

Town of Dallas
Agenda
June 11, 2024
6:30 PM
BOARD OF ALDERMEN
Hayley Beaty, Mayor

Alan Cloninger

Frank Milton

Sam Martin, Mayor Pro-Tem

Jerry Cearley

E. Hoyle Withers

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MINUTES FOR BOARD OF ALDERMEN MEETING

May 14, 2024

6:30 PM

The following elected officials were present: Mayor Beaty, Alderman Milton, Alderman Martin, and Alderman Withers, Alderman Cearley and Alderman Cloninger.

The following Staff members were present: Ben Blackburn, Interim Town Manager; Robbie Walls, Police Chief; Lanny Smith, Electric Director; Jonathan Newton, Finance Director; Tom Hunn, Town Attorney; Dusty Haney, Assistant Fire Chief; Zack Foreman, Assistant Public Works Director; Sarah Ballard, Town Clerk; Paul Gibson, Electric Supervisor; Anthony Smith, Development Services Director; Lindsey Tysinger, Planner; and Alex Wallace, Parks and Recreation Director.

Mayor Beaty called the meeting to order at 6:30pm.

Mayor Beaty and Alderman Milton opened with the Invocation and the Pledge of Allegiance to the Flag.

Approval of Agenda:

Alderman Cloninger made a motion to approve the agenda with two additions, one removal, and two changes, seconded by Alderman Martin and carried unanimously.

Approval of Minutes:

Alderman Martin motioned to approve the minutes from the April 9 Regular Meeting, the April 18 Special Meeting, and the April 30 Work Session, seconded by Alderman Milton and carried unanimously.

Recognition of Citizens:

The Mayor opened the floor to the Recognition of Citizens.

Mayor Beaty recognized the Electric Linemen that worked so hard and diligently after last week's storms to get the citizens power restored.

Alderman Cloninger thanked the Lineman also for all their hard work.

Mayor Beaty recognized the 2024 winners of the Miss Dallas Pageant.

Dr. Duncan, of Carr Elementary School, presented the Students of the Month.

Debbie Lowry, with Compliance Training Associates, was in attendance with the NCDOL Labor Commissioner, Josh Dobson, to recognize our Public Works and Electric Department employees for their achievement with the SHARP program. Together, these two departments received a total of four awards.

Police Chief Robbie Walls read the 2024 Proclamation for Peace Officers Memorial Week. Mayor Beaty read the proclamation honoring the four fallen Police Officers from last week's tragedy in Charlotte, NC.

Mayor Beaty read the proclamation for the 50 year Dallas Rescue Squad anniversary.

Electric Director Lanny "Willie" Smith read the 2024 Public Works week proclamation.

Mike Fields of 1333 Philadelphia Church Road, thanked Town Staff for all of their hard work during last week's storm and the first concert for the summer. He also wanted to remind everyone of the up-coming Memorial Day Holiday and to remember the service members that have lost their life for our freedom.

Consent Agenda:

Item 5A Budget Amendment –Police Department Leased Vehicles

The Town went into a 5 year lease with Enterprise for two Durangos in FY24. Due to manufacturer delays, the price for the Durango's were different than we had originally budgeted as well as increased prices on the aftermarket. On average, aftermarket for the last 4 years has averaged around \$15,000 per vehicle, whereas now, we are around \$26,000 per vehicle. Also, to stay compliant to GASB 87, the town must budget, in full, the first year of any new lease it enters into. A budget amendment is attached for housekeeping purposed for year- end close out (See Exhibit 5A-1).

Item 5B Budget Amendment-SCIF Grant Expenditures

The Town was awarded two SCIF grants in FY 22 & 23. Grant Project 10751 was for \$100,000 and was awarded for renovations of downtown facilities. Grant Project 10752 was for \$80,000 and was allocated towards the use of updating equipment as well as renovations to downtown facilities. At the March and April budget work sessions, staff had mentioned that we would re-structure these funds from the 208 N. Holland Street project to other areas of interest. A budget amendment is attached to supplant \$28,000 towards Town Hall for the painting of the building and new awnings. Also in the amendment is \$6,500 to use for purchasing items for the Courthouse Board Room. The following funds will be in the FY25 budget ordinance for up-fit and repairs to facilities. (See Exhibit 5B-1).

Item 5C Proclamation for Up-Coming Law Enforcement Memorial Week

In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others. It is appropriate to proclaim the week of May 15-21, 2024 as National Police Week in

Dallas and to recognize the service of the Dallas Police Department. The Board has asked Police Chief Robbie Walls, to read the Proclamation aloud during the May 14 Board meeting (See Exhibit 5C-1).

Item 5D Proclamation Honoring the Four Law Enforcement Officers That Lost Their Life in the Line of Duty in Charlotte NC, on April 29, 2024

On April 29, 2024, in Charlotte NC, four Law Enforcement Officers were killed in the line of duty. This Proclamation is to honor their memory for their service and sacrifice for the citizens of Charlotte. Mayor Beaty will read the Proclamation aloud during the May 14 Board meeting (See Exhibit 5D-1).

Item 5E Proclamation for the 2024 Public Works Week

National Public Works Week has been sponsored by the American Public Works Association and the Canadian Public Works Association since 1960. Public Works staff are critical to the maintenance and upkeep of facilities, infrastructure, and public thoroughfares. They provide vital service to the community and quality of life. Attached is a proclamation recognizing May 19 – 25, 2024 as National Public Works Week (See Exhibit 5E-1).

Item 5F Proclamation Honoring the 50 Year Anniversary of the Dallas Rescue Squad

The Dallas Rescue Squad celebrated their 50 Year Anniversary in April of this year. The Proclamation attached is for the Town of Dallas and the Board of Aldermen to honor their service and dedication to the Town for the past 50 years (See Exhibit 5F-1).

Item 5G Written Off Accounts

For authorization, are uncollectable accounts from the 4th Quarter of 2023 and the 1st Quarter of 2024. These accounts have been notified of their outstanding status in writing that if not paid within the notified timeframe that they would be forwarded to the NC Debt Setoff Program and that this debt would be taken from any State Income Tax Refund they are due, until the debt is satisfied. (The individual account listing that generates the total uncollectable amount due is considered by State statute to be confidential information, and therefore is not public record.)

Alderman Cloninger had questions concerning the process of the written off accounts such as how the funds would be recovered and how many months lapse before the accounts are written off. The Finance Manager explained the process to the Board explaining that the written off accounts are sent to Debt-Set to recover funds from state income taxes after a 3 months lapse.

Alderman Martin made a motion to approve all amendment items, seconded by Alderman Cloninger and carried unanimously.

Item 5H Adopt Town Charter of Council-Manager Form of Government

At the regular Board of Alderman meeting on March 12, 2024, the Board approved a resolution of intent to consider an ordinance to amend the Charter of the Town to adopt the Council-Manager form of government as set out in N.C.G.S. 160A-101(9)(b). A public hearing was held on April 9 at the regular Board of Aldermen meeting which was required in order to propose the ordinance. The Ordinance is attached for approval (See Exhibit 5H, 1-2).

The Interim Town Manager presented the item back to the Board for approval.

Alderman Milton made a motion to approve the charter, seconded by Alderman Martin and carried unanimously.

Public Hearings:

Item 6A Falls Rezoning

Jeremy and Michele Falls have submitted a conventional rezoning petition to rezone parcels 170054 and 169873 from Residential R-6 to Industrial I-2. Only a small portion of the properties is located within the Town Limits. Parcel 170054 has split zoning and is currently both R-6 and I-2 within the Town. At the meeting on March 21st, the Planning Board voted to send a recommendation to the Board of Aldermen to approve the rezoning request, along with statements of consistency and reasonableness for the rezoning. Public Ad was sent out for May 3rd & May 8th. Property was signed May 2nd at the end of N. Hill St. where the Falls property begins. All supporting documentation for the application is attached, including minutes from the Planning Board meeting, and consistency and reasonableness statements (See Exhibit 6A, 1-12).

Alderman Martin made a motion to go into the public hearing, seconded by Alderman Withers and carried unanimously.

Anthony Smith, the Development Services Director, presented the item to the Board for approval.

Alderman Cloninger made a motion to go out of the public hearing, seconded by Alderman Cearley and carried unanimously.

Alderman Cloninger made a motion to approve the rezoning with the consistency statement, seconded by Alderman Martin and carried unanimously.

Old Business:

Item 7A UDO Presentation with Code Wright

Chad Meadows with Code Wright gave a presentation on the code assessment and the annotated outline. After the presentation, the Board asked for Code Wright to come back to a work session to go into depth about the program (See Exhibit 7A, 1-35).

7B Update on Aquatic Center

Johnny Denton, the Town's engineer, gave the Board an update about the Letter of Credit that is requested by the bank for the Aquatic Center. The bank will hold 5% retainage fee until the center is completed.

Alderman Cloninger made a motion to approve the revised LOC, seconded by Alderman Martin and carried unanimously.

New Business:

Item 8A Award Engineering Contract for Stormwater Assessment and Planning

The Town was awarded a \$400,000 grant from The Division of Water Infrastructure for Stormwater Assessment and Planning on August 2023. An RFQ for engineering services was sent out and due back February 9th, 2024. A panel board of four employees reviewed the RFQ responses and graded the responders on a numerical scale to obtain the best score WithersRavenel was scored the highest, and Town staff is recommending the contract for engineering services be awarded (See Exhibit 8A, 1-24).

After the Interim Town Manager, Ben Blackburn, presented the contract to the Board, Alderman Cloninger made a motion to approve the contract, seconded by Alderman Milton and carried unanimously.

Item 8B Consideration to set a Public Hearing for the FY24/25 Operating Budget

Consideration to set a Public Hearing for the FY24/25 Operating Budget at the June 11 Board of Alderman Meeting. The Draft Budget is proposed as the Fiscal Year 2024/2025 Budget and will be presented to the Board for approval. As per G.S. §159-13, a balanced budget must be approved prior to July 1st.

Alderman Martin made a motion to approve the Public Hearing and have it published in the newspaper, seconded by Alderman Milton and carried unanimously.

Item 8F Public Safety

Alderman Milton added the item of Public Safety to the agenda for the Board to discuss. Mr. Milton requested that Staff look at observing certain areas in Town that may need speed bumps being put in place. The Police Chief recommended to add more radar signs to slow traffic. After discussion of the issue, the Board asked Staff to bring back a budget amendment in June to purchase the radar signs.

Manager's Report:

The Interim Town Manager, Ben Blackburn, presented a bid to the Board for 208 N. Holland St, from a potential buyer, for \$60,000.00.

Alderman Cloninger made a motion to reject the bid, seconded by Alderman Milton and carried unanimously.

Mr. Blackburn acknowledged and thanked the Parks and Recreation Department and all the Town staff that helped make the first concert of the summer on May 11th a huge success.

Alderman Martin made a motion to adjourn, seconded by Alderman Cearley and carried unanimously (8:35).

Hayley Beaty, Mayor

Sarah Ballard, Town Clerk

TOWN OF DALLAS, NORTH CAROLINA

DESCRIPTION: Informational Presentation by the Fire Chief/May 8th Storm Powerpoint

AGENDA ITEM NO. 4A

MEETING DATE: 6/11/2024

BACKGROUND INFORMATION:

On June 21, 2024 the Carolina Brotherhood, which is a bicycle group that rides across both North and South Carolina in honor of those lives lost in the line of duty, will be making a stop at the Dallas Fire Department. The Fire Department will be providing lunch for them and arrangements have been made to have James Goudelock's mother, father, wife, and 2 kids there to speak with them. There will be about 50 total riders and support personnel that will be stopping by around 11am that day.

Chief Robbie Walls, Chief Hoyle Withers, Assistant Chief Matt Kanupp, and Chief Earl Withers met with Frank Meeks and another gentleman from the Veterans group that came to speak to the Board a few months ago, concerning the Veterans Day parade here in Dallas last week. This group was able to secure the Veterans Day Parade for the Town of Dallas for this year and developed a route for the parade which will end at the Historic Dallas Courthouse. The Veterans are expecting about 150-175 participants.

Chief Withers will present a powerpoint on the May 8th Storm.

MANAGER RECOMMENDATION:

BOARD ACTION TAKEN:

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Electric True-Up Budget Amendment

AGENDA ITEM NO. 5A

MEETING DATE: 06/11/2024

BACKGROUND INFORMATION:

As part of the contract with Duke Energy, Dallas operates peak shaving generators. Each year, based on a pre-determined formula, there is a true-up component that is also part of the Duke Energy contract. This true-up component can result in the Town of Dallas paying additional funds to Duke Energy, or Duke Energy paying the Town of Dallas a refund of prior payments based on upon criteria in the contract.

While we are still waiting for a final number, attached is a budget amendment reflecting anticipated revenues and budgeting it to purposes that will return value to the Town of Dallas.

There are future needs to upgrade the Warehouse facility and Staff recommends placing the entire amount in a Capital Reserve Fund for these future needs in order to reduce dependence on debt.

MANAGER RECOMMENDATION: To approve budget amendment as presented.

BOARD ACTION TAKEN:

Town of Dallas
Budget Amendment

Date: June 11, 2024

Action: Electric Department

Purpose: To Appropriate Anticipated True-Up Revenue from Duke Energy

Number: EL-003

Fund	Dept	Line Item	Item Description	Original Amount	Amended Amount	Difference
30	3550	0000	Electric True-Up Revenue	\$0	\$500,000	\$500,000
30	8500	9040	Contrib to Capital Reserve	\$0	\$500,000	\$500,000
50	3900	0000	Contribution From Elec. Fund	\$0	\$500,000	\$500,000
50	7000	7500	CO: Land, Construction	\$0	\$500,000	\$500,000

Approval Signature
(Town Manager)

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Budget Amendment – May Storm Damage

AGENDA ITEM NO. 5B

MEETING DATE: 06/11/2024

BACKGROUND INFORMATION:

In May, a substantial storm went through Dallas resulting in a loss of power for residents. In order to get the power restored safely and efficiently, the Town had to utilize outside vendors to assist in the storm damage cleanup. Also, the Electric department had to use a lot of inventory on hand. Attached, is a budget amendment to appropriate funds from Capital Reserve into the general operating budget to cover the cost of the storm damage.

MANAGER RECOMMENDATION: Approve the budget amendment to appropriate funds to cover the cost of the storm damage, as presented.

BOARD ACTION TAKEN:

Town of Dallas
Budget Amendment

Date: June 11, 2024

Action: Electric Department

Purpose: To Appropriate Funds for Contribution from Capital Reserve for Storm Damage

Number: EL-002

Fund	Dept	Line Item	Item Description	Original Amount	Amended Amount	Difference
30	8500	1664	Maint and Repair: Storm Damage	\$0	\$433,688	\$433,688
30	3940	0000	Contribution from Capital Reserve	\$0	\$433,688	\$433,688
50	7000	9020	Contribution to Electric Fund	\$0	\$433,688	\$433,688
50	3999	0000	Fund Balance Appropriated	\$0	\$433,688	\$433,688

Approval Signature
(Town Manager)

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Proposed FY 24-25 Budget Ordinance

AGENDA ITEM NO. 6A

MEETING DATE: 6/11//2024

BACKGROUND INFORMATION:

Enclosed is the proposed Budget Ordinance for Fiscal Year 2024-2025, including the proposed fee schedules and budget message. Preparation for this Budget Ordinance included a Strategic Planning meeting that was held on January 22, 2024, with additional Budget Work Sessions held on March 26, 2024 and April 30, 2024. An original draft proposal was submitted to the Board on May 17, 2024.

As proposed, the FY2024-2025 for the Town of Dallas would total \$21,231,463 (an increase of 4.66% from the FY2023-2024 budget) and includes the fund breakdown below.

General Fund:	\$6,353,740
Water & Sewer Fund:	\$4,127,910
Electric Fund:	\$10,486,320
Stormwater Fund:	\$ 263,493

This budget is based upon an Ad Valorem (property) tax rate of \$0.42 (which reflects no change/\$100 valuation.)

N.C.G.S. §159-12 requires that the Board hold a public hearing before adopting the budget ordinance so that any person who wish to be heard on the budget may voice their comments. A public hearing notice was published in The Gaston Gazette on May 19, 2024.

MANAGER RECOMMENDATION: Approve the proposed FY2024-25 Budget and Fee Schedule, as presented.

BOARD ACTION TAKEN:

BUDGET MESSAGE

**Fiscal-Year 2024-2025
TOWN OF DALLAS**

June 11, 2024

The Honorable Mayor and Board of Aldermen
Town of Dallas
210 N. Holland St.
Dallas, North Carolina, 28034

Re: Fiscal Year 2024-25 Proposed Budget

Dear Mayor and Aldermen:

For your review is a complete copy of the Budget Ordinance for the Town of Dallas Budget for Fiscal-Year 2025 (July 1, 2024 through June 30, 2025). This proposal is consistent with both State and Town requirements, and it includes all applicable Funds. Revenues and expenditures are balanced in each case, but to do so required the appropriation of otherwise undesignated “fund balance” in the following funds: General Fund, Water and Sewer Fund, and Electric Fund.

This Budget represents not only the collective and comprehensive effort of the Town’s senior management staff, it strives to reflect the stated and established policy directives of the Board of Aldermen as ultimately balanced, translated and understood by the Town Manager.

As with any quality municipal Budget preparation effort, this year’s proposal again began with a clear aim to focus on offering service, support, investment and programming to citizens and stake-holders alike, and to do so in a manner which reflects the vision and direction of the Board of Aldermen. We wanted to identify and accurately project our available financial, human, technological, and physical resources; to then clearly establish our priorities for their use; to effectively allocate the resources based upon priorities; and, to ultimately provide the greatest possible value at the most effective cost. All of this while being mindful of the uncertainty of the economy, extraordinary inflation, and adapting to supply chain challenges.

We further worked to highlight where any substantive changes have occurred or are proposed, and, to showcase those areas where particular attention is focused for this upcoming fiscal year. In the end, the Budget must serve as a management tool to provide accountability and control over expenditures, but it also must allow sufficient flexibility to accommodate periodic

amendments or adjustments based on unforeseen changes in circumstances, emergencies, opportunities, innovations, or altered priorities. It is believed that this proposed Budget succeeds in accomplishing these goals.

As we worked through the process of finalizing this document, focus was aimed at maintaining fiscal discipline, particularly in the General Fund. Nonetheless, we still feel comfortable that in so doing we have managed to maintain the complete integrity of the Town's "core" services, while at the same time continuing our support for a select group of short and long-term priority goals. Following are specific budgetary highlights, details, and/or explanations:

Organization-Wide Overview:

- **Employment:** This Budget proposes only one (1) Full Time Clerk Position. The total number of full-time Town positions will increase to **66**, while permanent part-time positions at **7**.
- **Salaries & Wages:** This Budget provides for an **4.0% Across-the-Board Wage Increase** for all full-time and permanent part-time Town employees, as well as prioritizing that all full-time positions will be hired in at no less than \$16.28 per hour, with an off-probation wage of \$17.09 per hour. Also included, is a **mid-year 0-3% Merit Increase** based on employee evaluations. We have budgeted for a lump sum, Holiday "bonus" of **\$1200.00** for full-time, full-year employees; and, **\$400.00** for part-time and/or part-year employees and have **the longevity bonus at \$150/year of service.**
- **Retirement:** For FY2025, The Town's cost for providing pension coverage for full-time employees is set at **15.04% of earnings for sworn law enforcement personnel and 13.60% of earnings for general employees, payable on all gross wages.** This reflects an **increase of 1.00 percentage points** for sworn law enforcement personnel and **.75 percentage points** for general employees. These rates are mandated by the State each year.
- **Fuel Costs:** Fuel continues to be a significant cost, therefore projected fuel costs have been **increased by 7.7%**, to **\$217,8300** for the next budget year. Sudden, unexpected world events, or changes in expected supply or demand, could obviously impact this item quickly and/or significantly. We will, as always, monitor it closely.
- **Telephone:** Telephone/Internet costs continue to represent a sizable amount in departmental budgets. Projected costs are budgeted at **\$95,997, a decrease of 17.8% due to the fact of the Water Plant upgrading their telemetry.**
- **Healthcare:** Healthcare costs continue to increase year over year. The cost of Town-provided insurance for employees will be **\$632,785.**

General Fund:

Revenues: Total General Fund revenues for FY2025 are projected at **\$6,353,740**, which amounts to a **\$173,266 increase** from the current FY2024 total of **\$6,180,474**. This amount reflects **\$38,000** anticipated Grant Revenue, **\$145,500** in SCIF funding, and **\$210,000** in proceeds from Capital Financing.

We are proposing NO increase in the property tax levy, from the current **42-cent per \$100.00 valuation** -- which is projected to raise **\$2,321,749** in General Fund property tax revenues (**each 1-cent generates approx. \$48,300.00 in Property Tax**).

As provided for in G.S. §20.97, a city or town may levy an annual municipal vehicle tax upon any vehicle resident in the city or town, not to exceed thirty dollars (\$30.00) per vehicle. Of this fee, not more than five dollars (\$5.00) of the tax levied may be used for any lawful purpose and the remainder of the tax levied may be used for maintaining, repairing, constructing, reconstructing, widening, or improving public streets in the city or town. Currently, the vehicle tax is \$10.00 per vehicle and **will remain at \$10.00 per vehicle**.

Due to the recent increases in interest rates, interest income is anticipated at **\$450,000**. **This reflects a \$181,317 increase in this revenue line.**

There is a continued gap between Garbage Collection Fee Revenues and Solid Waste operating expenditures. **We are proposing a \$2.00/can increase**. There is an expected gap of **\$86,890** between expected Solid Waste revenues and anticipated expenses.

This Budget year, we have proposed a “**contribution from the Electric Fund**” totaling **\$850,000**. This amount is normally calculated using a policy establishing yearly transfers of up to a 10.2% return-on-equity (ROE) multiplied by the audited net value of Electric plant & equipment for the fiscal year last-audited.

Finally, we are calling for the use and appropriation of **General Fund, “Fund Balance”**, in the amount of **\$296,476** (4.6% of total budgeted revenues), which is **a decrease of 59%** over the current year appropriation of \$474,213.

Expenditures:

- **Administration:** This budget provides **\$13,500 for collection of property taxes by Gaston County**. Also budgeted, **\$98,281** in credit/debit card fees that is largely offset by a customer charge.
- **Development Services:** Includes **\$39,150** for completion of a UDO ordinance rewrite project.
- **Board and Attorney:** Includes **\$1,400 per person travel and training allowance**.

- **Courthouse:** We have budgeted **\$15,180** for grounds/facility maintenance, **\$6,500** for roof and soffit repairs, and **\$1,000** in maintenance for the fountain.
- **Police:** This budget funds **\$217,000** for three new vehicles and the purchase one vehicle which is at the end of its lease that is offset by Proceeds from Capital Financing, **\$12,930** for 5 In Car Dash Cams, **\$11,850** for K-9 supplies/training, **\$28,582** in phones/car hot spots, **\$19,168** in Law Enforcement Separation Allowance benefits (as required by G.S. §143-166.42(a) being paid to one retired officer) and **\$6,000** for three new laptops.
- **Fire:** There is **\$9,150** for fire inspections by the Gaston County Fire Marshal, and **\$40,000** for Bunker Gear in the form of a FEMA grant with a 5% match from Dallas. **New compensation and benefits** include: an **8.0% increase** in rotating part-time hourly pay from **\$13.50/hr. to \$14.50/hr.** Also budgeted is **\$35,000** for a mezzanine, which are proceeds from the SCIF gran. In addition, the Debt Service for Principal is budgeted at **\$104,762** (for Building debt, pumper truck, and Chief's vehicle); while Debt Service for Interest is budgeted at **\$39,429.**
- **Powell Bill:** We have projected utilizing State **Powell Bill Funds** totaling, **\$126,470**, all of which must be used for street maintenance as dictated by State Statute.
- **Streets:** Street maintenance not funded by Powell Bill revenue will continue to be accomplished in this department's budget. **\$38,420** is budgeted to provide street lighting. The Town was the recipient of funding through NC DOT for 80% of a CMAQ sidewalk project several years ago. Construction is on hold indefinitely and cost estimates will need to be updated, therefore this project is not included in the budget, but will need to be provided for once back in active status. **NO Capital** purchases provided for in this budget.
- **Recreation:** This budget includes **\$51,200** toward support of Town-sponsored events and **\$3,400** in support of Senior Citizen programming. There is **\$104,000** budgeted to repair the Gym roof as well as a section of the bleachers due to damage. These funds will be part of the SCIF grant.
- **Solid Waste:** This Budget sets total Solid Waste Revenues at **\$499,040**; while total Expenditures equal **\$585,930**; (a **Deficit of \$86,890**). On the Expenditure side, we have included **\$106,886** for landfill charges and **\$26,750** in debt service to cover **debt-service payments** on the small, automated trash truck. There are **NO Capital** purchases provided for in this budget.

Water/Sewer Fund:

Revenues: This Budget proposes a **5% increase to Water & Sewer rates.** The combined total Water & Sewer Revenues are **\$4,127,910**; a result primarily of **Water fee charges of \$2,058,918**; **Sewer fee charges of \$1,252,083**; **antenna lease revenues of \$40,224**; **late charge revenues of \$63,000.** There is **\$195,133** Fund Balance appropriated.

Expenditures:

- **Distribution & Collection Operations:** Operations costs are budgeted at a **total \$2,728,906**. This includes **\$62,417** for water purchases from Two Rivers Utilities (Gastonia) for Spencer Mountain Village usage, and two additional weeks of total Town usage in the event of an emergency; also included is **\$355,996** in sewer treatment charges to Two Rivers Utilities (Gastonia) for Spencer Mountain Village, Long Creek apartments, and to process 150,000 gallons/day of sewer per the interconnect agreement. We have budgeted **\$70,652** in interest payments, and **\$192,411** in principal payments, **(\$263,063 combined)** as the twelfth payment toward the \$3.6M Debt issued for the Water-Main replacement project. Also budgeted is **\$184,212** to complete a pump station project.
- **Water Plant:** Total Expenditures are set at **\$842,882**. This includes **\$52,140** for equipment maintenance/repair, **\$70,000** in utility costs, and **\$95,000** in chemical supplies. Also budgeted, **\$9,105** for a pallet jack, with offsetting grant revenues of **\$4,552.50**.
- **Waste-Water Plant:** Total expenditures are set at **\$556,122**. The Budget includes **\$85,500** in Town Electric Costs, **\$64,000** in chemical supplies, and **\$38,850** in State required testing.

Electric Fund:

Revenues: We have projected **total combined Revenues at \$10,486,320**. This is based upon a **5% rate increase and a \$2.50 base rate increase** – *with keeping in mind that the Town completed a 3% mid year rate increase for FY 24, so for a 12-year period, from January 1, 2012 (the last date we raised retail electric rates to our customers) through December 31, 2023, we will have refrained from any rate increases even though we have, in turn, absorbed multiple, wholesale increases in the rate we pay Duke Energy for our purchased power.* **Also included is a \$10 increase in disconnection fees, going from \$30.00 to \$40.00.** We have also budgeted the use of **\$326,891** in allocated Fund balance.

Expenditures: This Budget proposes a transfer to the General Fund of **\$850,000**. As to our single largest line-item expenditure, that of “purchased power”, we are budgeting **\$4,643,104**, which amounts to **44.3% of the total Electric expenditure budget**. Also included in this budget **\$24,275** in Debt Service for vehicles purchased; **\$54,000** for a Substation breaker; **\$56,000** in vehicle fuel; **\$20,000** for Ox block kits; **\$17,790** in retiree healthcare for two retired employees; and **\$1,334,900** in infrastructure for new developments that will be mainly offset by charges to the developers. Lastly, **\$69,000** is budgeted for a DC Fast Charging Station, offset by **\$45,000** of grant funding.

Storm Water Fund:

Revenues: Revenues for FY2024 are projected to total **\$263,493**; made up of monthly Storm-water charges of **\$212,312** and **\$1,681** in Storm Water charges paid by other Town departments.

Also included is **\$49,500** for the EEG Streambank Stabilization Grant. We are proposing **NO increase** in the per unit rate of \$4.52 per unit. There is a **NO** appropriation of Fund Balance.

Expenditures: This budget provides **\$110,000** for a the EEG Streambank Stabilization. There is an additional **\$28,079** budgeted to Capital Reserve for future projects.

I would like to take this opportunity to sincerely thank all Town Department Heads and their support personnel who have worked so diligently to assist in the development of this comprehensive financial plan for the Town of Dallas for the coming year and beyond. **Their efforts, as always, have been critical to the process.**

Respectfully submitted,

Jonathan Newton
Town Manager

BUDGET ORDINANCE FOR THE TOWN OF DALLAS

Fiscal Year 2024-25

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF DALLAS, NORTH CAROLINA THAT:

SECTION 1: The schedule of expenditures listed in this ordinance are hereby appropriated for the operation and activities of the General Government of the Town for the fiscal year beginning July 1, 2024 and ending June 30, 2025, in accordance with the chart of accounts heretofore established for the Town of Dallas.

Administration	\$483,369
Development Services	\$289,305
Board and Attorney	\$78,308
Courthouse	\$74,580
Police	\$2,939,938
Fire	\$664,386
Powell Bill	\$126,470
Street	\$458,103
Recreation	\$653,351
Solid Waste	\$585,930
TOTAL GENERAL FUND EXPENDITURES	\$6,353,740

SECTION 2: The schedule of revenues listed in this ordinance are established as an estimate to be available for the General Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

Current and Prior Ad Valorem Taxes	\$2,327,205
Motor Vehicle Licenses	\$39,950
Local Option Sales Tax 1¢	\$728,977
Utility Franchise Taxes	\$158,240
Natural Gas Excise Tax	\$13,862
Telcommunications Sales Tax	\$28,934
Video Programming Sales Tax	\$17,209
Solid Waste Disposal Tax	\$4,895
Alcohol/Beverage Tax	\$27,360
ABC Wholesale Distribution	\$39,500
Powell Bill Allocation	\$168,787
Interest Earnings	\$450,000
Police Report Fees	\$3,154
Zoning Fees	\$30,500
Business Registration Fees	\$1,800
Recreation Revenue	\$79,545
Solid Waste Collection Fee	\$499,040
Grant Revenue	\$38,000
Facilities Rental Fees	\$20,800
EVMB Sign Revenues	\$150
SRO Revenue	\$47,600
Other	\$126,256
Proceeds From Capital Financing	\$210,000
Return-On-Equity from Electric Department	\$850,000
SCIF Fund Revenue	\$145,500
Fund Balance	\$296,476
TOTAL GENERAL FUND REVENUES	\$6,353,740

SECTION 3: The schedule of expenditures listed in this ordinance are hereby appropriated for the operations of the Water and Sewer Enterprise Utility Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in

accordance with the chart of accounts heretofore established for the Town of Dallas.

Water and Sewer Operations	\$2,728,906
Water Treatment Plant	\$842,882
Sewer Treatment Plant	<u>\$556,122</u>
TOTAL WATER AND SEWER EXPENDITURES	\$4,127,910

SECTION 4: The schedule of revenues listed in this ordinance are established as an estimate to be available in the Water and Sewer Enterprise Utility Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

Water Charge Revenue	\$2,058,918
Sewer Charge Revenue	\$1,252,083
Water/Sewer Taps	\$37,700
Late Charges	\$63,000
Antenna Lease	\$40,224
Water/Sewer Charge-From Other Departments (Reimbursement)	\$17,300
System Development Fees	\$250,000
Customer Billed Charges	\$202,000
Other	\$7,000
Grant Revenue	\$4,552
Fund Balance	<u>\$195,133</u>
TOTAL WATER AND SEWER REVENUES	\$4,127,910

SECTION 5: The schedule of expenditures listed in this ordinance are hereby appropriated for the operation of the Electric Enterprise Utility Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in accordance with the chart of accounts heretofore established for the Town of Dallas.

Electric Operations	<u>\$10,486,320</u>
TOTAL ELECTRIC EXPENDITURES	\$10,486,320

SECTION 6: The schedule of revenues listed in this ordinance are established as an estimate to be available in the Electric Enterprise Utility Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

Electric Charge Revenue	\$7,716,832
Coal Ash Recovery (Pass Through to Duke Energy)	\$135,000
Sales Tax on Electric Bills (Pass Through to State)	\$534,869
T-2 Light Charges	\$140,304
Service Charge	\$66,500
Written Off Accounts	\$15,000
Customer Billed Charges - Non-Utility	\$1,210,000
Interest on Investment	\$4,200
Pole Rental Fees	\$16,000
Other	\$10,000
Grant Revenue	\$45,000
Electric Charge-From Other Departments (Reimbursement)	\$265,724
Fund Balance	<u>\$326,891</u>
TOTAL ELECTRIC REVENUES	\$10,486,320

SECTION 7: The schedule of expenditures listed in this ordinance are hereby appropriated for the operation of the Storm Water Enterprise Utility Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in accordance with the chart of accounts heretofore established for the Town of Dallas.

Storm Water Operations	<u>\$263,493</u>
TOTAL STORM WATER EXPENDITURES	\$263,493

SECTION 8: The schedule of revenues listed in this ordinance are established as an estimate to be available for the Storm Water Enterprise Utility Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

Storm Water Charge Revenue	\$212,312
Storm Water Charge-From Other Departments (Reimbursement)	\$1,681
Grant Revenue	<u>\$49,500</u>
TOTAL STORM WATER REVENUES	\$263,493

SECTION 9: The schedule of expenditures listed in this ordinance are hereby appropriated for the operation of the Law Enforcement Separation Allowance (LESA) Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in accordance with the chart of accounts heretofore established for the Town of Dallas.

Separation Allowance	<u>\$242,518</u>
TOTAL LESA EXPENDITURES	\$242,518

SECTION 10: The schedule of revenues listed in this ordinance are established as an estimate to be available for the Law Enforcement Separation Allowance (LESA) Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

Interest Earned on Investment	\$9,450
Contribution from General Fund	\$0
Fund Balance	<u>\$233,068</u>
TOTAL LESA REVENUES	\$242,518

SECTION 11: The schedule of expenditures listed in this ordinance are hereby appropriated for the operation of the Economic Development Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in accordance with the chart of accounts heretofore established for the Town of Dallas.

Facade Grant	<u>\$30,000</u>
TOTAL ECONOMIC DEVELOPMENT EXPENDITURES	\$30,000

SECTION 12: The schedule of revenues listed in this ordinance are established as an estimate to be available for the Economic Development Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

Fund Balance	<u>\$30,000</u>
TOTAL ECONOMIC DEVELOPMENT REVENUES	\$30,000

SECTION 13: The schedule of expenditures listed in this ordinance are hereby appropriated for the operation of the CDBG Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in accordance with the chart of accounts heretofore established for the Town of Dallas.

Historic Preservation	<u>\$230,000</u>
TOTAL CDBG EXPENDITURES	\$230,000

SECTION 14: The schedule of revenues listed in this ordinance are established as an estimate to be available for the CDBG Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

CDBG Funds	<u>\$230,000</u>
TOTAL CDBG REVENUES	\$230,000

SECTION 15: The schedule of expenditures listed in this ordinance are hereby appropriated for the operation of the SCIF Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in accordance with the chart of accounts heretofore established for the Town of Dallas.

Contribution to General Fund	<u>\$145,500</u>
TOTAL SCIF EXPENDITURES	\$145,500

SECTION 16: The schedule of revenues listed in this ordinance are established as an estimate to be available for the SCIF Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

SCIF Grant Revenue	\$145,500
TOTAL SCIF REVENUES	\$145,500

SECTION 17: There is hereby levied a tax at the rate of forty-two cents (\$0.42) per one hundred dollars (\$100) assessed valuation of property listed for Taxes as of January 1, 2024, for the purpose of raising the revenue listed as "Current Ad Valorem Taxes" and "Current HB 20 Taxes" in the General Fund. The County of Gaston shall collect these taxes for the Town. In addition, "Motor Vehicle Licenses" fees shall be \$10.00 per vehicle.

SECTION 18: The local sales tax shall be accounted as a Revenue in the General Fund.

SECTION 19: That the Solid Waste Collection fees, Recreation fees, Zoning and Planning permit and review fees, Utility fees, and any and all other Town-imposed fees shall be set in accordance with the duly-adopted Fee Schedule for the Town of Dallas.

SECTION 20: To allow the Town Manager and/or Finance Director to make line item adjustments within the funds. Any transfer of money between funds, however, shall be accomplished exclusively by action of the Board of Aldermen. The 2024-2025 Fiscal Year Budget hereby establishes Funds and Departments as shown in the Budget Document.

SECTION 21: Copies of this Budget Ordinance, with detailed Fund and Department accounts, shall be furnished to the Town Manager, to the Board of Aldermen, and to the Finance Director, to be kept by them for their direction on disbursement of funds. A copy shall be furnished to the Town Clerk for record keeping.

SECTION 22: A properly noticed Public Hearing was held on June 11, 2024, at 6:30 pm in the Historic Courthouse.

Motion by _____ to adopt the 2024-2025 Fiscal Year Budget Ordinance, seconded by _____, and carried by the following vote:

Ayes:

Nays:

Adopted this 11th day of June, 2024.

Mayor Hayley Beaty

Attested:

Sarah Ballard, Town Clerk

TOWN OF DALLAS - GENERAL FEES

UTILITY DEPOSITS		\$85.00	Water - Inside Town Limits
		\$170.00	Water - Outside Town Limits
		\$160.00	Electric
LATE FEE		\$6.00	Charged after 15th of Month
SERVICE CHARGE/RECONNECTION FEE		\$40.00	Charged if on Cut-Off List
		\$100.00	Charged if Cut at Pole
CREDIT CARD FEES	(\$0 to \$85.01 transaction)	\$2.50	per transaction
	(\$85.02+ transaction)	2.95%	per transaction
METER TEST FEE		\$15.00	Residential
		\$65.00	Commercial
UTILITY HISTORY PRINT OUT		\$5.00	per request
POLICE REPORT FEES		\$5.00	per report (up to 5 pages)
		\$1.00	per page after 5 pages
FIRE REPORT FEE		\$5.00	per report
RETURN CHECK FEE		\$30.00	per occurrence
CUSTOMER REQUESTED STOP PAYMENT FEE		\$40.00	per occurrence
BUSINESS REGISTRATION FEE		\$35.00	Annually
INTERMENT FEES		\$50.00	During Business Hours
		\$125.00	Weekends/After Hours
NOISE PERMIT		\$20.00	Daily Permit
		\$75.00	Monthly Permit
		\$400.00	Annual Permit
CIVIC BUILDING RENTAL FEE		\$200.00	Inside Town Limits Resident
		\$300.00	Outside Town Limits Resident
COURTHOUSE RENTAL FEE		\$1,800.00	Courthouse & grounds (12 hrs)
	*Normal Business Hours	\$75.00	Conference Room (2 Hours)
	*After Business Hours	\$200.00	Conference Room (2 Hours)
	*In Town Resident	\$100.00	Gazebo (4 hours)
	*Non-Resident	\$175.00	Gazebo (4 hours)
VOLUNTARY ANNEXATION PETITION		\$550.00	per application
			(*Does not include ads, postage etc.)
WATER FLOW TEST FEE			ACTUAL COST
CODE ENFORCEMENT FEES		\$105.00	less than 1/2 acre
	Over 1/2 acre		ACTUAL COST
	Trash/Junk Removal		ACTUAL COST

SPECIAL EVENTS FEE

Fee shall be assessed upon approval of event and are due no later than five (5) business days prior to event. Events will be cancelled if fees are not paid when due.

\$150.00 per occurrence

TOWN OF DALLAS - ELECTRONIC SIGN ADVERTISING FEES

FOR-PROFIT ENTITY

	<u>Per Month**</u>	<u>Per Day*</u>
10 second view	\$100.00	\$10.00
20 second view	\$175.00	\$18.00
30 second view	\$225.00	\$25.00
1 minute view	\$350.00	\$35.00

NON-PROFIT/CIVIC GROUP

	<u>Per Month**</u>	<u>Per Day*</u>
10 second view	\$30.00	\$10.00
20 second view	\$55.00	\$6.00
30 second view	\$75.00	\$8.00
1 minute view	\$125.00	\$12.00

* 275 average views per day

**8250 average views per month

TOWN OF DALLAS - DEVELOPMENT SERVICES FEES

ZONING PERMIT FEES

Residential Permits	Cost of Waste Cart +	\$80.00	per permit
Residential Fence Permit		\$20.00	per permit
Residential Accessory/Addition/Remodel		\$30.00	per permit
Beekeeper/Apiary		\$55.00	One-time fee
Customary Home Occupation		\$55.00	One-time fee
Business Registration Zoning Permit/Verification		\$40.00	per permit
Multi-Family Permits		\$55.00	per dwelling unit
Commercial	\$130.00 Existing Building	\$375.00	New Building
Manufacturing/Industrial	\$130.00 Existing Building	\$375.00	New Building
Zoning Verification Letter		\$50.00	per letter
Zoning Demolition Sign-off Verification		\$50.00	per occurrence
Zoning Sign-off on ABC Permit		\$50.00	per permit
Zoning Letter Not Specified on Fee Schedule		\$50.00	per letter
Driveway Permit	\$60.00 Commercial	\$30.00	Residential
Sign Permit		\$45.00	per permit
EVM Sign Permit		\$400.00	per permit
Mailed Copy Charge		\$1.50	per copy
Violation Abatement Administrative Fee		\$110.00	per occurrence
Unpermitted Work Completed	\$60 Upcharge Added to Appropriate Permit Fee		

COMMISSION APPLICATIONS (Fee DOES NOT Include Cost of Advertisements, etc.)**

Rezoning, Conditional Use, Variance, Appeal, Text Amendment	\$550.00	per application
Historic District Commission Approval	\$550.00	per occurrence

SKETCH PLAN REVIEWS

Multi-Family/Subdivisions/Commercial/Manufacturing/Industrial	\$250.00	per review
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CONSTRUCTION PLAN REVIEWS ** (Staff Review Only -- Engineering Review Charged Separately)

Multi-Family/Commercial/Manufacturing/Industrial - 1st Building	\$330.00	per review
Each Additional Building (2 or more structures on a lot)	\$110.00	per review

SUBDIVISION FEES (Staff Review Only -- Engineering Review Charged Separately)

Minor/Exempt Subdivisions	\$200.00	per review
2 - 50 lots	\$200 + \$10/lot	per review
50+ lots	\$200 + \$10/lot	per review
Final Plat Submittal Fee	\$200.00	

CELLULAR/RADIO COMMUNICATIONS

New, Facility/Tower Application	\$4,950.00	per review
Modifications, Upgrades, Co-locations on Existing Structures	\$1,650.00	per review
Special Use Permit	\$550.00	per review

ROAD NAME CHANGE APPLICATION

Application Review Fee**	\$220.00	per review
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**Fee does not include cost of advertisements, street signs or installation - Charged at actual cost

ENGINEERING REVIEW FEES

MULTIFAMILY/COMMERCIAL/INDUSTRIAL PLAN REVIEW FEES

1 acre or less	\$1,200	(no streets)
	\$1,450	(with streets)
2 - 4 acres	\$1,450	(no streets)
	\$1,700	(with streets)
5 - 10 acres	\$3,600	(no streets)
	\$4,200	(with streets)
11 - 15 acres	\$5,400	(no streets)
	\$6,300	(with streets)
15+ acres	\$5,400 + \$300/acre	(no streets)
	\$6,300 + \$350/acre	(with streets)

SINGLE FAMILY RESIDENTIAL SUBDIVISION REVIEW FEES

0 - 5 lots	\$1,200	(no streets)
	\$1,800	(with streets)
6 - 15 lots	\$1,800	(no streets)
	\$2,700	(with streets)
156 - 25 lots	\$3,000	(no streets)
	\$4,500	(with streets)
26 - 35 lots	\$4,200	(no streets)
	\$6,300	(with streets)
36+ lots	\$4,200 + \$100/add'l lot	(no streets)
	\$6,300 + \$150/add'l lot	(with streets)

ADDITIONAL ENGINEERING COSTS

- These fees include two review and consultation with Town Staff in the form of a technical review committee. The initial review will be to prepare a review comment sheet for the developer and his/her engineer to revise and resubmit plans. The second review will be to check for compliance with the review comments and comment on any additional compliance issues arising from second submittal. **If plans are resubmitted without comments addressed, additional reviews will be at the rate of \$175.00/hour.**
- Construction inspection and site visits will be performed on a regular basis and/or at the request of the developer or his/her agent. A 24 hour notice will be required for official inspections or utility testing. **Third site visits for the same defective workmanship and/or materials will be billed at a rate of \$90.00/hour.**

TOWN OF DALLAS - FALSE ALARM FEES

Fees for public safety responses to false alarms are calculated on a six-month basis. If the fire or police department responds to a property more than three times in any six-month period, and the cause of the response was due to a faulty or non-maintained alarm system, a fee for the additional responses will be charged against the property. No fee will be charged for the first three responses in any six-month period. After the second response, the offender will be given a written notice of the violation and the fees assessed if a fourth false alarm happens within that six-month period. The following fees will be assessed for subsequent responses within that period.

	<u>Business</u>	<u>Residential</u>
Fourth Response	\$50.00	\$50.00
Fifth Response	\$100.00	\$75.00
Sixth Response	\$200.00	\$100.00
Seventh Response	\$400.00	\$150.00
Eighth and Subsequent Responses	\$800.00	\$200.00

TOWN OF DALLAS - RECREATION FEES

INDIVIDUAL PARTICIPANT FEES

	<u>In-Town Resident</u>	<u>Non-Resident</u>
Soccer	\$60.00	\$60.00
Basketball	\$60.00	\$60.00
Cheerleading	\$90.00	\$105.00
Baseball	\$70.00	\$80.00
Softball	\$70.00	\$80.00
Youth Girls Volleyball	\$40.00	\$40.00
Youth Co-ed Flag Football	\$40.00	\$40.00
Youth Basketball	\$60.00	\$60.00

GROUP FEES

	<u>Team Fee</u>
Adult Co-ed Softball (Spring)	\$325.00
Adult Men's Slowpitch (Spring)	\$325.00
Adult Co-ed Volleyball (Winter)	\$225.00

SEASONAL TEAM SPONSORSHIPS

Soccer	\$500.00
Basketball	\$500.00
Baseball	\$500.00
Softball	\$500.00
Yearly (one team)	\$1,200.00

EVENT SPONSORSHIPS

Gold	\$5,500.00
Silver	\$1,000.00

TOURNAMENT ADMISSION FEE \$5.00 (Ages 5 and over)

PRODUCTION FILMING FEES AT TOWN FACILITIES

Dennis Franklin Gym	\$1,200 per day
Courthouse and Grounds	\$1,800 per day
Carr School & Jagers Park Ball Fields	\$1,400 per day per field
Cloninger & Jagers Parks (ballfields not included)	\$700 per day

* Must provide a certificate of insurance naming Dallas as insured for \$1M minimum.

** Carr Ballfields also require permission from Gaston County Schools.

TOWN OF DALLAS - RECREATION FACILITY RENTAL FEES

DENNIS FRANKLIN GYM

All uses, other than Town-sponsored use, shall be prohibited unless authorized in advance by formal action of the Board of Aldermen.

CARR SCHOOL AND JAGGERS PARK FIELDS

Field Use	Per Hour	Week Day (M -F)	Weekend (Sat/Sun)
		Per Day	Per Day
Town Resident	\$10.00	\$50.00	\$70.00
Non-Town Resident	\$20.00	\$100.00	\$140.00

Field Use: (Fall Youth) (Per Season Not-to-Exceed 120 days)

For All League Participants (Total)	\$200.00	(includes use of lights)
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Additional Charges

**Dragging Field (by request)	\$50.00	**Request must be received at least 5 business days prior to date of event.
**Lining Field (by request)	\$50.00	
Use of Lights at Field	\$20/Hr.	*Not Associated with Fall Youth Seasonal Field Use

CLONINGER PARK AND JAGGERS PARK SHELTERS

NOTE: A Shelter reservation does not close the entire park--park is still open to the public.

JAGGERS PARK SHELTER USE***	4 Hours	Week Day (M -F)	Weekend (Sat/Sun)
		Per Day	Per Day
Town Resident	\$25.00	\$45.00	\$50.00
Non-Town Resident	\$40.00	\$65.00	\$70.00

CLONINGER PARK SHELTER USE***	4 Hours	Week Day (M -F)	Weekend (Sat/Sun)
		Per Day	Per Day
Town Resident	\$25.00	\$45.00	\$50.00
Non-Town Resident	\$40.00	\$65.00	\$70.00

****Shelters may be rented for:**

AM Block: 10am - 2pm

PM Block: 3pm - 7 pm (Winter Hours: 3 pm - dusk)

Daily: 10 am - 7 pm (Winter Hours: 10 am - dusk)

TOWN OF DALLAS - WATER AND SEWER SERVICE RATE SCHEDULE

The following rates apply for water (metered) and sewer service to residential, commercial, industrial, and irrigation accounts inside and outside the corporate limits of the Town of Dallas, as provided through the Town of Dallas Municipal Water and Sewer Utility.

WATER - INSIDE TOWN LIMITS (Including Irrigation)

<u>Usage (gallons)</u>	<u>Minimum Charge</u>	(plus)	<u>Vol Charge (per 1000 gallons)</u>
0 - 1000	\$11.95 /month		\$3.74 usage 0-1000
1001 - 3000	\$15.70 /month		\$5.62 usage 1001-3000
3001 - 5000	\$26.92 /month		\$7.33 usage 3001-5000
5001 - 10000	\$41.60 /month		\$7.91 usage 5001-10000
Over 10000	\$81.18 /month		\$8.48 usage over 10000

WATER - OUTSIDE TOWN LIMITS

<u>Usage (gallons)</u>	<u>Minimum Charge</u>	(plus)	<u>Vol Charge (per 1000 gallons)</u>
0 - 1000	\$33.97 /month		\$3.74 usage 0-1000
1001 - 3000	\$37.71 /month		\$11.22 usage 1001-3000
3001 - 5000	\$60.15 /month		\$13.09 usage 3001-5000
5001 - 10000	\$86.33 /month		\$15.83 usage 5001-10000
Over 10000	\$165.49 /month		\$17.14 usage over 10000

SEWER - INSIDE CITY LIMITS

<u>Usage (gallons)</u>	<u>Minimum Charge</u>	(plus)	<u>Vol Charge (per 1000 gallons)</u>
0 - 1000	\$13.09 /month		\$3.74 usage 0-1000
1001 - 3000	\$16.84 /month		\$5.62 usage 1001-3000
3001 - 5000	\$28.07 /month		\$7.33 usage 3001-5000
5001 - 10000	\$42.75 /month		\$7.91 usage 5001-10000
Over 10000	\$82.32 /month		\$8.48 usage over 10000

SEWER - OUTSIDE CITY LIMITS

<u>Usage (gallons)</u>	<u>Minimum Charge</u>	(plus)	<u>Vol Charge (per 1000 gallons)</u>
0 - 1000	\$18.00 /month		\$3.74 usage 0-1000
1001 - 3000	\$21.74 /month		\$5.62 usage 1001-3000
3001 - 5000	\$32.96 /month		\$7.33 usage 3001-5000
5001 - 10000	\$47.64 /month		\$7.91 usage 5001-10000
Over 10000	\$87.21 /month		\$8.48 usage over 10000

Any "Active" account shall be charged a monthly Minimum Fee, regardless of usage. Thereafter, the Volume charge shall be calculated at the rate indicated for the volume tier of usage. Each separate volume tier of usage shall be calculated at the rate for that tier of usage.

Sewer charges are based on the number gallons of water used each month through a metered service.

TOWN OF DALLAS - WATER AND SEWER SERVICE FEES

STANDARD TAP AND PRIVILEGE FEES

	<u>3/4" WATER TAP</u>	<u>4" SEWER TAP</u>
Privilege Fee	\$659	\$659
Residential Tap Inside	\$1,221	\$1,736
Residential Tap Outside	\$1,346.10	\$1,864
Commercial Tap	Cost	Cost
Road Bore Fee	\$395	\$395
Water Tap >1"	Cost	
Sewer Tap > 5' in depth and/or 20' in lateral length		Cost

IRRIGATION TAPS

Residential Outside Yard Meter w/Tee	\$395
Residential Outside Yard Meter 3/4" Tap	\$1,221
Residential Outside Yard Meter 1"	\$1,221
Residential Irrigation Tap >1"	Cost
Commerical Irrigation Tap	Cost

UNAUTHORIZED METER ACCESS/UNSAFE METER USE \$200.00

DAMAGED METER REPAIR/REPLACEMENT Cost

System Development Fees			
Meter Size	Meter Ratio	Water	Sewer
3/4"	1.00	\$1,794	\$1,745
1"	1.67	\$2,989	\$2,908
1.5"	3.33	\$5,979	\$5,816
2"	8.33	\$14,946	\$14,540
3"	16.67	\$29,893	\$29,079
4"	33.33	\$59,786	\$58,159
6"	53.33	\$95,657	\$93,054
8"	93.33	\$167,400	\$162,845
10"	183.33	\$328,822	\$319,874

- 1) System Development Fees shall be based on water meter size. If only sewer service is requested, then fee will be based on estimated water service size.
- 2) System Development Fees for Multi-Family development shall be based on ¾" meters for each unit within the complex, not on a master meter size or other method of calculation.
- 3) Fire Flow shall not be metered and shall not be assessed a System Development Fee.
- 4) System Development Fees for irrigation services shall only include water fees. Combination services shall be reviewed by the Town and calculated at the time of the request for service.

Effective: January 1, 2000

TOWN OF DALLAS - ELECTRIC SERVICE RATE SCHEDULE

RATE A: RESIDENTIAL

\$12.80		BASE CHARGE
\$0.0965	Per KWH for the FIRST	350 KWH used per month
\$0.1209	Per KWH for the NEXT	950 KWH used per month
\$0.1061	Per KWH for ALL OVER	1300 KWH used per month

RATE B: RESIDENTIAL WITH ELECTRIC WATER HEATER

\$12.80		BASE CHARGE
\$0.0965	Per KWH for the FIRST	350 KWH used per month
\$0.1135	Per KWH for the NEXT	950 KWH used per month
\$0.1030	Per KWH for ALL OVER	1300 KWH used per month

RATE C: RESIDENTIAL TOTAL ELECTRIC

\$12.80		BASE CHARGE
\$0.0965	Per KWH for the FIRST	350 KWH used per month
\$0.1051	Per KWH for the NEXT	950 KWH used per month
\$0.0955	Per KWH for ALL OVER	1300 KWH used per month

RATE D: COMMERCIAL GENERAL SERVICE

MINIMUM CHARGE:	Demand Charge	
DEMAND CHARGE:	\$14.85 for the FIRST	30 KW Billing Demand or less per month
	\$5.30 Per KWH for ALL OVER	30 KW Billing Demand per month
ENERGY CHARGE:	\$0.127 Per KWH for the FIRST	3,000 KWH used per month
	\$0.094 Per KWH for the NEXT	87,000 KWH used per month
	\$0.073 Per KWH for ALL OVER	90,000 KWH used per month

RATE E: INDUSTRIAL SERVICE

MINIMUM CHARGE:	Demand Charge	
DEMAND CHARGE:	\$31.83 for the FIRST	30 KW Billing Demand or less per month
	\$5.30 Per KWH for ALL OVER	30 KW Billing Demand per month
ENERGY CHARGE:	\$0.125 Per KWH for the FIRST	3,000 KWH used per month
	\$0.083 Per KWH for the NEXT	87,000 KWH used per month
	\$0.065 Per KWH for ALL OVER	90,000 KWH used per month

SECURITY LIGHTS

TYPE 1:	\$12.34 per month	100 WATTS
TYPE 2:	\$17.19 per month	250 WATTS
TYPE 3:	\$23.80 per month	400 WATTS
POLE:	\$2.66 per month	For pole installed specifically for light service

TOWN OF DALLAS - ELECTRIC CONNECTION FEES

SINGLE PHASE CONNECTIONS

RESIDENTIAL

Temporary (for construction) \$32

COMMERCIAL

Temporary Non-Permanent Structure - Under 100 AMPS \$133

Temporary Non-Permanent Structure - Over 100 AMPS Cost

THREE PHASE CONNECTIONS

Service from 200 to 400 AMPS \$106 per phase

Service from 401 AMPS and over Cost

CONVERSION OF OVER HEAD TO UNDERGROUND

Under 250' in length \$424

Over 250' in length \$424 Plus Cost of Wire
over 250'

POLE ATTACHMENT FEES

\$15.45 per pole, per year

\$3.09 per CATV power supply, per year

Joint-Use attachments set by agreement

COMMERCIAL PROJECTS

Cost

UNAUTHORIZED METER ACCESS/UNSAFE METER USE

\$200.00

TOWN OF DALLAS - STORMWATER RATE SCHEDULE

<u>Account Class</u>	<u>Rate Per Month</u>	<u>ERU's</u>	<u>Total Charge (Monthly)</u>
Single Family Residence	\$4.52	1.0	\$4.52
All Other Accounts	\$4.52	*	\$4.52 per ERU

*Total Impervious surface area on property (in square feet) divided by 2500.

An "**ERU**" is an "**Equivalent Residential Unit**", which is calculated and set at 2500 square feet of impervious surface area. For **ALL** Single-Family Residential properties, the ERU shall be established as (1) ERU, regardless of actual impervious surface area on the parcel. For **ALL OTHER** classes of properties, the Town has established precisely the actual square footage of impervious surface area on each parcel (through a contracted study completed by the Centralina Council of Governments), and the ERU for each shall be the total impervious surface area divided by (2500).

The rate structure includes, for each non-residential account, a **Fee Credit** opportunity, for those properties who have on-site "**B.M.P.'s**" (Best Management Practices) which consist of Stormwater retention, detention, and/or treatment, containment, or significant mitigation facilities, which are certified by Town inspection as being adequately designed, engineered, constructed, and maintained.

The Fee Credit shall equal 50% of the monthly fee, for as long as the BMP facility remains in place, functional, and properly maintained; as evidenced by yearly inspection by Town personnel or agent.

To receive credit for a BMP facility, Account Holders must file an application with the Town Development Services department and meet all requirements for engineering specifications associated with said BMP.

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Courthouse Rental Discussion/Town Offices

AGENDA ITEM NO. 8A

MEETING DATE: 06/11/2024

BACKGROUND INFORMATION:

The Board and Staff will discuss the future of the Courthouse rentals and creating Town employee offices.

MANAGER RECOMMENDATION:

BOARD ACTION TAKEN:

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Offer to Purchase for 208 N. Holland St

AGENDA ITEM NO. 8B

MEETING DATE: 06/11/2024

BACKGROUND INFORMATION:

A bid for 208 N. Holland St has been submitted for the Board to review.

MANAGER RECOMMENDATION:

BOARD ACTION TAKEN:

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Pep Rally Waiver

AGENDA ITEM NO. 8C

MEETING DATE: 06/11/2024

BACKGROUND INFORMATION:

The Mayor asked to bring the topic of waiving fees for the Pep Rally and approving the date for August 17.

MANAGER RECOMMENDATION:

BOARD ACTION TAKEN:

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Reviewing Town Parking Policies

AGENDA ITEM NO. 8D

MEETING DATE: 06/11/2024

BACKGROUND INFORMATION:

The Mayor would like to discuss the current Town parking policies with the Board. Attached is an email from a concerned citizen asking the Board to look at some of the parking areas in the Town that limit driver visibility and could create a potential hazard.

MANAGER RECOMMENDATION:

BOARD ACTION TAKEN:

June 3, 2024

To: The Honorable Hayley Beaty, Mayor

I would like to request that the Town review current parking policies. Specifically, on-street parking at intersections.

Currently, marked parking spaces are available up to or almost up to the corner of some intersections in Town. Some examples would include the intersection of College Street and Trade Street, the intersection of Church Street and Gaston Avenue and the intersection of Robinson Street and Gaston Avenue.

Parking in these spaces limits visibility and creates a potential hazard.

Also, there are marked spaces adjacent to some driveways on Gaston Avenue. These spaces also limit the visibility of drivers leaving their driveway.

Sincerely,

Mike Fields

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: No Outlet Signs in Eden Glenn

AGENDA ITEM NO. 8E

MEETING DATE: 06/11/2024

BACKGROUND INFORMATION:

Several of the Town's citizens that live in the Eden Glenn neighborhood, will be in attendance to discuss their request of adding "No Outlet" signs in their neighborhood.

MANAGER RECOMMENDATION:

BOARD ACTION TAKEN:

TOWN OF DALLAS, NORTH CAROLINA

REQUEST FOR BOARD ACTION

DESCRIPTION: Capital Project Ordinances

AGENDA ITEM NO. 8F

MEETING DATE: 06/11/2024

BACKGROUND INFORMATION:

Enclosed are four Grant Project Ordinances for Fiscal Year 2023- 2024. These are for four ongoing projects that will have an estimated life of greater than a year. Normally, the Town has carried projects like these in the normal operating budget, however; as more grants come in, it begins to be cumbersome keeping up with each project and what percentage completion to date has occurred.

The four grant project ordinances are as follows:

1. Force Main- \$840,800
2. AIA Lead Service Line- \$200,000
3. AIA Wastewater- \$150,000
4. LASII-Stormwater Assessment Grant- \$400,000

Staff is requesting the Board of Alderman to approve these four project ordinances for general housekeeping as well as to keep separate funds for each projects so that they are easily tracked.

N.C.G.S. §159-13.2 "Grant project" means a project financed in whole or in part by revenues received from the federal and/or State government or other grant or settlement funds for operating or capital purposes as defined by the grant contract.

MANAGER RECOMMENDATION: Approve the proposed FY2023-24 Grant Project Ordinances, as presented.

BOARD ACTION TAKEN:

**TOWN OF DALLAS
SEWER FORCE MAIN PROJECT
CAPITAL PROJECT ORDINANCE**

BE IT ORDAINED by the Board of Aldermen for the Town of Dallas that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted.

Section 1. The Sewer Force Main project consists of the installation of 2,900 linear feet of 20-inch sewer force main, consisting of C900 pipe, on Dallas-Stanley Highway to optimize the performance of the recently-installed lift station.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the funding documents and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Design, Construction, and Administration	\$ 840,800
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Section 4. The following revenues are anticipated to be available to complete this project.

SL 2023-134 Directed Projects Appropriation	\$ 840,800
	<hr/> \$ 840,800

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient detailed accounting records to satisfy the requirements of the grantor agencies, the grant agreement, and federal regulations.

Section 6. Funds may be advanced from the Water and Sewer Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agencies in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this grant project ordinance shall be furnished to the Town Clerk and to the Finance Officer for direction in carrying out this project.

Ordinance adopted this ___ day of _____, 2024.

Hayley Beaty, Mayor

Attest:

Attest As To Form:

Sarah Ballard, City Clerk

Tom Hunn, Town Attorney

**TOWN OF DALLAS
LEAD SERVICE LINE INVENTORY
GRANT PROJECT ORDINANCE**

BE IT ORDAINED by the Board of Aldermen for the Town of Dallas that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted.

Section 1. The Lead Service Line Inventory project consists of conducting an inventory of lead service lines within the Dallas water distribution system to identify the extent of their existence and to form and program the future replacement of these lines.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant documents and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Inventory, Assessment, and Administration	\$ 200,000
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Section 4. The following revenues are anticipated to be available to complete this project.

AIA LSL Grant Proceeds	\$ 200,000
	<hr/>
	\$ 200,000

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient detailed accounting records to satisfy the requirements of the grantor agencies, the grant agreement, and federal regulations.

Section 6. Funds may be advanced from the Water and Sewer Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agencies in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this grant project ordinance shall be furnished to the Town Clerk and to the Finance Officer for direction in carrying out this project.

Ordinance adopted this ___ day of _____, 2024.

Hayley Beaty, Mayor

Attest:

Attest As To Form:

Sarah Ballard, City Clerk

Tom Hunn, Town Attorney

**TOWN OF DALLAS
WASTEWATER ASSET INVENTORY AND ASSESSMENT
GRANT PROJECT ORDINANCE**

BE IT ORDAINED by the Board of Aldermen for the Town of Dallas that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted.

Section 1. The Wastewater Asset Inventory project includes the following elements: mapping and evaluation of the Town's approximately 660 sewer manholes and 5 pump stations; and updating the Wastewater Capital Improvement Program and Asset Management Plan.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant documents and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Inventory, Assessment, and Administration	\$ 150,000
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Section 4. The following revenues are anticipated to be available to complete this project.

AIA Grant Proceeds	\$ 150,000
	<hr/>
	\$ 150,000

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient detailed accounting records to satisfy the requirements of the grantor agencies, the grant agreement, and federal regulations.

Section 6. Funds may be advanced from the Water and Sewer Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agencies in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this grant project ordinance shall be furnished to the Town Clerk and to the Finance Officer for direction in carrying out this project.

Ordinance adopted this ___ day of _____, 2024.

Hayley Beaty, Mayor

Attest:

Attest As To Form:

Sarah Ballard, City Clerk

Tom Hunn, Town Attorney

**TOWN OF DALLAS
STORMWATER ASSESSMENT AND PLANNING
GRANT PROJECT ORDINANCE**

BE IT ORDAINED by the Board of Aldermen for the Town of Dallas that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted.

Section 1. The Stormwater Assessment and Planning project consists of the following elements: inventory, mapping, and condition assessment of stormwater assets; and development of Asset Management Plan, Capital Improvement Plan, and Stormwater Master Plan.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant documents and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Inventory, Assessment, and Administration	\$ 400,000
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Section 4. The following revenues are anticipated to be available to complete this project.

LASII Grant Proceeds	\$ 400,000
	<hr/>
	\$ 400,000

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient detailed accounting records to satisfy the requirements of the grantor agencies, the grant agreement, and federal regulations.

Section 6. Funds may be advanced from the Stormwater Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agencies in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this grant project ordinance shall be furnished to the Town Clerk and to the Finance Officer for direction in carrying out this project.

Ordinance adopted this ___ day of _____, 2024.

Hayley Beaty, Mayor

Attest:

Attest As To Form:

Sarah Ballard, City Clerk

Tom Hunn, Town Attorney