.

- John O'Daly: Would like to see verbiage related to if the principal structure's deed says no renting is allowed, that it would be extended to the accessory structure and able to be enforceable by the Town.
  - o Bratton- The problem is Dallas doesn't have a nuisance abatement ordinance like most municipalities do.
  - o Wilson- Chief Scott has looked at nuisance renter ordinances, and it is being looked at to be considered.
  - o Bratton- hope is that it also includes Homeowners. Gaston County has an example that we could look at.
  
- John O' Daly: Clarification requested to be added to the definition of the front yard in (C)1: "a line that runs along the front wall of principal structure" and curious if the Town can enforce pool depth of above ground pools if included in deed restrictions (if provided with a copy of the deed restriction).
  
- Glenn Bratton: Clarification to ensure that the principal structure is not included in the quantity outlined in D(1), and clarification requested on how the SF of the primary structure and impacts the size of the accessory structure.
  
- Curtis Wilson: gave example of a small home in a mill village- the proposed currently limits our smaller homes (500 SF home on ¼ acre)
  - o Discussed- variances could be applied for in those scenarios if needed- 99% of smaller homes are rental properties.
  
- Glenn Bratton- Are temporary pools included in this ordinance? It is not likely that they would build fences to enclose. DSD clarified that it is a State Code Requirement that we included in our proposed revisions. Question sparked board discussion, and was noted as something to think about.

Chairman Wilson called for a motion to approve all proposed ordinances as recommended. O'Daly made motion to approve with the addition of "of principal structure" on C(1). Reid Simms seconded the motion.

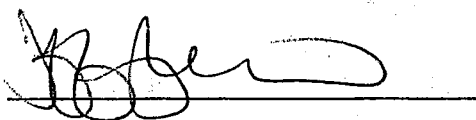
Motion passes with six (6) yes and no nays.

**Other Business and Adjournment:**

There being no further business Chairman Wilson asked for a motion to adjourn. Eric Clemmer moved to adjourn. The motion was seconded by Glenn Bratton. The motion to adjourn was passed unanimously.

Respectfully Submitted,

Approved:




---

Tiffany Faro, Development Services Director

Curtis Wilson, Chairman

[Print](#)

## Dallas, NC Code of Ordinances

**§ 153.009 ACCESSORY STRUCTURES ON RESIDENTIAL LOTS.**

(A) This section shall apply to any structure 12 feet or more in any dimension, whether enclosed or open, whether site built or built off-site and brought to the property and/or placed on the property. This section shall also apply to swimming pools.

(1) Accessory buildings shall not be located in any front yard. The front yard is determined and defined by "a line that runs along the front wall and extends therefrom in a straight line to either side property line."

(2) The total square footage of all accessory buildings shall not exceed 50% of the square footage of the primary structure (house, dwelling) on the property.

(3) Accessory structures shall be located a minimum of five feet from side property lines, five feet from rear property lines, five feet from any other building on the same lot and ten feet from any building on adjacent lots, if property lines are not clear enough to determine if setback requirements can be met, the Administrator may require a survey of the property prior to issuing permit for accessory structure.

(4) Swimming pools (any structure intended for swimming or recreational bathing that contains water over 24 inches deep, including in-ground, above-ground or on-ground swimming pools, hot tubs and spas) shall be provided with a barrier (a fence, wall, building wall, or combination thereof which completely surrounds the water structure and obstructs access to the water structure) and shall comply with the most current North Carolina Building Code, Appendix G.

(5) No accessory structure shall be permitted that involves or requires any external construction features which are not primarily residential in nature or character, shall not be made of highly reflective metal materials and shall be finished with an exterior color and texture similar to the primary structure on the property. Some examples of structures that cannot be used as an accessory structure to a residential use include: school buses, manufactured homes, tractor-trailers (with or without wheels), buses, recreation vehicles, cargo containers, etc.

(6) No accessory structure shall be constructed or placed on a lot without a permitted principal use or structure on the same lot.

(7) No accessory structure for which this section is applicable shall be constructed or placed on a lot without prior issuance of a zoning permit issued by the Town Administrator.

(8) Private residential quarters: private residential quarters shall be permitted as an accessory use to any single-family detached dwelling unit (except manufactured homes) in accordance with the following requirements:

(a) The private residential quarters may be attached to or separate from the principal dwelling unit. If it is located in a detached structure, it shall meet the requirements listed in divisions (1), (5), (6) and (7) referenced in this section.

(b) The owner of the principal dwelling unit shall live on-site and the owner of the private residential quarters shall be the same as the owner of the principal dwelling unit.

(c) No more than one private residential quarter shall be allowed per lot.

(d) The private residential quarters shall be occupied by a disabled or elderly person, family member or occasional guest.

(e) The ground floor area of the private residential quarters shall be no greater than 50% of the principal dwelling unit, or 750 square feet, whichever is less.

(f) The private residential quarters shall be located in the rear yard only and setbacks shall be at least 15 feet from the side and rear lot lines.

(g) The private residential quarters shall be served by the same driveway as the principal structure and shall have at least two off-street parking spaces dedicated to this use.

(B) If a non-conforming structure, which is located on property in the town and is not in a state of disrepair, is damaged by fire, flood, explosion, earthquake, wind, storm, hurricane or any other act of God, war or riot, or is damaged by any third-party by no fault of the owner, or damaged by the owner by accidental means, then said non-conforming structure may be repaired and/or replaced regardless of the cost. If said non-conforming structure becomes damaged and/or deteriorated due to lack of maintenance and repair by the property owner and such cost to repair and restore said non-conforming structure would exceed 50% of the replacement cost of said non-conforming structure, the non-conforming structure shall be discontinued and such building structure shall thereafter conform with the current provisions of the zone in which it was located and be removed from said property.

(Ord. passed 11-3-1970; Am. Ord. passed 7-3-1972; Am. Ord. passed 7-12-2016; Am. Ord. 11-15-2016)



PROPOSED REVISIONS**153.009 ACCESSORY STRUCTURES ON RESIDENTIAL LOTS (Amend to: ACCESSORY STRUCTURES)**

- (A) This section shall apply to any detached structure other than the principal structure, whether enclosed or open, whether site built or built off-site and brought to the property and/or placed on the property. **This section shall not apply to swimming pools.**
- (B) No accessory structure for which this section is applicable shall be constructed or placed on a lot without prior issuance of a zoning permit issued by the Development Services Director. No permit will be issued for accessory structures on lots without a principal structure present.
1. Mailboxes/ Newspaper boxes, flagpoles, pump houses/ covers, wells, birdhouses, doghouses under 15 SF, and grounded satellite dish antenna 3' in diameter or less may be placed in front, side, or rear yards without requiring a zoning permit- no minimum setbacks required.
- (C) Accessory structures shall be required to meet minimum setback requirements.
1. No accessory structures shall be located in any front yard. The front yard is determined and defined by "a line that runs along the front wall and extends therefrom in a straight line to either side property line".
  2. Side and rear setbacks of at least five feet shall be required for residential accessory structures. Accessory structures on lots zoned Business, Industrial, and Office, unless the property is currently being used and occupied as a residence, require side and rear setbacks of at least ten feet, and 20' if adjacent to a residential lot.
  3. Accessory structures shall be located at least five feet from any other building on the same lot and ten feet from any building on adjacent lots.
  4. If property lines are not clear enough to determine if setback requirements can be met, the Development Services Director may require a survey of the property prior to issuing permit for accessory structure.
- (D) Accessory structures shall be limited by all of the following criteria:
1. *Quantity*- The number of accessory structures shall be limited based on lot size. Lots 1 acre or less shall be limited to 2 accessory structures, and lots over 1 acre limited to 3 accessory structures, with the exception of a carport, garage, or any accessory structure listed in B(1) as not requiring a permit.
  2. *Total Allowable Area*-The total allowable area of accessory structures shall be based on a parcel's lot size and dependent on the heated area of the principal structure.
    - i. The total square footage of all accessory structures on lots less than 1/4 acre in size shall not exceed 50% of the square footage of the heated area of the primary structure (house, dwelling) on the property, or 500 SF, whichever is greater.

PROPOSED REVISIONS

- ii. The total square footage of all accessory structures on lots between  $\frac{1}{4}$  acre and 1 acre in size shall not exceed 50% of the square footage of the heated area of the primary structure (house, dwelling) on the property, or 750 SF, whichever is greater.
  - iii. The total square footage of all accessory structures on lots between 1 and 3 acres in size shall not exceed 50% of the square footage of the heated area of the primary structure (house, dwelling) on the property, or 1200 SF, whichever is greater.
  - iv. The total square footage of all accessory structures on lots greater than 3 acres in size shall not exceed 50% of the square footage of the heated area of the primary structure (house, dwelling) on the property, or 1500 SF, whichever is greater.
3. *Oversized Structures*- Any single structure on a lot, other than the primary structure, that is greater than 1000 SF shall require a Conditional Use permit, including but not limited to garages, barns, horse corrals, or agricultural buildings.
- (E) *Private residential quarters*: Private residential quarters shall be permitted as an accessory use to any single-family detached dwelling unit (except manufactured homes) in accordance with the following requirements:
1. The private residential quarters may be attached to or separate from the principal dwelling unit. If it is located in a detached structure, it shall meet all accessory structure requirements.
  2. The owner of the principal dwelling unit shall live on-site and the owner of the private residential quarters shall be the same as the owner of the principal dwelling unit.
  3. No more than one private residential quarter shall be allowed per lot. Private residential quarters are included in the count of total allowable accessory structures per lot outlined in D(1).
  4. The private residential quarters shall be occupied by a disabled or elderly person, family member, occasional guest, or caregiver.
  5. The total square footage of the private residential quarters shall be no greater than 50% of the total heated area of the principal dwelling unit, or 750 square feet, whichever is less. **The square footage for private residential quarters is not to be included in calculations for the total allowable area of accessory structures, but is included in the number of allowable accessory structures per lot.**
  6. The private residential quarters shall be located in the rear yard only and setbacks shall be at least 15 feet from the side and rear lot lines.
  7. The private residential quarters shall be served by the same driveway as the principal structure and shall have at least two off-street parking spaces dedicated to its use.
- (F) *Appearance*- No accessory structure located on a lot zoned residential shall be permitted that involves or requires any external construction features which are not primarily residential in nature or character. Accessory structures shall not be made of highly reflective metal materials and shall not exceed the height of the principal structure. Some examples of structures that cannot be used as an accessory structure include, but are not limited to: school buses, manufactured homes, tractor-trailers (with or without wheels), buses, recreation vehicles (RVs and campers), and **exposed/un-clad** cargo containers.

PROPOSED REVISIONS

(G) *Non-Conforming Structures*- Accessory structures erected prior to November 15, 2016 that do not comply with this section are considered exempt if all of the conditions outlined below are present:

1. The non-conforming structure does not create a public nuisance as defined by the Town of Dallas Code of Ordinances 92.01 entitled "Property Maintenance, Removal of Trash, Weeds; Lien".
2. The non-conforming structure is not in a state of disrepair.
  - i. If the structure becomes damaged by fire, flood, explosion, earthquake, wind, storm, hurricane or any other act of God, war or riot, becomes damaged by any third-party by no fault of the owner, or becomes damaged by the owner by accidental means, then the non-conforming structure may be repaired and/or replaced regardless of the cost.
  - ii. If the structure becomes damaged and/or deteriorated due to lack of maintenance, and the cost to repair and restore the non-conforming structure would exceed 50% of the replacement cost, the non-conforming structure shall be discontinued, requiring demolition and removal from the property by the owner.
3. The non-conforming structure has not been moved, altered (other than required maintenance), enlarged, changed, demolished, or discontinued from use.
  - i. Any relocated, replaced, or modified non-conforming accessory structure shall conform to all requirements of this section for new accessory structures.

**Example:**

➤ A 1250 SF residence on ¼ acre has an existing 750 SF private residential quarters, a 500 SF 2 car garage and a 120 SF shed. **Is this allowed?** Max # of structures= 2, Max SF of structures=625 SF

- # of accessory structures= 2 (residential quarters and shed- doesn't count garage) **allowed**
- SF of accessory structures = 500 SF garage + 120 SF shed= 620 SF (doesn't count residential quarters) **allowed**

➤ The owners would like to add a 300 SF pool to the rear yard of the property. Is this allowed?

Yes- pool must adhere to requirements of Town of Dallas Code of Ordinances 92.06 and 153.017.

➤ Can a 250 SF poolhouse be added later?

# of accessory structures= 3 (res. quarter, garage, and poolhouse)

**NOT ALLOWED** max 2 accessory structures on less than 1 acre

SF of accessory structures= 500 SF garage + 120 SF shed + 250 SF poolhouse = 870 SF

**NOT ALLOWED** 870 SF > 625 SF (50% of 1250 SF)

**PROPOSED REVISIONS****§ 91.09 SWIMMING POOL TO BE ENCLOSED BY A FENCE (Move/ Rename to 92.06 SWIMMING POOL SAFETY REGULATIONS )**

(A) For the purpose of this section, the term *SWIMMING POOL* is hereby defined as any structure, basin, chamber or tank containing an artificial body of water having a depth at any point of more than two feet and intended for swimming, diving or recreational bathing, including in-ground, above-ground or on-ground swimming pools, hot tubs and spas.

(B) All outdoor swimming pools located within the town shall be completely enclosed by a fence that adheres to the most current North Carolina Building Code, Appendix G and conform with the requirements of the Town of Dallas Code of Ordinances 153.016 "Fences in Residential Districts".

(1) All fence openings or points of entry into the pool area enclosure shall be equipped with gates.

(2) The fence and gates shall be at least four feet in height above the grade level and shall be constructed of a minimum number nine gauge woven wire mesh corrosion-resistant and shall be set in concrete base.

(C) Operation and Maintenance

1. At the end of the swimming season, the pool water, structure, or chamber shall be treated, altered, or maintained so as to prevent the development of unsanitary conditions.
2. Pools under construction or which are no longer being operated shall be maintained in a manner so as to prevent the development of unsanitary conditions, potential injury, or possible drowning.
3. Wastewater from the swimming pool shall be discharged into a sanitary sewer or alternative method which would not create a public health hazard or public nuisance.

PROPOSED REVISIONS**153.017 SWIMMING POOLS (New Section)**

(A) No person shall construct, install, extend, alter or modify a residential swimming pool unless they have received an approved zoning permit from the Town of Dallas and Residential Pool Permit from Gaston County Building Inspections.

1. All zoning permit applications shall include an accurately dimensioned site plan showing the proposed pool location, buildings located on the property, location or proposed location of the septic tank system including the drain field and any required repair area, any well located within 100 feet of the proposed site, and the location of fences, gates, and materials comprising the pool barrier.

**(B) Site Layout**

1. All pools shall be provided with a barrier (a fence, wall, building wall, or combination thereof which completely surrounds the water structure and obstructs access to the water structure) and shall comply with Town of Dallas Code of Ordinances 92.06 entitled "Swimming Pool Safety Regulations" as well as the most current North Carolina Building Code, Appendix G.
2. The residential swimming pool shall be located the maximum feasible distance from any well or septic tank system in the area; shall be located a minimum horizontal distance of 50 feet from any private water supply source; and shall be located 15 feet from any septic tank system or area designated for repair as specified in 15A North Carolina Administrative Code 18A.1900 "Laws and Rules for Sanitary Sewage Collection, Treatment, and Disposal."
3. Pools shall be located in the rear yard only, and must adhere to the setback requirements for accessory structures located in Town of Dallas Code of Ordinances 153.009 entitled "Accessory Structures".

(C) Pools constructed or altered after the effective date of this Ordinance (DATE XX-XX-XXXX) shall comply fully with the Ordinance herein. Existing residential pools that hold a valid building permit from Gaston County are not required to perform structural alterations or repairs related to this ordinance, provided such facilities do not create a public health or safety hazard and are not in violation of Town of Dallas Code of Ordinances 92.06 entitled "Swimming Pool Safety Regulations".

PROPOSED REVISIONS**153.002 DEFINITIONS** (Definitions below to be added to section)

**"Pool, Residential"** any structure intended for swimming or recreational bathing that contains water over 24 inches deep, including in-ground, above-ground or on-ground swimming pools, hot tubs and spas.

**"Public health hazard"** means a situation which is likely to cause an immediate threat to human life, an immediate threat of serious physical injury, an immediate threat of serious adverse health effects, or a serious risk of irreparable damage to the environment if no immediate action is taken.

**"Wastewater"** means the liquid waste generated by water-using fixtures and appliances. As used in this Ordinance, the term includes water generated during pool backwash, pool drainage, and maintenance activities.

Resolution Designating a Portion of 130 W. Trade Street for Economic Development Purposes, Community Development Purposes, and Downtown Development Purposes

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**WHEREAS;** the property located at 130 W. Trade Street, Dallas, North Carolina ("the property") was originally purchased by the Town on or about January 22, 2015 for \$76,119.00, and;

**WHEREAS;** the property was originally purchased to expand, enhance, and develop a parking lot, walkway, and other amenities, as well as giving the Town control over the re-development of the building located on the property, and;

**WHEREAS;** a portion of the property was developed by the Town for Town purposes, which expanded, enhanced, and developed the parking lot and walkway, and;

**WHEREAS;** at a later date the Town intends to develop other amenities on the remaining portion of the property that the Town intends to keep for Town purposes, and;

**WHEREAS;** during the summer of 2017, it was discovered that the building located on the property was in such a state of disrepair that it was not salvageable and would need to be demolished. A copy of Diamond Engineering, PLLC letter is attached hereto and incorporated herein by reference, and;

**WHEREAS;** the building and remaining portion of the property, that the Town does not intend to use for Town purposes, was subdivided into a separate parcel for which the Town intends to hold from this day forward for Economic Development Purposes and/or Community Development Purposes and/or Downtown Development Purposes, and;

**WHEREAS;** pursuant to N.C.G.S. 158-7.1, 160A-456, 160A-457, and 160A-458 the remaining portion of the property, specifically described below, is to be held for Economic Development Purposes and/or Community Development Purposes and/or Downtown Development Purposes, and;

Said tract of property, lying and being in the Town of Dallas, NC and containing the old Setzer building. Beginning at a building corner, said corner being a corner of property owned by Laura J. Stroupe, said corner being north 01 degrees 15 minutes 09 seconds east 263.11 feet from a courthouse stone, and north 32 degrees 16 minutes 32 seconds west 143.73 feet from another courthouse stone, (crossing West Trade Street, and both stones inscribed USGS 1900) to the place and point of beginning. And running thence north 85 degrees 58 minutes 53 seconds west 65.16 feet to a building corner as recorded in Deed Book 4765 pg. 2067, thence north 03 degrees 53 minutes 53 seconds east 110.68 to a new drill hole in walkway, thence south 85 degrees 58 minutes 58 seconds east 57.22 feet to an iron pin set in the line of Laura J. Stroupe said property recorded in Deed Book 4754 pg. 1310, thence with the Stroupe line south 04 degrees 03 minutes 20 seconds west 110.66 feet to the point and place of beginning. Said property being called tract number one and containing 0.145 acres.

**WHEREAS;** the Town has duly authorized and the Board of Aldermen conducted a Public Hearing to consider whether to designate remaining property that will not be used by the Town

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Resolution Designating a Portion of 130 W. Trade Street for Economic Development Purposes, Community Development Purposes, and Downtown Development Purposes

located at 130 W. Trade Street, Dallas, NC to be held for Economic Development Purposes, and/or Community Development Purposes, and/or Downtown Development Purposes, and;

**WHEREAS;** in the opinion of the Town of Dallas Board of Alderman this purposed designation of the remaining property not being used by the Town will stimulate the local economy, increase taxable property, increase business prospects of the Town, and will likely have a significant effect on the revitalization of the Town's Central Business District.

**NOW, THEREFORE BE IT RESOLVED,** by the Board of Aldermen of the Town of Dallas, North Carolina, as follows:

That the Town of Dallas does not intend to use remaining portion of the property located 130 W. Trade Street, Dallas, NC, specifically described below, for Town purposes. That said property located at 130 W. Trade Street, Dallas, NC shall be held for Economic Development Purposes and/or Community Development Purposes and/or Downtown Development Purposes.

130 W. Trade Street, Dallas NC property is specifically described as:

Said tract of property, lying and being in the Town of Dallas, NC and containing the old Setzer building. Beginning at a building corner, said corner being a corner of property owned by Laura J. Stroupe, said corner being north 01 degrees 15 minutes 09 seconds east 263.11 feet from a courthouse stone, and north 32 degrees 16 minutes 32 seconds west 143.73 feet from another courthouse stone, (crossing West Trade Street, and both stones inscribed USGS 1900) to the place and point of beginning. And running thence north 85 degrees 58 minutes 53 seconds west 65.16 feet to a building corner as recorded in Deed Book 4765 pg. 2067, thence north 03 degrees 53 minutes 53 seconds east 110.68 to a new drill hole in walkway, thence south 85 degrees 58 minutes 58 seconds east 57.22 feet to an iron pin set in the line of Laura J. Stroupe said property recorded in Deed Book 4754 pg. 1310, thence with the Stroupe line south 04 degrees 03 minutes 20 seconds west 110.66 feet to the point and place of beginning. Said property being called tract number one and containing 0.145 acres.

Adopted this the 12<sup>th</sup> day of March, 2018.

*Rick Coleman*  
Rick Coleman, Mayor

Attested by:

*Da'Sha Leach*  
Da'Sha Leach, Town Clerk





**NOTICE OF PUBLIC HEARING**

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Pursuant to the provisions of N.C.G.S. 158-7.1, 160A-456, 160A-457, and 160A-457, and 160A-458.3, Notice is hereby given by the Town of Dallas that the Dallas Board of Alderman will hold a Public Hearing during the Town Board Meeting on March 12, 2018 at 6:00 pm. The Board of Alderman intends, subject to public comment at the public hearing for which notice is hereby given, to consider designating a portion of the property and building located at 130 W. Trade Street, Dallas, NC to be held for economic development, community development, and downtown development purposes. Said property is specifically described as:

Said tract of property, lying and being in the Town of Dallas, NC and containing the old Setzer building. Beginning at a building corner, said corner being a corner of property owned by Laura J. Stroupe, said corner being north 01 degrees 15 minutes 09 seconds east 263.11 feet from a courthouse stone, and north 32 degrees 16 minutes 32 seconds west 143.73 feet from another courthouse stone, (crossing West Trade Street, and both stones inscribed USGS 1900) to the place and point of beginning. And running thence north 85 degrees 58 minutes 53 seconds west 65.16 feet to a building corner as recorded in Deed Book 4765 pg. 2067, thence north 03 degrees 53 minutes 53 seconds east 110.68 to a new drill hole in walkway, thence south 85 degrees 58 minutes 58 seconds east 57.22 feet to an iron pin set in the line of Laura J. Stroupe said property recorded in Deed Book 4754 pg. 1310, thence with the Stroupe line south 04 degrees 03 minutes 20 seconds west 110.66 feet to the point and place of beginning. Said property being called tract number one and containing 0.145 acres.

The property located at 130 W. Trade Street, Dallas, NC was originally purchased by the Town on January 22, 2015 for \$76,119.00. The funds used for the purchase of the property located at 130 W. Trade Street, Dallas, NC on January 22, 2015 came from the General Fund. The Town purchased said property to expand, enhance, and develop a parking lot, walkway, and other amenities, and giving the Town control over the redevelopment of the Building located on the property. After the purchase it was determined by Diamond Engineering, PLLC that the building located on the property was in such a state of disrepair that it was not salvageable and would need to be demolished.

The Town will retain a portion of the property some of which was utilized in the development of a parking lot area and the Town intends to develop the remainder of the portion for Town purposes. Upon approval by the Board the other portion of the property, not retained by the Town, will be held economic, community, and downtown development purposes.

The Town believes that this designation will stimulate the local economy, increase taxable property, increase the business prospects of the Town, and will likely have a significant effect on the revitalization of the Town's Central Business District.

The Town will hold the Public Hearing on Monday, March 12, 2018 at 6:00 p.m. in the Community Room of the Dallas Fire Department, located at 209 W. Main Street, Dallas, NC. Any person may be heard regarding the designation of the remaining portion of the property located at 130 W. Trade Street, Dallas, NC. The Board invites all interested persons to attend and present their views.

Published: March 1 and March 8, 2018

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**TOWN OF DALLAS, NORTH CAROLINA****REQUEST FOR BOARD ACTION**

**DESCRIPTION:** Change the Name of the TOP TIER Fund to Economic Development Fund

**AGENDA ITEM NO. 10A**

**MEETING DATE: 3/12/2018**

**BACKGROUND INFORMATION:**

In October of 2013, the Board of Aldermen approved the initial set up and funding of the T.O.P. T.I.E.R. Program that was developed in order to facilitate improvement and growth in the downtown business area of Dallas. In conjunction with the development of this program, a separate fund was set up within the Town's accounting system designated as the TOP TIER Fund to account for transactions within this program.

As the Town moves forward with a project in conjunction with the NC Department of Commerce's NC Main Street and Rural Planning Center to develop a comprehensive Economic Development Plan, the action should be taken to rename the existing TOP TIER Fund to the Economic Development Fund. This titling will better reflect the transactions accounted for in this fund.

Renaming of the Fund will not affect any of the monies currently designated in that fund, but will expand the use of those funds for development purposes not found within the bounds of the TOP TIER program.

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**MANAGER'S RECOMMENDATION:**

Approve renaming the TOP TIER Fund to the Economic Development Fund.

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**BOARD ACTION TAKEN:**

Town of Dallas  
Budget Amendment

Date: March 12, 2018

Action: Economic Development Amendment

Purpose: To Account for Receipt of NC Downtown Revitalization Grant

Number: ED-001

Fund	Dept	Line Item	Item Description	Original Amount	Amended Amount	Difference
33	3455	0000	Grant Revenue	\$0	\$50,000	\$50,000
33	8500	7500	Cap. Outlay: Land, Bldg, Constr.	\$28,500	\$78,500	\$50,000

Totals	\$28,500	\$128,500	\$100,000
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Approval Signature  
(Town Manager)

Gaston County  
Board of Commissioners  
www.gastongov.com



**Chad Brown**  
Chairman  
Riverbend Township

**Tom Kelgher**  
Vice-Chairman  
Gastonia Township

**Allen R. Fraley**  
Cherryville Township

**Don Grant**  
Gastonia Township

**Bob Hovis**  
Crowders Mtn. Township

**Tracy L. Philbeck**  
Dallas Township

**Ronnie Worley**  
South Point Township

**Earl Mathers**  
County Manager

**Charles L. Moore**  
County Attorney

**Donna S. Buff**  
Clerk to the Board

*Mission Statement  
Gaston County seeks to be  
among the finest counties in  
North Carolina. It will provide  
effective, efficient and  
affordable services leading  
to a safe, secure and healthy  
community, an environment  
for economic growth, and  
promote a favorable quality  
of life.*

## GASTON COUNTY, NORTH CAROLINA

March 9, 2018

The Honorable Rick Coleman, Mayor  
Members of the Dallas Board of Aldermen  
210 N. Holland Street  
Dallas, NC 28034 -1625

Dear Mayor Coleman and Board members:

The Gaston County Board of Commissioners respectfully requests the Dallas Board of Aldermen to consider the adoption of a resolution in support of the \$250,000,000 School Bond Referendum (for new classroom space, improvements and other critical school infrastructure needs) and the Quarter-Cent Sales Tax Referendum (proceeds to be earmarked solely for servicing school bond debt and other educational capital needs). Both Referendums will appear on the Gaston County ballot for the primary election, to be held May 8, 2018. A sample resolution is enclosed for your urgent consideration.

We appreciate your Board's endorsement and quick action on these two important initiatives and kindly ask that a copy of your adopted resolution be delivered to the Chairpersons for the Gaston County School Board and the Gaston County Board of Commissioners as soon as possible.

On behalf of the Board of Commissioners, thank you for your leadership and support. Please feel free to contact me or any member of the Board if you have any questions.

Very Sincerely,

Chad Brown, Chairman  
Gaston County Board of Commissioners  
(704) 516-8017

Enclosures: Resolution; Commission Contact Information

cc: Dallas Town Manager  
Gaston County Board of Commissioners (via email)  
Earl Mathers, County Manager (via email)  
Charles Moore, County Attorney (via email)  
Gaston County Board of Education (via email)  
Jeff Booker, School Superintendent (via email)

**GASTON COUNTY BOARD OF COMMISSIONERS**  
**(EFFECTIVE DECEMBER 12, 2017)**

**Chad Brown, Chairman** Riverbend Twp 704-516-8017 (C)  
 PO Box 1578 E-Mail: [chad.brown@gastongov.com](mailto:chad.brown@gastongov.com)  
 Gastonia, NC 28053-1578

**Tom Keigher, Vice-Chairman** Gastonia Twp. 704-718-8747 (C)  
 925 Ramsgate Drive 704-864-2797 (H)  
 Gastonia, NC 28056 E-Mail: [tomkcom@aol.com](mailto:tomkcom@aol.com)

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 Cherryville, NC 28021

**Don Grant** Gastonia Twp. 704-865-3878 (O)  
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 Gastonia, NC 28052 704-867-6803 (F)  
 E-Mail: [don.grant@gastongov.com](mailto:don.grant@gastongov.com)

**Bob Hovis** Crowders Mtn. Twp. 704-616-3766 (C)  
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 Bessemer City, NC 28016

**Tracy L. Philbeck** Dallas Twp. 704-617-3087 (C)  
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 Gastonia, NC 28053-1578

**Ronnie Worley** South Point Twp. 704-913-5476 (C)  
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 Belmont, NC 28012

**Earl Mathers, County Manager** S T A F F 704-866-3101 (O)  
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**Donna S. Buff, Clerk to the Board** S T A F F 704-866-3196 (O)  
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**Charles L. Moore, County Attorney** S T A F F 704-866-3194 (O)  
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