

**TOWN OF DALLAS**  
**MINUTES FOR BOARD OF ALDERMEN MEETING**  
**MAY 26, 2020**  
**5:00 PM**

The following elected officials were present: Mayor Richard Coleman, Mayor Pro-Tem Jerry Cearley, Alderman Allen Huggins, Alderman E. Hoyle Withers Jr., and Alderwoman V. Darlene Morrow.

Virtual Attendance: Alderwoman Stacey Walker Thomas.

The following staff members were present: Maria Stroupe, Town Manager; Da'Sha Leach, Town Clerk; Jonathan Newton, Finance Director and Robert Walls, Police Chief. Absent: Tom Hunn, Town Attorney.

Virtual attendance: Earl Withers III, Fire Chief; Doug Huffman, Electrical Director and Bill Trudnak, Public Works Director.

Mayor Coleman called the meeting to order at 5:00 pm. He opened with the Pledge of Allegiance to the Flag. He asked if there were any additions or deletions to amend the agenda. Alderman Huggins made a motion to approve the agenda, seconded by Alderwoman Morrow, and carried unanimously.

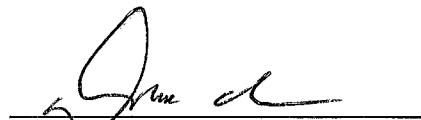
**New Business:**

**Item 3A** was a discussion on the Draft Budget for FY 2020-21. The proposed FY2020-21-budget was sent to the Board of Aldermen in their agenda packets for review. The purpose of the work session is to determine if the proposed budget meets the vision and needs of the Town of Dallas for the 2020-21 Fiscal Year as determined by the Board of Aldermen. The proposed budget was conservative in nature due to the current COVID-19 pandemic and the uncertainty surrounding what to expect in the coming months. The public hearing and scheduled vote for the budget ordinance is scheduled for the June 9<sup>th</sup>, 2020 Board of Aldermen Regular Meeting. The public hearing information will be advertised. The board meeting will be held virtually for the public like previous meetings to ensure safety and minimize the potential spread of COVID-19. The Board and limited staff will be at the regular location under the Executive Order guidelines. (Exhibit A)

Alderman Cearley made a motion to adjourn, seconded by Alderwoman Morrow, and carried unanimously. **(5:35)**



Rick Coleman, Mayor



Da'Sha Leach, Town Clerk



## Personnel Compensation & Benefits

Staggered Increase Based on Years of Service: 2% - 4%

10.15% Non-LEO Retirement Contribution

10.90% LEO Retirement Contribution



## General Fund Highlights

Total Fund Budget = \$3,900,776

9.0% **decrease** over current budget of \$4,286,678

Using \$238,925 of Fund Balance

### Revenues

Projecting no increase in interest

Anticipating flat property taxes

Anticipating approximately 10% **decrease** in Sales & Use Tax

Transfer from Electric Fund - \$895,733

### Expenditures

Replace Server at Town Hall - \$8,150

Comprehensive Land Use Plan - \$65,000

Replace Server & 5 Car Computers at PD - \$17,150

•CMAQ Project on Hold from NCDOT (80/20 Grant)

Debt - \$338,347

Police Department - 5 Vehicles (\$41,013)

Fire Department – Building (\$208,570), Spartan Pumper (\$31,326)

Solid Waste – 1-Arm Trk (\$27,172), Small 1-Arm Trk (\$30,266)



## General Fund Departments

ADMINISTRATION - \$255,882 (10.4% decrease from \$285,610)

Replace Server - \$8,150

BOARD & ATTORNEY - \$76,949 (0.8% decrease from \$77,605)

COMMUNITY DEVELOPMENT - \$210,439 (4.1% increase from \$202,240)

Comprehensive Land Use Plan - \$65,000 (Required by State Statute)

COURTHOUSE - \$48,901 (16.4% decrease from \$58,474)

POLICE - \$1,589,547 (Flat from \$1,589,592)

Server & 5 In-Car Computers - \$17,150



General Fund Departments (Cont'd)

FIRE - \$473,316 (13.0% decrease from \$542,493)

POWELL BILL - \$132,677 (1.0% increase from \$131,307)

STREETS - \$329,147 (27.1% decrease from \$451,660)

Eng. for CMAQ Project Completed/Construction on Hold per NCDOT

RECREATION - \$326,838 (12.8% decrease from \$374,933)

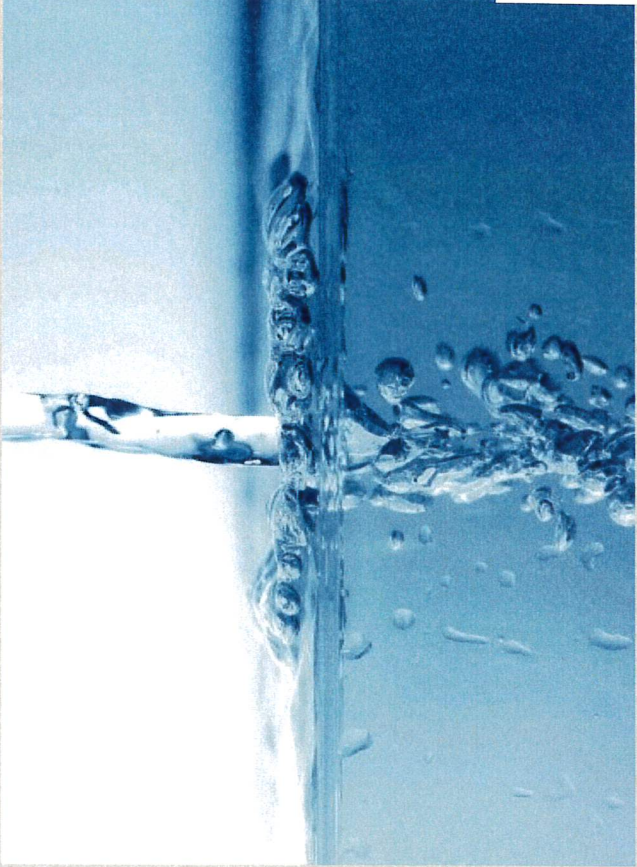
SOLID WASTE - \$439,480 (23.3% decrease from \$572,764)

Landfill Charges - \$89,800



# Water/Sewer Fund Highlights

Total Fund Budget = \$3,122,044  
6.6% **decrease** over current budget of \$3,343,549  
Revenues are fairly stagnant - Using NO Fund Balance



Distribution & Collection - \$2,009,079

- Debt - \$255,368 for Water Line Project, \$27,109 Work Vehicles
- Asset Inventory/Assessment - \$149,625 (5% matching grant)
- Meter Replacement Project - \$111,738
- Purchase for Resale Water & Sewer - \$156,650
- Breakroom Remodel - \$15,000

Water Treatment Plant - \$628,307

- Clean Out Lagoon, Sand Filters, Rebuild Filters - \$70,500
- Chemicals \$66,000
- Equipment Maintenance - \$50,000

Waste Water Treatment Plant - \$484,658

- Utility Costs - \$83,318
- Equipment Maintenance - \$57,000
- Chemicals - \$47,000

**UPCOMING - SEWER INTERCONNECT PROJECT**

## Electric Fund Highlights

- Total Fund Budget = \$9,161,892
- 3.2% **decrease** over current budget of \$9,465,619
- Revenues fairly stagnant - Using \$379,952 of Fund Balance
- Electric Charge to Duke Energy - \$5,078,981
- Coal Ash Recovery - \$105,000 (Passing to customers- generating offsetting revenues)
  - Electric Sales Tax - \$512,958
- Debt - Bucket Truck (\$45,585), Small Bucket Truck (\$26,841)
- General Fund Transfer - \$895,733
- Rebuild Damaged Substation Transformer- \$150,000
- Move and Set Up Generator (Previously Purchased) - \$157,615





## Stormwater Fund Highlights

Total Fund Budget = \$200,379

NO increase over current budget of \$200,379

Appropriating NO Fund Balance

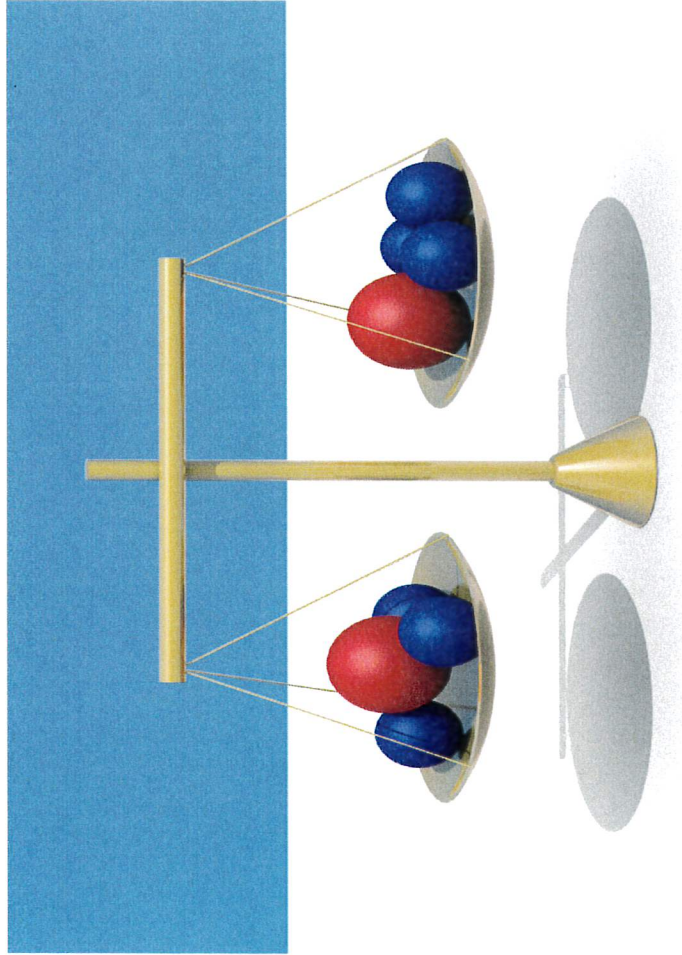
Comprehensive Plan Development - \$50,000

Maintenance Projects - \$39,000

Contribution to Capital Reserve - \$33,142



## Capital Projects Considered but on Hold



### General Fund - \$1,380,565

Police – K9 Unit - \$42,065/2 Police Interceptors - \$21,000

Fire – Platform Truck - \$1,300,000

Recreation – Parks & Courts Improvements - \$17,500

### Water/Sewer Fund - \$304,500

Trackhoe w/thumb - \$73,000

Jet Truck - \$170,000

Shed for RTV - \$14,500

Vehicle Replacement - \$20,000

Drive Unit - \$12,000

LS Electrical Upgrade - \$15,000

### Electric Fund – \$224,150

Street Lighting Upgrades - \$46,450

Brush Truck - \$78,000

Tree Shed - \$79,700

Vehicle Replacement - \$20,000

### Stormwater Fund - \$75,000

Motor Grader Attachment - \$13,000

Creek Project - \$62,000