

**TOWN OF DALLAS
MINUTES FOR BOARD OF ALDERMEN MEETING
OCTOBER 9, 2017
6:00 PM**

The following elected officials were present: Mayor Coleman, Alderwoman Thomas, Alderman Huggins, Alderman Withers, Alderman Cearley, and Alderwoman Morrow.

The following staff members were present: Maria Stroupe, Town Manager; Da'Sha Leach, Town Clerk; Tom Hunn, Town Attorney; Allen Scott, Police Chief; Jonathan Newton, Finance Director; Steven Aloisa, Recreation Director; Steve Lambert, Fire Chief; Doug Huffman, Electric Director, and Bill Trudnak, Public Works Director. Shelly Williamson, Interim Development Services Director was absent.

Mayor Coleman called the meeting to order at 6:00 pm. He opened with the Invocation and the Pledge of Allegiance to the Flag followed.

Mayor Coleman read the meeting rules for the audience. He asked if there were any additions or deletions to amend the agenda. Town Manger requested to add 10D under section New Business for Planning Board Re-Appointments. Alderman Withers made a motion to approve the agenda with adding 10D under New Business for the Planning Board Re-Appointments, seconded by Alderman Cearley, and carried unanimously.

Alderwoman Thomas made a motion to approve the minutes from September 11th Regular Meeting and September 25th Work Session Meeting, seconded by Alderman Cearley, and carried unanimously.

Consent Agenda Items Removed:

Alderman Cearley made a motion to remove Item 5B Resolution for Proclamation of Dyslexia Awareness Month and Item 5C Resolution for Proclamation Recognizing Jasmine Celeste Malker Day of Caring from the Consent Agenda, seconded by Alderwoman Morrow, and carried unanimously. Item 5B Resolution for Proclamation of Dyslexia Awareness Month was moved to New Business as Item 10E and Item 5C Resolution for Proclamation Recognizing Jasmine Celeste Malker Day of Caring was moved to New Business as Item 10F.

Consent Agenda:

Authorization of Submission of Written Off Accounts to NC Debt Setoff

Alderman Cearley made a motion to approve, seconded by Alderwoman Thomas, and carried unanimously.

Recognition of Citizens:

Mr. Robert Kendrick, 508 S. Groves St., He has concerns on the Flags. He recommended that someone is appointed to make sure they are flown correctly. Mr. Kendrick stated that the Town was going to purchase more flags but never did. He questioned why the Town didn't have budget money for additional flags when they are considering funds for speed humps.

Mr. Curtis Wilson, 438 S. Gaston St., He prayed over the agenda, and the community.

Special Events & Requests for In-Kind Services:

Item 7A was a request from Gary Buckner to conduct the 22nd annual "Gaston County Toy Run for Kids" Motorcycle Rally on Saturday, December 2nd starting at 12:00 pm. The event will be held along the E. Main Street, traveling to the Ingles grocery store parking lot where they will hand out toys for approximately 45 minutes. The estimated attendance is 800 to 1200 motorcycles with several box vans full of toys to disburse. (Exhibit A) Alderman Cearley made a motion to approve, seconded by Alderwoman Thomas, and carried unanimously.

Item 7B was a request to approve a Town sponsored for Veteran's Day Event on, November 13th, 2017. This event will be held to honor the Veterans and to dedicate a WWI/WWII monument on the Court Square. The event is expected to begin at 10:00 am with expected attendance approximately 150 veterans. This event is open to the public. Board members request audience to notify Town Hall if they know of any Veteran's that will attend the event so they would be sure to have a seat for them at the event. (Exhibit B) Alderman Cearley made a motion to approve, seconded by Alderman Withers, and carried unanimously.

Item 7C was a request from Alderwoman Thomas to personally sponsor a Martin Luther King Breakfast. The date of the event will be on Monday, January 15th, 2018 from 9:00 am until 11:00 am. Alderwoman Thomas plans to sell tickets for the event at \$10 each with \$5 from each sale going to the Dallas Rescue Squad as a donation in honor of her daughter. The breakfast is expected to be catered by The Country Kitchen. The estimated attendance is approximately 100 people. This will be the second year for this event. This event is open to the general public. (Exhibit C) Alderman Cearley made a motion to approve, seconded by Alderwoman Morrow, and carried unanimously.

Public Hearings: None

Old Business: None

New Business:

Item 10A was a budget amendment for Speed Humps on E. Wilkins Street and Lewis Street. On September 18th, 2017, the Board approved the requests to add a speed hump on E. Wilkins Street and one on Lewis Street. This budget amendment is accounting for the costs of the two speed humps installed. (Exhibit D) Alderman Cearley made a motion to approve the budget amendment as presented, seconded by Alderwoman Morrow, and carried unanimously.

Item 10B was for approval for a traffic calming policy. The Board was presented with two petitions for speed humps and they requested Staff to draft a policy for review since the Town currently does not have a Traffic Calming Policy. At the work sessions, the Board members discussed the proposed policy and made some recommendations. As the Board discussed the proposed policy, an audience member requested more information about the policy. Alderman Cearley briefly explained the policy and the reasoning that the Board understood the need to create one. Mayor Coleman made a recommendation to table this item so the community had time to get copies for review before the Board approved. (Exhibit E) Alderwoman Thomas made a motion to table the item, seconded by Alderwoman Morrow, and carried unanimously. Copies of the proposed policy can be picked up at Town Hall for review.

Item 10C was a discussion on Taking Pride in Dallas Coordinator position. Alderwoman Thomas requested this discussion since she is the creator and current Coordinator of the Taking Pride in Dallas Program. As an elected official up for re-election, she would like to remain the Coordinator whether she is re-elected or not. The Board members discussed and they decided it would be best for the new Board of Alderman to decide on the status for Alderwoman Thomas to remain as the coordinator of Taking Pride in Dallas if she isn't re-elected. Alderman Huggins made a motion table this item for the new Board that will take office after elections, seconded by Alderman Cearley, and carried unanimously. This will be an item on the December 11th, 2017 Regular Board Meeting.

Item 10D was a discussion for Planning Board Re-Appointments. It was noticed when reviewing the contact information that some of the Planning Board Members appointment terms had expired. There were not any meetings held during this timeframe. John Beaty, Glenn Bratton and Reid Simms were contacted to see if they would like to be appointed for another term and they agreed. Mr. Simms requested to move to an Alternate position and the current alternate Mr. Hood agreed to be a permanent member in place of Mr. Simms. During the discussion, Mayor Coleman presented a request from Mr. David Jones to be appointed to the Planning Board as an alternate. (Exhibit F) Alderman Huggins made a motion to approve the Planning Board Re-Appointments as recommended and appointing Mr. Jones as an alternate, seconded by Alderman Cearley, and carried unanimously.

Item 10E and 10F was discussed by the Board members for clarity of each proclamation.

Item 10E was a Resolution for Proclamation of Dyslexia Awareness Month. Dyslexia is a language-based learning disability that affects one in five people. This proclamation is to bring awareness for the month of October. (Exhibit G) Alderwoman Thomas made a motion to approve the Proclamation as presented for Dyslexia Awareness Month, seconded by Alderman Withers, and carried unanimously.

Item 10F was a Resolution for Proclamation Recognizing Jasmine Celeste Malaker Day of Caring. Ms. Jasmine Celeste Malaker lost her battle in January 2017 to a very rare bone disease that affects a small number of people but it still has an impact on many. The Day of Caring is to celebrate Ms. Malaker's legacy and her willingness to contribute to the community & her school despite the limitations from the disease. Alderman Cearley asked if the Day of Caring would be a yearly event for the Proclamation Recognizing Jasmine Celeste Malaker Day of Caring and Alderwoman Thomas stated she was asking for only one year, not re-occurring years. (Exhibit H) Alderman Cearley made a motion to approve Resolution for Proclamation Recognizing Jasmine Celeste Malaker Day of Caring, seconded by Alderwoman Morrow, and carried unanimously.

Manager's Report:


- Caromont-Due to the weather, they will cancel the ground breaking ceremony but they plan to have a big grand opening in the Spring of 2018.
- Chapel Hill Class- will be in class next week from Tuesday 17th thru Friday 20th.
- Christopher Family- Shelley is working with them on their accessory structure situation.
- Employee Meetings- Over the next two weeks, there will be several employee meetings to go over their benefits from the Town and some other resources. It is important that the employees know what they have available to them and we want to assist them in any way we can.
- Upcoming Events for October- Cotton Ginning Parade on Friday the 13th, Crop Walk will be on Sunday the 15th, and Trick-R-Treat on Tuesday the 31st.

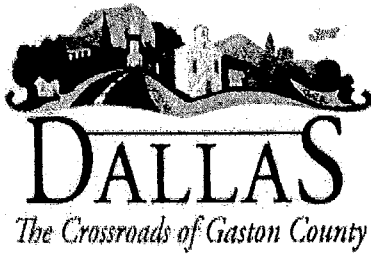
Department Updates, and General Information: None

Alderman Huggins made a motion to adjourn, seconded by Alderwoman Morrow, and carried unanimously. (6:34)


Rick Coleman, Mayor




Da'Sha Leach, Town Clerk



**Special Events/
Activities Application**

Town of Dallas
210 North Holland Street
Dallas, NC 28034-1625
(704) 922-3176
Fax: (704) 922-4701

The purpose of this application is to provide information about your event or activity in order for the Town of Dallas to best assist you. Depending on the specific event, a permit application and/or fee(s) from other departments may be required.

The applicant is responsible for providing complete and accurate information on the application. The applicant is responsible for notifying the Town of Dallas of any changes. A complete application must be submitted to the Town of Dallas on the

Tuesday preceding the date of the Board meeting at which the event is to be approved, for an event which is to occur no sooner than 14 days following its date of approval.

APPLICATION INFORMATION

Name of Event:	Gaston County Toy Run for Kids		
Facility Requested:	Streets of Dallas Police, Fire & EMS Assistance		
Applicant Name:	Gary Buckner		
Organization:	Gaston County Toy Run for Kids		
Address:	122 Dallas Bessemer City Hwy		
City / State / Zip:	Dallas NC 28034		
Daytime Phone:	704-867-8452	Cell:	704-913-7181 E-Mail: Buckner253@gmail.com
Description of the Event:	Motor cycle Toy Run		
Does the event have a Facebook, Twitter, or other social networking page:	<input type="checkbox"/>		
If yes, please list URL(s):	<input type="text"/>		
Date of Event:	December 2nd 2017 (Saturday)		
Event Start Time:	1200 noon	Event End Time:	1:30 pm
Road Closure Time Begins (if applicable):	moving	Road Closure Time Ends:	<input type="text"/>
Set Up Begins:	N/A	Set Up Ends:	N/A
Preferred Date & Time of inspection (if required):	<input type="text"/>		
Estimated Attendance:	800-1200 motor cycles & Trucks		
The Event is:	<input type="checkbox"/> Private (by invitation only)	or	<input checked="" type="checkbox"/> Open to General Public
Does the applicant have a liability insurance policy for the event:	N/A		

Applicant's Signature: Gary Buckner Date: 9/15/17

A pre-event meeting may be required and will be scheduled to include appropriate staff. The applicant must attend the meeting.

TENTS / CANOPIES / MEMBRANE STRUCTURES

Will tents/canopies/membrane structures be used for events? Yes No (if no proceed to next section.)

of Canopies (fabric structure that is open without sidewalls on 75% or more of perimeter)
 # of Tents (fabric structure that is enclosed with sidewalls on more than 25% of perimeter)
 # of Membrane structures (air supported or air inflated structure)
 Other type of structure (provide description)

Notes

VIDEO/MUSIC AMPLIFICATION

Are there any musical entertainment features related to your event? Yes No (if no proceed to next section.)

If yes, state the number of stages, number of bands and type of music:
 Number of stages: Number of Bands:
 Type(s) of music:

Will your event use amplified sound: Yes No

If yes, please indicate times: Start Time: Finish Time:

Will sound checks be conducted prior to the event? Yes No

If yes, please indicate times: Start Time: Finish Time:

* Must comply with Town of Dallas general entertainment ordinance.

HAZARDOUS MATERIALS

Will the event have any hazardous materials such as propane, butane, gasoline, diesel tanks, helium cylinders or other upright tanks? Yes No

If yes, all tanks must be secured in a manner to prevent accidentally being knocked over. All helium tanks not being used shall have their caps in place.

Will there be any portable heaters? Yes No

Will there be any deep fat fryers? Yes No

Will there be any fireworks, lasers, torches, candles or pyrotechnics? Yes No

Will generators or electrical power be used? Yes No

If yes, provide electrical load data and location of connection. In the case of extraordinary use or hookups, fees may apply.

RIDES / ATTRACTIONS

Does the event include mechanical rides, or other similar attractions? Yes No

If yes, company name:

Company address:

List details, if any:

Applicants contracting with amusement ride companies are required to provide the Town of Dallas with a certificate of insurance, naming applicant and the Town of Dallas (if applicable) as additional insured on general liability.

ALL rides must be...

VENDORS

A vendor is anyone who is serving, selling, sampling, or displaying food, beverages, merchandise or services

Does the event include food vendors? Yes No

If the event will have food vendors, please check the following that apply:
 Served Sold Catered Prepared elsewhere

Does the event include food concession and/or cooking areas? Yes No

If yes, please list each vendor and specify cooking method (Gas, Electric, Charcoal, Other)
(Use additional sheet if necessary)

Vendor	Cooking Method	Food Item

Food and beverages shall not be sold at an event unless approved and licensed, if necessary by the Gaston County Health Department. Event organizers are responsible for arranging health inspections for their event.

List all other commercial vendors who will be present during the event (serving, selling, sampling, or displaying)

VENDOR		

EVENT SCHEDULE

Provide a detailed schedule of the event including dates and times for entertainment, activities, hours of event, start time, finish time, etc. If the event requires an extended time frame for set-up, include details with a timeline of when set-up and when dismantling will be completed.

(Use additional sheet of paper if necessary)

DATE	TIME	ACTION

SERVICES

The Town of Dallas does not provide amenities such as portable washrooms/toilets, sound systems, tables, chairs, tents, canopies or other equipment. The applicant is responsible for arranging and providing services such as event clean up, traffic control, etc.

TRASH CONTAINERS

In order to determine what types of containers best suit the needs of the event, please answer the following questions:

Will the event be serving/selling/distributing beverages? Yes No

If yes, in what containers will they come packaged in?

aluminum cans glass bottles/jars plastic bottles/jugs/jars

How many trash cans are you requesting for trash?

How many recycle carts are you requesting?

Delivery Location?

Date and Time for rollout carts to be emptied?

Date and Time for rollout carts to be picked up?

Applicants are responsible for cleaning and restoring the site after the event. Please pick up all trash including paper, plastic, bottles, cans and event marketing signs. Clean-up fees may be incurred because of an applicant's failure to clean and/or restore the site following the event. If you reasonably believe that no litter will be generated during your event, please state this in your plan.

PUBLIC PROPERTY CLEAN-UP

Contracted personnel or volunteers may be used if indicated below. What is the clean-up plan for the event?

SAFETY AND SECURITY (CHECK ALL TYPES OF SECURITY USED)

Stage Security Event Area Security Road Closure Security

Other

Security From To

Dates & Times security will be on site:

Security provided by: Number of Security Personnel:

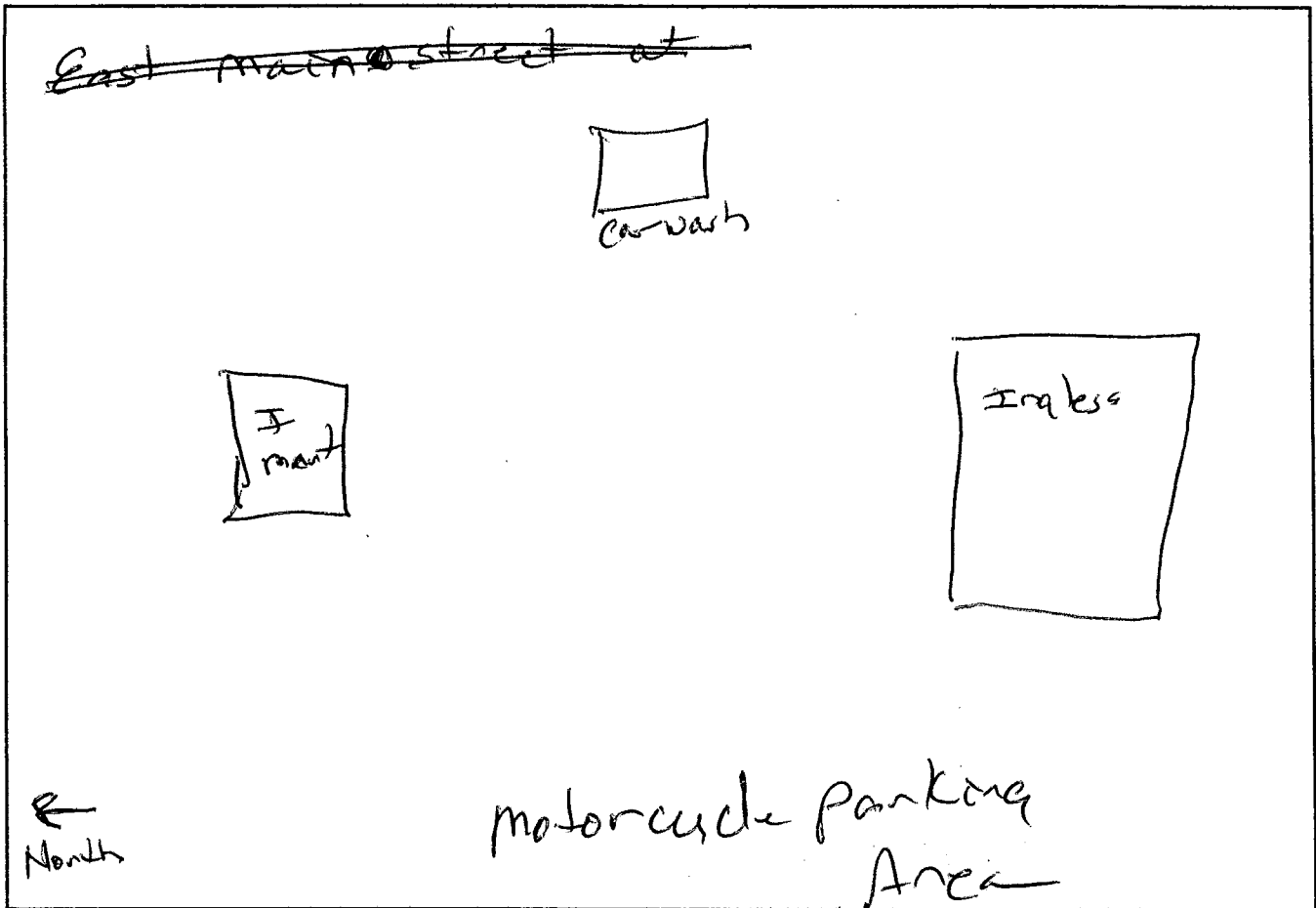
Applicant may be required to hire sworn off duty Town of Dallas police officers or Sheriff's Department personnel to provide security to insure public safety. The Town of Dallas will determine the number of security personnel required on site.

SITE PLAN

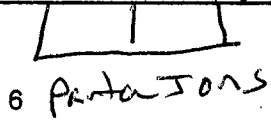
Provide a detailed Site-Plan sketch of the event. Include maps, outline or diagram of the entire event venue including the names of all streets and the surrounding area. The plan should include the following information:

- Location of the event/activity on the property with approximate distances from roads, fire hydrants, existing buildings, etc.
- Location of temporary structures that will be used during the event. Must indicate size of temporary structures, distances between temporary structures and existing buildings.
- Identify how each temporary structure will be used. Example: type of vendor, food preparation, etc.
- Identify location of all cooking devices and open flames; generators and fuel storage.
- Location of all fencing, barricades, or other restrictions that will impair access to and from the event or property.
- Identify all designated parking areas.

SITE PLAN SKETCH



Not to scale



ROUTE AND TRAFFIC PLAN

<input type="checkbox"/> PARADE (includes floats, vehicles, and persons)	<input type="checkbox"/> BICYCLES
<input type="checkbox"/> MARCH OR WALK (persons only)	<input type="checkbox"/> FOOT RACE
<input checked="" type="checkbox"/> VEHICLES ONLY (Includes motorcycles)	
<input type="checkbox"/> OTHER (Description: _____)	
Number of Persons: <input type="text"/>	% Children: <input type="text"/>
Number of Vehicles: <u>870-1240</u>	Vehicle Types: <u>Motorcycles + Trucks</u>
Number of Animals: <input type="text"/>	Kinds: <input type="text"/>
<p>PLEASE DETAIL THE EVENT ROUTE IN ORDER TO MAKE THIS ONE DOCUMENT TO AN EVENT, INCLUDE START AND FINISH TIMES FOR EACH SEGMENT. (Example: The "GENERIC AWARENESS RUN" may include a 5k, a 10k, and a Fun Run.)</p>	


ROAD CLOSURES

If your event involves road closures, a parade, a foot or bike race, any type of procession, or more than one location, attach a Route and Traffic Plan. Include the required information (listed below) and any additional information you believe applies to your event. When planning a moving route, the Dallas Police Dept. is available to assist you.

- NO AND US roadways will also require approval from the NCDOT.
- The proposed route to be traveled including the requested starting and termination point. Please also clarify the directions of movement of your event.
- Routing plans for traffic illustrate a plan to include roads that you are requesting to be closed to vehicular or other traffic for your event. Include planned arrangements to resolve conflicts with people trying to reach businesses, their own residences, places of worship and public facilities including public transportation.
- Whether the event will occupy all or a portion of the street(s) requested for use.
- Proposed locations for barricades, signs and police/volunteers.
- The provision of twenty foot (20') minimum emergency access lanes throughout the event site.
- White temporary water base paint can be used to mark the route on the street pavement (May be purchased at common hardware stores such as Lowes Home, Home Depot, etc.).

Please Note: All road closure requests will be strictly reviewed by the Town of Dallas. Approval, denial, or modification of all requests will be made by the Town of Dallas. The Town of Dallas will also review the proposed Route and Traffic Plan including, but not limited to the route, placement and number of all barricades, signs, and police/volunteer locations.

DO NOT ASSUME, ADVERTISE, OR PROMOTE YOUR EVENT UNTIL YOU HAVE A SIGNED PERMIT FROM THE TOWN OF DALLAS. CONFLICTS DO ARISE AND CHANGES TO THE PERMIT MAY BE NEEDED.

Applicant's Signature:  Date: _____

ROUTE AND TRAFFIC PLAN

<input type="checkbox"/> PARADE (Includes floats, vehicles, and persons)	<input type="checkbox"/> BICYCLES
<input type="checkbox"/> MARCH OR WALK (persons only)	<input type="checkbox"/> FOOT RACE
<input type="checkbox"/> VEHICLES ONLY (Includes motorcycles)	
OTHER (Description: <input type="text"/>)	
<input type="text"/> % Children:	<input type="text"/>
<input type="text"/> Vehicle Types:	<input type="text" value="motorcycles"/>
<input type="text"/> Kinds:	<input type="text"/>

EVENT ROUTE. IF THERE IS MORE THAN ONE SEGMENT TO AN EVENT, INCLUDE DATES FOR EACH SEGMENT. (Example: The "GENERIC AWARENESS RUN" may be a Fun Run).

enter town at E. main ext. of New Hope Rd.
 Travel west on E main to Ingles parking lot.

Will arrive App. 12: Noon.

Leave Ingles Through main Entrance onto W. Trade St. Head west to Dallas Bessemer Hwy turn left on Dallas Bessemer Hwy.

22nd Annual Gaston County

EXHIBIT A

Toy Run for Kids Win

Saturday,

December 2nd, 2017

Rain or Shine!

All Bikers Welcome!

**Kick Stands Up At 11:30 AM
From Ranlo Church of God
(1800 Spencer Mountain Road)**

**Bring A New Unwrapped Toy
See The Happiness
In A Child s Face**

Check Out Our Facebook Page

Food Provided

Police Escorted

All Proceeds Benefit

Gaston County Children

In God We Trust

**CRISP
PRINTERS
Since 1961**

A Classic 1979
Harley Davidson Shovelhead
Raffle Tickets Are

\$1 each or 25 for \$20



Contact Numbers

Foot – (704) 913-3392 Bud – (704) 860-8412
Chuck – (704) 349-3195 Mike – (704) 363-8030
Jim – (704) 460-4573

A SPECIAL THANKS to all participants who
have kept this run going thru the years.

See you on the ride!



Special Events/ Activities Application

Town of Dallas
 210 North Holland Street
 Dallas, NC 28034-1625
 (704) 922-3176
 Fax: (704) 922-4701

The purpose of this application is to provide information about your event or activity in order for the Town of Dallas to best assist you. Depending on the specific event, a permit application and/or fee(s) from other departments may be required. The applicant is responsible for providing complete and accurate information on the application, The applicant is responsible for notifying the Town of Dallas of any changes. **A complete application must be submitted by no later than 5:00 p.m. on the Tuesday preceding the date of the Board meeting at which the event is to be approved, for an event which is to occur no sooner than 14 days following its date of approval.**

APPLICATION INFORMATION

Name of Event:	Veteran's Day Event		
Facility Requested:	Court Square		
Applicant Name:	Maria Stroupe		
Organization:	Town of Dallas		
Mailing Address:	210 N. Holland St.		
City / State / Zip:	Dallas, NC 28034		
Daytime Phone:	704-922-3176	Cell:	E-Mail:
Description of the Event:	Event to honor veterans and to dedicate a WWI/WWII monument on the Court Square		
Does the event have a Facebook, Twitter, or other social networking page:	No		
If yes, please list URL(s):			
Date (s) Requested for Event:	Monday, November 13, 2017		
Event Start Time:	10:00 AM	Event End Time:	11:30 AM
Road Closure Time Begins (if applicable):		Road Closure Time Ends:	
Set Up Begins:	8:30 AM	Set Up Ends:	10:00 AM
Preferred Date & Time of Inspection (if required):			
Estimated Attendance:	150		
The Event is:	<input type="checkbox"/> Private (by invitation only)	or	<input checked="" type="checkbox"/> Open to General Public
Describe the procedures to be used for selecting vendors and exhibitors for this event:			
No outside vendors or exhibitors			

Applicant's Signature: Maria Stroupe Date: 10-4-17

A pre-event meeting may be required and will be scheduled to include appropriate staff. The event applicant must attend the meeting.

TENTS / CANOPIES / MEMBRANE STRUCTURES

Will tents/canopies/membrane structures be used for events? (proceed to next section.)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No (if no)
# of Canopies	<input type="text" value="2"/>	(fabric structure that is open without sidewalls on 75% or more of perimeter)
# of Tents	<input type="text"/>	(fabric structure that is enclosed with sidewalls on more than 25% of perimeter)
# of Membrane structures	<input type="text"/>	(air supported or air inflated structure)
Other type of structure (provide description)		

Notes

VOICE / MUSIC AMPLIFICATION

Are there any musical entertainment features related to your event? (proceed to next section.)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No (if no)
If yes, state the number of stages, number of bands and type of music:		
Number of stages:	<input type="text" value="0"/>	Number of Bands: <input type="text" value="0"/>
Type(s) of music:	<input type="text" value="Bugle"/>	
Will your event use amplified sound:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please indicate times:	Start Time: <input type="text" value="10:00 AM"/>	Finish Time: <input type="text" value="11:00 AM"/>
Will sound checks be conducted prior to the event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please indicate times:	Start Time: <input type="text" value="9:15 AM"/>	Finish Time: <input type="text"/>

* Must comply with Town of Dallas general entertainment ordinance.

HAZARDOUS MATERIALS

Will the event have any hazardous materials such as propane, butane, gasoline, diesel tanks, helium cylinders or other upright tanks?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, all tanks must be secured in a manner to prevent accidentally being knocked over. All helium tanks not being used shall have their caps in place.		
Will there be any portable heaters?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will there be any deep fat fryers?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will there be any fireworks, lasers, torches, candles or pyrotechnics?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will generators or electrical power be used?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, provide electrical load data and location of connection. In the case of extraordinary use or hookups, fees may apply.		

RIDES / ATTRACTIONS

Does the event include mechanical rides, or other similar attractions?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, company name?	<input type="text"/>	
Company address:	<input type="text"/>	
List details, if any:	<input type="text"/>	
Applicants contracting with amusement ride companies are required to provide the Town of Dallas with a certificate of insurance, naming applicant and the Town of Dallas (if applicable) as additional insured on general liability.		
ALL rides must be inspected and approved by The Department of Labor.		

VENDORS

A vendor is anyone who is serving, selling, sampling, or displaying food, beverages, merchandise or services

Does the event include food vendors? Yes No

If the event will have food vendors, please check the following that apply:
 Served Sold Catered Prepared Outdoors

Does the event include food concession and/or cooking areas? Yes No

If yes, please list each vendor and specify cooking method (Gas, Electric, Charcoal, Other)
(Use additional sheet if necessary)

Vendor	Cooking Method	Food Item

Food and beverages shall not be sold at an event unless approved and licensed, if necessary by the Gaston County Health Department. Event organizers are responsible for arranging health inspections for their event.

List all other commercial vendors who will be present during the event (serving, selling, sampling, or displaying).

VENDOR NAME	ADDRESS	PHONE NUMBER (S)

EVENT SCHEDULE

Provide a detailed schedule of the event including dates and times for entertainment, activities, hours of event, start time, finish time, etc. If the event requires an extended time frame for set-up, include details with a timeline listing the times and locations where streets or public property will be impacted and when dismantling will be completed.

(Use additional sheet of paper if necessary)

DATE	TIME	ACTION	ADDITIONAL NOTES
11/13/2017	10:00 AM	Program of Speakers	
11/13/2017	10:45 AM	Refreshments Served	

SERVICES

The Town of Dallas does not provide amenities such as portable washrooms/toilets, sound systems, tables, chairs, tents, canopies or other equipment. The applicant is responsible for arranging and providing services such as event clean up, traffic control, etc.

TRASH CONTAINERS

In order to determine what types of containers best suit the needs of the event, please answer the following questions:

Will the event be serving/selling/distributing beverages? Yes No

If yes, in what containers will they come packaged in?

aluminum cans glass bottles/jars plastic bottles/jugs/jars

How many trash cans are you requesting for trash?

How many recycle carts are you requesting?

Delivery Location?

Date and Time for rollout carts to be emptied?

Date and Time for rollout carts to be picked up?

Applicants are responsible for cleaning and restoring the site after the event. Please pick up all trash including paper, plastic, bottles, cans and event marketing signs. Clean-up fees may be incurred because of an applicant's failure to clean and/or restore the site following the event. If you reasonably believe that no litter will be generated during your event, please state this in your plan.

PUBLIC PROPERTY CLEAN-UP

Contracted personnel or volunteers may be used if indicated below. What is the clean-up plan for the event?

SAFETY AND SECURITY (CHECK ALL TYPES OF SECURITY USED)

Stage Security Event Area Security Road Closure Security

Other

Overnight Security From To

Dates & Times security will be on site:

Security provided by:

Number of Security Personnel:

Applicant may be required to hire sworn off-duty Town of Dallas police officers or Sheriff's Department personnel to provide security to insure public safety. The Town of Dallas will determine the number of security personnel required on site.

SITE PLAN

ATTACHED

Provide a detailed Site-Plan sketch of the event. Include maps, outline or diagram of the entire event venue including the names of all streets and the surrounding area. The plan should include the following information:

- Location of the event/activity on the property with approximate distances from roads, fire hydrants, existing buildings, etc.
- Location of temporary structures that will be used during the event. Must indicate size of temporary structures, distances between temporary structures and existing buildings.
- Identify how each temporary structure will be used. Example: type of vendor, food preparation, etc.
- Identify location of all cooking devices and open flames; generators and fuel storage.
- Location of all fencing, barricades, or other restrictions that will impair access to and from the event or property.
- Identify all designated parking areas.

Veteran's Day Event

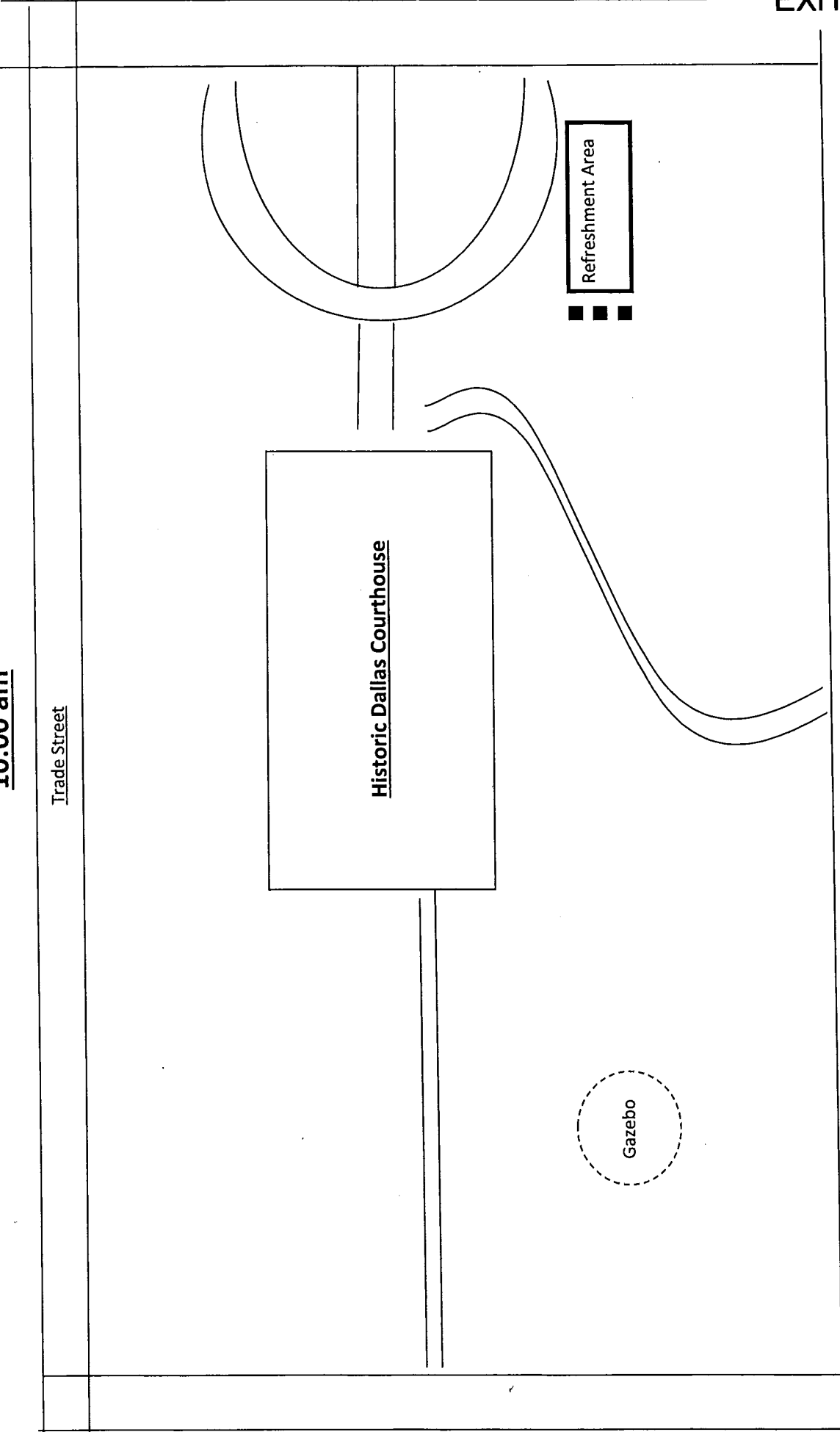
November 13, 2017

10:00 am

Trade Street

N. Gaston Street

EXHIBIT B



N. Holland Street

Key:

● Porta Jons

■ Trash Cans

X Road Barrier

W. Main Street

Gaston County Museum



Special Events/ Activities Application

Town of Dallas
210 North Holland Street
Dallas, NC 28034-1625
(704) 922-3176
Fax: (704) 922-4701

The purpose of this application is to provide information about your event or activity in order for the Town of Dallas to best assist you. Depending on the specific event, a permit application and/or fee(s) from other departments may be required. The applicant is responsible for providing complete and accurate information on the application, The applicant is responsible for notifying the Town of Dallas of any changes. **A complete application must be submitted by no later than 5:00 p.m. on the Tuesday preceeding the date of the Board meeting at which the event is to be approved, for an event which is to occur no sooner than 14 days following its date of approval.**

APPLICATION INFORMATION

Name of Event:	Martin Luther King breakfast		
Facility Requested:	Courthouse		
Applicant Name:	Stacey Malher Thomas		
Organization:	Stacey M. Thomas and family - honoring life of		
Mailing Address:	506 S. Willow St.	Jasmine Malher	
City / State / Zip:	Dallas	NC	28034
Daytime Phone:	(704) 675-3684	Cell: same	E-Mail:
Description of the Event:	Community event open to the public, observe Dr. Martin Luther King holiday, breakfast speakers, etc.		
Does the event have a Facebook, Twitter, or other social networking page:	not yet		
If yes, please list URL(s):			
Date (s) Requested for Event:	Monday January 15 th , 2018		
Event Start Time:	9:00 am	Event End Time:	11:00 am
Road Closure Time Begins (if applicable):	N/A	Road Closure Time Ends:	
Set Up Begins:	8:30 am	Set Up Ends:	11:30 am
Preferred Date & Time of Inspection (if required):			
Estimated Attendance:	no more than 100		
The Event is:	<input type="checkbox"/> Private (by invitation only)	or	<input checked="" type="checkbox"/> Open to General Public
Describe the procedures to be used for selecting vendors and exhibitors for this event:			
Tables, chairs, upstairs room, bathrooms,			

Applicant's Signature: Stacey Malher Thomas Date: 10-4-17

A pre-event meeting may be required and will be scheduled to include appropriate staff. The event applicant must attend the meeting.

TENTS / CANOPIES / MEMBRANE STRUCTURES

Will tents/canopies/membrane structures be used for events? N/A Yes No (if no proceed to next section.)

of Canopies (fabric structure that is open without sidewalls on 75% or more of perimeter)
 # of Tents (fabric structure that is enclosed with sidewalls on more than 25% of perimeter)
 # of Membrane structures (air supported or air inflated structure)
 Other type of structure (provide description)

Notes

VOICE / MUSIC AMPLIFICATION

Are there any musical entertainment features related to your event? Yes No (If no proceed to next section.)

If yes, state the number of stages, number of bands and type of music:
 Number of stages: N/A Number of Bands:
 Type(s) of music:

Will your event use amplified sound: Yes No

If yes, please indicate times: Start Time: Finish Time:

Will sound checks be conducted prior to the event? Yes No

If yes, please indicate times: Start Time: Finish Time:

* Must comply with Town of Dallas general entertainment ordinance.

HAZARDOUS MATERIALS

Will the event have any hazardous materials such as propane, butane, gasoline, diesel tanks, helium cylinders or other upright tanks? Yes No N/A

If yes, all tanks must be secured in a manner to prevent accidentally being knocked over. All helium tanks not being used shall have their caps in place.

Will there be any portable heaters? Yes No

Will there be any deep fat fryers? Yes No

Will there be any fireworks, lasers, torches, candles or pyrotechnics? Yes No

Will generators or electrical power be used? Yes No

If yes, provide electrical load data and location of connection. In the case of extraordinary use or hookups, fees may apply.

RIDES / ATTRACTIONS

Does the event include mechanical rides, or other similar attractions? Yes No

If yes, company name? N/A

Company address:

List details, if any:

Applicants contracting with amusement ride companies are required to provide the Town of Dallas with a certificate of insurance, naming applicant and the Town of Dallas (if applicable) as additional insured on general liability.

ALL rides must be inspected and approved by The Department of Labor.

VENDORS

A vendor is anyone who is serving, selling, sampling, or displaying food, beverages, merchandise or services

Does the event include food vendors? Yes No

If the event will have food vendors, please check the following that apply:
 Served Sold Catered Prepared Outdoors

Does the event include food concession and/or cooking areas? Yes No

If yes, please list each vendor and specify cooking method (Gas, Electric, Charcoal, Other)
 (Use additional sheet if necessary)

Vendor	Cooking Method	Food Item
Country Kicks		
Dalla NC		

Food and beverages shall not be sold at an event unless approved and licensed, if necessary by the Gaston County Health Department. Event organizers are responsible for arranging health inspections for their event.

List all other commercial vendors who will be present during the event (serving, selling, sampling, or displaying).

VENDOR NAME	ADDRESS	PHONE NUMBER (S)

EVENT SCHEDULE

Provide a detailed schedule of the event including dates and times for entertainment, activities, hours of event, start time, finish time, etc. If the event requires an extended time frame for set-up, include details with a timeline listing the times and locations where streets or public property will be impacted and when dismantling will be completed.

(Use additional sheet of paper if necessary)

DATE	TIME	ACTION	ADDITIONAL NOTES
1-15-18	9:00am	breakfast	
1-15-18	10:00am	speaker	
1-15-18	11:00	closing	

SERVICES

The Town of Dallas does not provide amenities such as portable washrooms/toilets, sound systems, tables, chairs, tents, canopies or other equipment. The applicant is responsible for arranging and providing services such as event clean up, traffic control, etc.

TRASH CONTAINERS

In order to determine what types of containers best suit the needs of the event, please answer the following questions:

Will the event be serving/selling/distributing beverages? Yes No

If yes, in what containers will they come packaged in?

aluminum cans glass bottles/jars plastic bottles/jugs/jars

How many trash cans are you requesting for trash?

How many recycle carts are you requesting?

Delivery Location?

Date and Time for rollout carts to be emptied?

Date and Time for rollout carts to be picked up?

Applicants are responsible for cleaning and restoring the site after the event. Please pick up all trash including paper, plastic, bottles, cans and event marketing signs. Clean-up fees may be incurred because of an applicant's failure to clean and/or restore the site following the event. If you reasonably believe that no litter will be generated during your event, please state this in your plan.

PUBLIC PROPERTY CLEAN-UP

Contracted personnel or volunteers may be used if indicated below. What is the clean-up plan for the event?

SAFETY AND SECURITY (CHECK ALL TYPES OF SECURITY USED)

Stage Security Event Area Security Road Closure Security

Other

Overnight Security From : To :

Dates & Times security will be on site:

Security provided by: Number of Security Personnel:

Applicant may be required to hire sworn off-duty Town of Dallas police officers or Sheriff's Department personnel to provide security to insure public safety. The Town of Dallas will determine the number of security personnel required on site.

SITE PLAN

Provide a detailed Site-Plan sketch of the event. Include maps, outline or diagram of the entire event venue including the names of all streets and the surrounding area. The plan should include the following information:

- Location of the event/activity on the property with approximate distances from roads, fire hydrants, existing buildings, etc.
- Location of temporary structures that will be used during the event. Must indicate size of temporary structures, distances between temporary structures and existing buildings.
- Identify how each temporary structure will be used. Example: type of vendor, food preparation, etc.
- Identify location of all cooking devices and open flames; generators and fuel storage.
- Location of all fencing, barricades, or other restrictions that will impair access to and from the event or property.
- Identify all designated parking areas.

ROUTE AND TRAFFIC PLAN

<input type="checkbox"/> PARADE (Includes floats, vehicles, and persons) <input type="checkbox"/> MARCH OR WALK (persons only) <input type="checkbox"/> VEHICLES ONLY (Includes motorcycles) <input type="checkbox"/> OTHER (Description: <input style="width: 100%;" type="text"/>)	<input type="checkbox"/> BICYCLES <input type="checkbox"/> FOOT RACE
N/A	
Number of Persons: <input style="width: 50px;" type="text"/>	% Children: <input style="width: 50px;" type="text"/>
Number of Vehicles: <input style="width: 50px;" type="text"/>	Vehicle Types: <input style="width: 100%;" type="text"/>
Number of Animals: <input style="width: 50px;" type="text"/>	Kinds: <input style="width: 100%;" type="text"/>
<p>DESCRIBE BELOW THE EVENT ROUTE. IF THERE IS MORE THAN ONE SEGMENT TO AN EVENT, INCLUDE START AND FINISH TIMES FOR EACH SEGMENT. (Example: The "GENERIC AWARENESS RUN" may include a 5k, a 10k, and a Fun Run).</p>	

ROAD CLOSURES

If your event involves road closures, a parade, a foot or bike race, any type of procession, or more than one location, attach a Route and Traffic Plan. Include the required information (listed below) and any additional information you believe applies to your event. When planning a moving route, the Dallas Police Dept. is available to assist you.

- NC and US roadways will also require approval from the NCDOT.
- The proposed route to be traveled including the requested starting and termination point. Please also clarify the directions of movement of your event.
- Routing plans for traffic. Illustrate a plan to include roads that you are requesting to be closed to vehicular or other traffic for your event. Include planned arrangements to resolve conflicts with people trying to reach businesses, their own residences, places of worship and public facilities including public transportation.
- Whether the event will occupy all or a portion of the street(s) requested for use.
- Proposed locations for barricades, signs and police/volunteers.
- The provision of twenty foot (20') minimum emergency access lanes throughout the event site.
- White temporary water base paint can be used to mark the route on the street pavement (May be purchased at common hardware stores such as Lowes Home, Home Depot, etc.).

Please Note: All road closure requests will be strictly reviewed by the Town of Dallas. Approval, denial, or modification of all road closure requests are at the sole discretion of the Town of Dallas. The Town has final discretion over your Route and Traffic Plan including, but not limited to the route, placement and number of all barricades, signs, and police/volunteer locations.

DO NOT ASSUME, ADVERTISE, OR PROMOTE YOUR EVENT UNTIL YOU HAVE A SIGNED PERMIT FROM THE TOWN OF DALLAS. CONFLICTS DO ARISE AND CHANGES TO THE REQUEST MAY BE NECESSARY.

Applicant's Signature: Stacy M. Thomas Date: 10-4-14

Town of Dallas
Budget Amendment

Date: October 9, 2017

Action: General Fund Amendment

Purpose: To Budget for Speed Humps Installed on Lewis St. and E. Wilkins St.

Number: ST-001

Fund	Dept	Line Item	Item Description	Original Amount	Amended Amount	Difference
10	3999	0000	Fund Balance Appropriated	\$84,387	\$90,857	\$6,470
10	5600	1800	Maint & Repair: Street Repairs	\$85,905	\$92,375	\$6,470

Totals	\$170,292	\$183,232	\$12,940
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Approval Signature
(Town Manager)

TOWN OF DALLAS
TRAFFIC CALMING CRITERIA AND GUIDELINES POLICY

PURPOSE

To adopt a policy for the appropriate and consistent treatment of traffic calming devices on Town-maintained streets.

COVERAGE

Upon adoption by the Town Board of Aldermen, this policy shall be applicable on Town-maintained streets until such time that the policy is modified or rescinded by the Town Board of Aldermen.

POLICY

The Town shall install and maintain traffic calming devices only on streets in or serving residential neighborhoods where speeding vehicles are the primary concern and traditional police enforcement is not feasible, in the judgement of the Town's Chief of Police. Traffic calming initiatives may include police enforcement, lower speed limits, parking controls, traffic circles, turn restrictions, changed street patterns, street closures, multi-way stop intersections, speed humps, striping, and/or other. The following procedures are meant to ensure that traffic calming devices are installed and used as intended and that their installation has the support of the affected neighborhoods.

QUALIFYING CRITERIA

- 1) Streets for which traffic calming devices are requested must be residential or serve residential neighborhoods.**
 - a) Street has no more than two lanes.
 - b) Street width is equal to or less than 35 feet.
 - c) Posted speed limit is 25 MPH or less.
 - d) Street alignment does not exceed 300 feet radius in curves.
 - e) Street grade shall not exceed 8% at any point within 300 feet of the proposed location of traffic calming devices.
 - f) Average daily traffic volume on the street must be a minimum of 300 vehicles.
 - g) Street should not be a primary emergency medical services route.
 - h) Street should have curb and gutter in place.

- 2) Speeding must be the chronic problem on the street.**
 - a) As measured by the Police Department traffic monitoring devices, 15% of the traffic should be equal to or greater than 5 MPH over the posted speed limit during a measured 24-hour period.
 - b) Traditional police enforcement of speeding is not feasible in the judgement of the Town's Chief of Police.

3) Requests for traffic calming devices must be initiated, accepted, and supported by the property owners on the affected street(s). Requests are to be submitted to the Town of Dallas Public Works Director.

- a) Installation of traffic calming devices must be requested through a petition signed by at least seventy-five percent (75%) of the owners of lots on the street(s) on which the devices are to be installed whose property is within 500 ft. on either side of the proposed device site.
- b) If another outlet is available, signatures of owners of cul-de-sac lots are not necessary beyond the 500 ft. requirement noted in Section 3(a). If no other outlet is available, owners of lots on any cul-de-sacs that intersect with the street(s) for which traffic calming devices are being requested must be included in the petition and in determining the required participation level, even if beyond the 500 ft. requirement noted in Section 3(a).
- c) Upon verification that a petition meets the required level of support as noted in parts a and b of this section and that the qualifying criteria as noted in sections 1 and 2 are met, the Town Public Works Director, in conjunction with the Town's Chief of Police and Fire Chief, shall develop a sketch plan indicating the type(s) and location(s) of the proposed traffic calming devices(s) to be installed. The sketch plan shall then be presented to the Town's Public Works Committee for its review and approval. The sketch plan must also be approved by the homeowners' association for the affected residential neighborhood through a resolution or letter of support. If the affected neighborhood does not have a homeowners' association, the sketch plan must be approved by a simple majority of the owners of the property on the affected streets through a petition or letter endorsing the sketch plan.
- d) The development of a sketch plan shall include, but not be limited to, consideration of the following placement guidelines:
 - i) Located at least 200 feet apart.
 - ii) Located such that a stopping sight distance of 200 feet or more at 25 MPH is proved.
 - iii) Located at least 200 feet from an intersection.
 - iv) Placed under street lighting for greater visibility.
 - v) Located a minimum of 5-10 feet from a driveway.

4) Approval of and Prioritization for Installation

- a) After all of the steps in section 3 have been satisfied, the Board of Aldermen shall make the final decision as to whether to approve the installation project. The Town Board of Aldermen reserved the right, in its sole discretion, to deny any request for installation of traffic calming devices on Town-maintained streets.
- b) Should there be more than one project submitted and approved at any given time, the Town Board of Aldermen shall approve a rating of the projects for prioritization so as to determine a schedule for installation. All approved projects are subject to funding availability.
- c) If a request for installation of a traffic calming device is denied, reapplication can be made after one (1) year. No reapplications within the first year will be considered.

5) Removal of Traffic Calming Devices

- a) Upon recommendation of the Public Works Committee and action by the Town Board of Aldermen, the Town may at any time remove any traffic control device when it is determined to be in the best interest of the Town.
- b) Citizens may initiate a request for removal of traffic calming devices through a petition process meeting the same criteria for signatures as required for requesting installation. Requests for removal may not be submitted within the first year after initial installation of device. Upon certification that the required level of participation is met, the request shall be reviewed by the Public Works Committee and a recommendation made to the Town Board of Aldermen. The Town Board of Aldermen shall make a final decision on removal.

Attachment A -- Traffic Calming Request Form

This form is used to report a speeding or traffic problem on a residential street. When this form is submitted, Town staff will evaluate the complaint to determine the nature of the problem, and make sure that the location is a Town-maintained, residential street. After the initial report, Town staff will explain how residents may put together a petition to verify that there is a widespread concern for the speeding or traffic issue.

1. **Contact Information**

Name (please print): _____
Address, City, and Zip: _____
Phone Number: _____
Email Address: _____

2. Please describe the location of the traffic concern. Attach a map or picture if necessary:

3. Please describe the nature of the neighborhood traffic problem you are concerned with:

4. Please list possible solutions to the problem that you would like the Town of Dallas to consider:

Please fill out this form and return to :

Town of Dallas
Development Services Director
210 N. Holland St.
Dallas, NC 28034
FAX: (704)922-4701

Attachment B -- Neighborhood Petition Form (Page 1)

Please fill out this form and return with attached sheets to:

Town of Dallas
Development Services Director
210 N. Holland St.
Dallas, NC 28034
FAX: (704)922-4701

THE UNDERSIGNED AGREE TO THE FOLLOWING:

1. All persons signing this petition do hereby certify that they own property or reside within the following area: [blank lines]

2. All persons signing this petition do hereby agree to the following problem in the defined area: [blank lines]

3. All persons signing this petition do hereby agree that the following contact person(s) represents the neighborhood in matters pertaining to items 1 and 2 above:

Name of key contact person #1 (please print): [blank]
Address, City, and Zip Code: [blank]
Email: [blank] Fax: [blank] Phone: [blank]

Name of key contact person #2 (please print): [blank]
Address, City, and Zip Code: [blank]
Email: [blank] Fax: [blank] Phone: [blank]

Please attach additional pages if necessary to discuss the request.

Date Submitted: [blank]

**TOWN OF DALLAS PLANNING AND ZONING BOARD/BOARD OF ADJUSTMENTS
MEMBER LIST (as amended on 09/13/16)**

REGULAR MEETING DATE IS THE
THIRD THURSDAY OF EACH MONTH, 7:00 PM, FIRE DEPARTMENT MEETING ROOM

<u>NAME</u>	<u>APPOINTED</u>	<u>EXPIRES</u>
Curtis Wilson, Chair 438 S. Gaston Street Dallas, NC 28034 (H) 704-922-4343	December 2016	December 2019
John Beaty 500 N. Holland Street Dallas, NC 28034 704-922-5869	March 2014	March 2017 Willing to accept another term.
John O'Daly 318 Holstein Drive Dallas, NC 28034	October 13, 2015	October 13, 2018
Beth Heywood 509 N. Oakland Street Dallas, NC 28034 (H) 704-922-5998	October 13, 2015	July 1, 2018
Eric Clemmer, ETJ Representative 802 Robinson-Clemmer Road Dallas, NC 28034	November 10, 2015	November 10, 2018
Glenn Bratton 405 S. Rhyne Street Dallas, NC 28034	May 2014	May 2017 Willing to accept another term.
Reid Simms 503 N. Holland Street Dallas, NC 28034 704-922-8514	October 2014	July 2017 Willing to accept another term <u>as an Alternate.</u>
Steven Hood (alternate) 317 Holstein Drive Dallas, NC 28034	September 13, 2016	September 13, 2019 Willing to move into Mr. Simms seat <u>as a Full Member.</u>

Proclamation Honoring Dyslexia Awareness Month

WHEREAS, dyslexia is a language-based learning disability, that affects approximately one in five people, regardless of race, gender, age, or socioeconomic status; and

WHEREAS, neurological in origin, dyslexia affects the way the brain processes information, and is characterized by difficulties with reading, writing, and spelling despite normal intelligence; and

WHEREAS, those with dyslexia benefit greatly from specialized assistance from highly trained teachers, multi-sensory learning programs, and individualized instruction; and

WHEREAS, early identification, alternative instruction, and extra support from friends, family and teachers can contribute to the success dyslexic students enjoy in the classroom, in life and, later on, in employment; and

WHEREAS, dyslexia is defined by the State of North Carolina law, House Bill 149/S.L. 2017-127.

NOW, THEREFORE, BE IT PROCLAIMED, by the Town of Dallas that October is declared "Dyslexia Awareness Month" for 2017 in order to bring awareness for those impacted by Dyslexia.

Adopted this the 9th day of October, 2017.


Rick Coleman, Mayor

Attested by:


Da'Sha Leach, Town Clerk



Proclamation Recognizing Jasmine Celeste Malaker Day of Caring

WHEREAS, On December 5, 2017, Jasmine Celeste Malaker would have celebrated her 29th birthday; and

WHEREAS, Jasmine battled a very rare bone disease since the age of 12, but lost her battle on January 17, 2017 and

WHEREAS, Jasmine was an honor student all of her years in school and each school she attended presents a Jasmine Celeste Malaker award annually to a student with high academic achievement; and

WHEREAS, Through her illness, Jasmine remained positive, faithful, and caring; and

WHEREAS, In her memory the Highland School of Technology Class of 2007, along with the Malaker family and friends plan to provide service to the Dallas community by cleaning up area streets, providing socks to the senior community at the Dallas High School Apartments, and donating canned/non-perishable food items to the Dallas Christian Ministry.

NOW, THEREFORE, the Town of Dallas recognizes the efforts of the Highland School of Technology Class of 2007, along with the Malaker family and friends to provide a Day of Caring in the Dallas Community in honor of Jasmine Celeste Malaker.

Adopted this the 9th day of October, 2017.


Rick Coleman, Mayor

Attested by:


Da'Sha Leach, Town Clerk

