

## Jim Palenick

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**From:** Jim Palenick [jpalenick@dallasnc.net]  
**Sent:** Friday, September 27, 2013 12:27 PM  
**To:** 'rcdc18@charter.net'; 'ronniemorrow@att.net'; 'huggybarber@att.net';  
'hoylewithers@yahoo.com'; 'scott.martin@duke-energy.com'; 'jonsara@msn.com'  
**Cc:** 'Maria Stroupe'; 'gbuckner@dallasnc.net'; 'Steve Lambert'; 'Doug Huffman'; 'David Kahler'; 'Bill Trudnak'; 'A. Martin'; 'J. Thomas Hunn'  
**Subject:** Town Manager's Weekly report (#46)  
**Attachments:** Reader Board Sign.pdf

Mayor & Board of Aldermen:

Please accept the following as the **Town Manager's Report for the Week-ended Friday, September 27, 2013.**

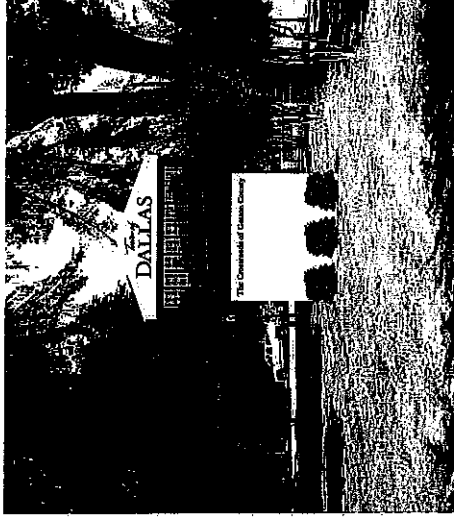
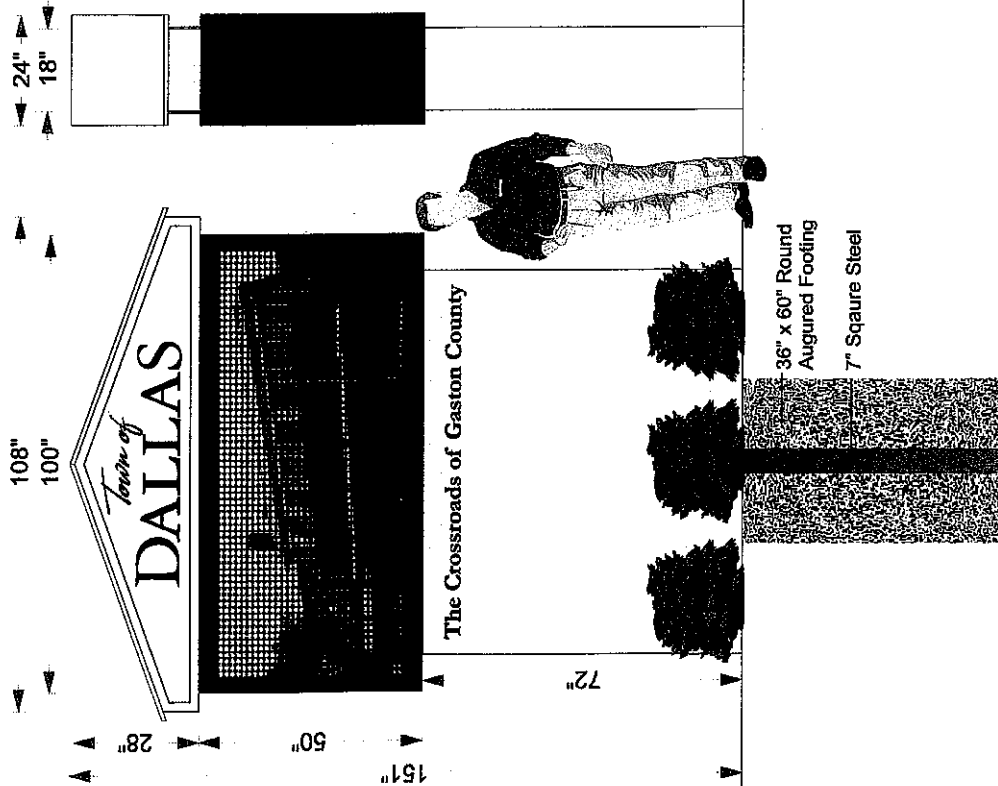
- Following an in-depth review of candidates, many interviews, and successful background and drug screening, we have hired an individual to fill the new Electric department position of Utility Arborist/Forester. Following submission of his two-week notice with his current employer he is expected to begin by mid-October. The other new position, that of Line Clearance Trimmer/landscaper, is also very nearly filled. Our selected candidate is to submit to a drug screening later today, and pending acceptable results will be formally offered the position. Again, assuming an approximate two-week notice, he too will begin by mid-October. The bucket truck to support this new crew has been purchased and delivered from the low-bid vendor, Trueco. Of Kings Mountain. Within the budget, we were able to acquire the truck and have our existing chipper painted to match. A comprehensive work-plan is being developed to optimize the efforts of this new crew for the remainder of the fiscal-year.
- The Parks and Recreation Trust Fund Grant Agreement for the Jagers Park improvements was formally executed on September 23<sup>rd</sup>, so we now have the absolute commitment of \$63,858.00 in State funds to match at least an equal amount of Town Funds to install features including a walking trail, picnic shelter, multi-purpose court, playground expansion, parking lot resurfacing and landscaping and drainage improvements. The actual project must be completed within the 36 month time frame of 10/1/13 through 9/30/16. However, our intention is to begin design soon and complete the work within this fiscal-year.
- For those who weren't in attendance at last night's County Commissioner's Meeting, it went very well for the Courthouse Foundation Funding request. More specifically, the County unanimously approved Commissioner Philbeck's request to use the \$1.2 Million in land sale proceeds from the Court Drive land sale to go to a number of high-priority infrastructure projects, including: \$100,000 to the Dallas Historic Courthouse renovation, and \$500,000 to the repairs of athletic facilities/stadium at North Gaston High School. There was a significant contingent of individuals from Dallas in support of both the Courthouse and School funding requests. With this contribution, along with the \$12,500 to be receipted from the Covington Foundation, we are now over \$575,000 in capital funds raised and set aside.
- We have now concluded the process to solicit and evaluate bids for the purchase and installation of the two-sided digital reader board sign for permanent installation along Trade St in the Town Square. Of the three bids received, the low quote came from Sign Connection of Gastonia which will allow us the top-of-the-line model of Daktronics, full-color, high-resolution 4' x 8', two-sided LED Reader board set into a durable, architecturally-sympathetic structure & cabinet, along with a 5-year sign and parts warranty, approximately \$3,000 under budget. I have attached renderings of two possible designs (labeled page 1 and 2) that we could go with. Each is very close in price and remain under budget, so it is entirely up to us as to our preference. To that end, please review the depictions and let me know your thoughts.
- There are also two, currently open and vacant positions within the Public Works/Utilities Department which we are accepting applications for. The opening in Streets and Solid waste has yielded a number of qualified candidates and Director Trudnak has conducted an equal number of interviews so far. The opening in water/sewer maintenance is earlier in the recruitment process – having just had the advertisement appear on Wednesday and having received 5-6 applications to-date.

- I am putting the finishing touches on a number of action items for the Board Packet for the October 8<sup>th</sup> Meeting which should go out by Wednesday of next week. I will provide more in-depth details and background on some of the items with next Friday's Manager's Report because, unfortunately, I am not going to be able to attend the Meeting as I will be traveling out-of-State. I will actually be out of the office on the 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup>, participating in a job interview as a finalist for a County Manager post in New Mexico. As you know, if anything were to work out and I were to accept another full-time career position, I would be required to give you a minimum 30-days advance notice, and would work to allow a seamless, non-disruptive transition.

Thank You,

James M. (Jim) Palenick  
Interim Dallas Town Manager  
210 N. Holland St.  
Dallas, NC 28034  
704-922-3176 office  
704-214-1031 cell  
[jpalenick@dallasnc.net](mailto:jpalenick@dallasnc.net)

One (1) Double Sided Non-Illuminated sign cabinet to be finished White. Copy to be Dk Forest Green vinyl detail.  
Sign to feature double sided 16mm Full Color RGB Digital Message Center.



Proposed Signage

Note: Not To Scale



Simulated Night View

# SIGN CONNECTION

1660 Pacolet Ct.  
Gastonia, NC 28052  
(704) 868-4500  
Fax (704) 868-4592  
www.signcon.com

Job: 2013/Matt/  
Town of Dallas LED

Date: 9/20/2013

Designer: CD

Sales Rep: ME

Scale: 3/8"=1'

Revision:

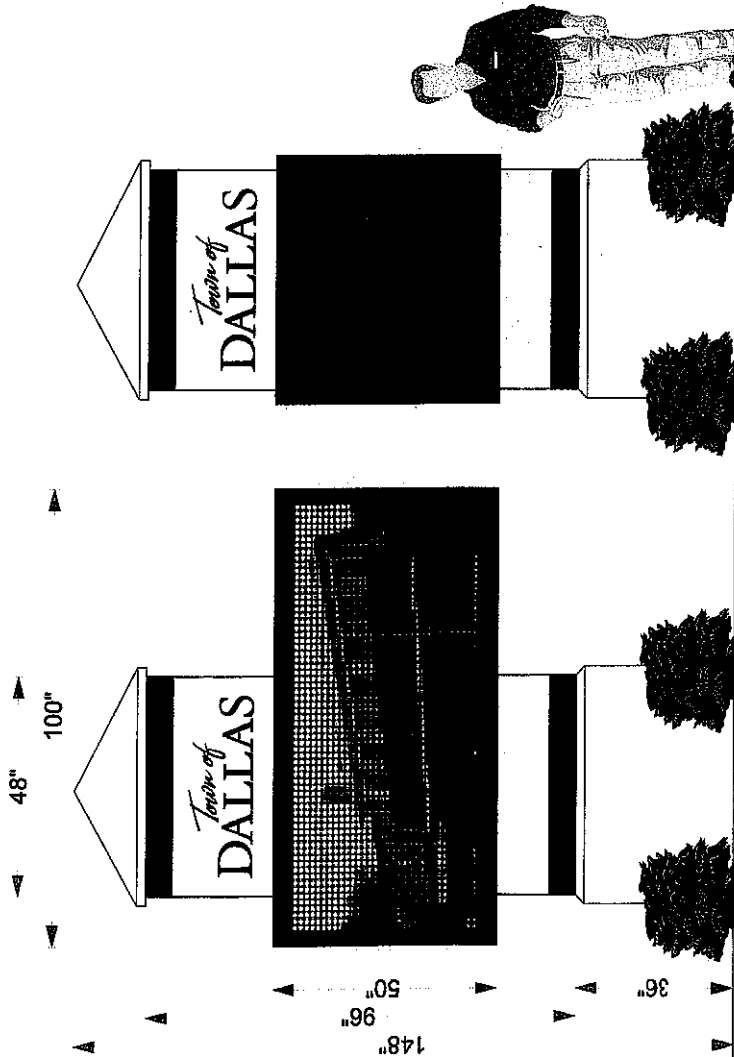
Customer Approval

Approved by:	
Date:	



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