

**TOWN OF DALLAS
PARKS AND RECREATION
FEES & POLICIES**

It shall be the stated goal of the Town of Dallas to establish clear, consistent, fair, and equally-applied and enforced, policies and fees for the scheduling and use of its publicly-owned and maintained athletic and civic facilities and buildings. To further that goal, the following shall apply:

Parks/Buildings/Fields/Facilities Owned or Operated by The Town of Dallas:

1. Dennis Franklin Gymnasium
2. Jagers Park
3. Carr School Athletic Fields
4. Cloninger Park
5. Civic Center Building
6. Historic Courthouse, Gazebo, and/or Plaza square

Policies (General):

Fees for participation in, or sponsorship of, Town-sanctioned and/or organized athletic teams/ leagues and recreational activities have been established (see Fee Schedule B) so as to attempt to recover much of the costs of operating and continuing such programs. For participants in these programs, the use of fields, buildings, or facilities are covered by the fee for team, league, program, or activity participation. For any and all other use of such facilities or buildings, potential users will be required to pay, in advance, the fee(s) established and to abide by all Town policies. Such users will be allowed equal access on a first-come/first-served basis.

To schedule the exclusive, reserved use of a field, building, park or facility, for recreation or activities not sanctioned or organized by the Town, individual or group users must fully complete a Town application form, including the remittance of any and all fees required, and return it to authorized Town recreation staff not less than 48 hours in advance of the time such activity/use is to occur. Users will be required to sign a standard Liability Waiver/Release Form if “Not-for-Profit”; and provide a Certificate of Liability Insurance, naming the Town of Dallas as additionally insured, in a minimum coverage amount of \$500,000, if “For-Profit”.

Users shall be classified and designated as “For-Profit” if they represent, and are funded by a for-profit business or corporate entity; or, if they charge for admission; sell merchandise or concessions; operate tournaments for participant fees; gain advertising or business sponsorship; or engage in any other act or activity which is designed to generate revenues greater than the simple recouping of Town Use fees from individual participants equal to a pro-rata share of said fees. For determination of Fees hereunder, all other users shall be classified as and considered “Not-for-Profit”.

Individual users must be Town of Dallas residents to be eligible for “Town Resident” Use fee designation; while for groups or teams of users, No greater than twenty percent (20%) of all covered participants may be “Non-Town Residents” in order to remain eligible for “Town Resident” Use fee designation.

Any minimal use of Buildings and/or facilities exclusively for the below-listed purposes shall be considered “Town-sanctioned” and, as a result, not subject to User Fees hereunder:

- The charitable distribution of goods or services on a non-discriminatory basis.
- The short-duration, “kick-off”, “wrap-up”, or award or recognition ceremony, associated with or incidental to other Town-sanctioned or approved, not-for-profit events.
- The use of fields for non-exclusive, un-reserved, “pick-up” practices, games, or matches not part of any organized league.
- The use of fields or other outdoor, public areas for non-exclusive, unreserved recreational, fitness, sporting, or personal fulfillment activities of a nature and character customary to such fields or areas and which are not damaging to such areas, or which serve to threaten or endanger the well-being or equal access of others similarly engaged or in proximity.

Dennis Franklin Gym:

Town-sponsored use of the Dennis Franklin Gym shall consist of: In-season, or pre-season, Youth Basketball and Cheerleading Games and Practices involving all team or squad members. Any and all other use shall be prohibited unless authorized in advance by formal action of the Board of Aldermen.

Use by participants engaged in pre-approved and permitted activities may only occur and continue so long as a Town of Dallas employee remains present within the building.

Jaggers Park:

At present, the Town of Dallas does not sanction or organize the use of Jaggers Park for any fee-for-participation teams, leagues, or activities. However, we reserve the right to do so for Youth or Adult Baseball and/or Softball games or practices of sanctioned teams/leagues. Any and all other use shall be subject to the following fees:

Fees: (All Other)		(M.-F.) Week Day Per Day	(Sat./Sun.) Week End Per Day
Field Use:	4 Hours		
Town-Resident/Not-For-Profit	\$20.00	\$35.00	\$50.00
Town Resident/*For-Profit	\$60.00	\$105.00	\$150.00
Non-Town/Not-For-Profit	\$35.00	\$65.00	\$100.00
Non-Town/*For-Profit	\$105.00	\$185.00	\$265.00
Field Use: (Fall Youth)	Per Season (not-to-exceed 120 days)		
For All League Participants (Total)	\$200.00 (includes use of lights)		

Additional Charges:

*Dragging Field: (by request)	\$25.00
*Lining Field: (by request)	\$25.00
Use of Lights at Field:	\$12/Hr. (Adult only)

*When accomplished during normal Town work hours. All other requests shall require a fee equal to: Total Cost plus 30%.

Carr School Fields:

The Town of Dallas Parks & Recreation Department Sanctions and Organizes an extensive list of fee-for- participation Youth sports at Carr School Fields, which includes in-season and pre-season practices and games, involving all team members, for Baseball (T-ball, Coach-pitch, and traditional), Softball, and Soccer.

Any and all other use, including Adult team or League play, or Youth Fall Baseball, or any other organized activities not subject to fee-for-participation under Town Fee Schedule B, shall be allowed only if scheduled not in conflict with Town-sanctioned and organized activities and then subject to the following Fees:

Fees: (All Other)		(M.-F.) Week Day Per Day	(Sat./Sun.) Week End Per Day
<u>Field Use: (Adult Play)</u>	<u>4 Hours</u>		
Town-Resident/Not-For-Profit	\$20.00	\$35.00	\$50.00
Town Resident/*For-Profit	\$60.00	\$105.00	\$150.00
Non-Town/Not-For-Profit	\$35.00	\$65.00	\$100.00
Non-Town/*For-Profit	\$105.00	\$185.00	\$265.00
<u>Field Use: (Fall Youth)</u>	<u>Per Season (not-to-exceed 120 days)</u>		
For All League Participants (Total)	\$200.00	(includes use of lights)	

Additional Charges:

*Dragging Field: (by request)	\$25.00
*Lining Field: (by request)	\$25.00
Use of Lights at Field:	\$12/Hr. (Adult only)

*When accomplished during normal Town work hours. All other requests shall require a Fee equal to: Total cost plus 30%.

Cloninger Park:

Town-sponsored use of the athletic field at Cloninger Park shall consist of: In-season, or pre-season organized (Southland League) Youth Football games and practices involving all team members; the yearly 4th of July Fireworks display; and general, open public use of the walking track. Use for League Youth Football shall be subject to the following Fees:

Fees:

<u>Field Use: (Seasonal Youth Football)</u>	<u>Per Season (not-to-exceed 120 days)</u>
For All Participants (Total)	\$200.00 (includes use of lights)

Civic Center Building:

Town-sponsored use of the Dallas Town Civic Center Building shall consist of the holding of ongoing, organized Senior Citizen exercise and fitness classes as well as regularly-scheduled educational and social meetings and trip-planning sessions. Any and all other use shall be subject to the following Fees:

Fees: (All Other)

Daily Rental:

*Town Resident	\$100.00
*Non-Town	\$175.00

*These Fees apply to either For-Profit or Not-For-Profit Users.

Historic Courthouse, Gazebo, and/or Plaza Square:

Currently, and pending complete restoration of the Courthouse Building, there is no authorized or sponsored use of the Historic Courthouse Building. However, the

Plaza Square is often utilized to hold or conduct Town-sponsored and Board-of-Aldermen-approved community events and festivals without charge. Use of the Gazebo, or non-sponsored use of the Square Grounds shall be subject to the following Fees:

Fees: (All Other)

Daily Gazebo/Grounds Rental: (typically for weddings):

Town Resident/Not-For-Profit \$100.00

Non-Town/Not-For-Profit \$175.00

Use by “For-Profit” entities is prohibited unless specifically approved by action of the Board of Aldermen.

*Adopted: September 11, 2012