

Jim Palenick

From: Jim Palenick [jpalenick@dallasnc.net]
Sent: Friday, April 25, 2014 3:29 PM
To: 'rcdc18'; 'ronniemorrow@att.net'; 'huggybarber@att.net'; 'hoylewithers@yahoo.com'; 'jjerry2@att.net'; 'jcmalker@gmail.com'
Cc: 'mstroupe@dallasnc.net'; 'Gary Buckner'; 'Steve Lambert'; 'Doug Huffman'; 'David Kahler'; 'Bill Trudnak'; 'A. Martin'; 'J. Thomas Hunn'
Subject: town Manager's weekly report (#73)

Mayor & Board of Aldermen(Women);

Please accept the following as the **Town Manager's Weekly Report for the Week-ended Friday, April 25, 2014:**

- The contracted work at Town Hall to install additional cabinetry, shelving, and work space in the back "break area" is set to begin tomorrow (Saturday, April 26th), and should be completed in no more than 1 ½ weeks. You may recall that this work, along with repaving the parking lot and rebuilding the front steps were all required by, and funded as part of the financing for the water-line improvement project.
- With regard to the reconstructed front steps, there has been concern over the fact that the bull-nose edge-guards on each step were not set into the concrete, but rather installed on top of it. Because of this issue, we had held off closing out the project and making final payment until it was resolved. To that end, earlier this week we agreed that the installation, while not as specified in our bid requirements would be acceptable and did not pose any hazards or concerns. However, because of the failure to meet our precise construction detail, we have discounted our final payment to the contractor in closing out the work.
- The complete, FY2015 Draft budget proposal, with narrative explanation message, will be delivered on Tuesday of next week (April 29th) giving you all more than two weeks to review and consider the various impacts thereof prior to our first Budget Work Session on Thursday, May 15th. In that intervening time period, should you have any questions with regard to anything contained within the Budget proposal, please don't hesitate to contact me at your convenience.
- The plan designs and permit specifications for the Jagers Park improvement project has now been completed and we are submitting our permit request for a Sedimentation and erosion control permit from the State DENR in anticipation of construction commencement later this Summer. Our designer/landscape architects at Site Solutions will now be advertising for bids – with a possible bid award at the June or July Meeting. As part of those bids specifications, we will be subcontracting and/or self-performing the purchase of the picnic shelter, site furnishings and play structure in order to keep our costs down.
- David Kahler, Town Development Services Director has been experiencing a number of health issues and has been out of the office much of the last several weeks, and is currently hospitalized with no definitive time-table for a return to the Office. To that end, I have had to take on his duties and will have to continue doing so until he can be medically cleared for a return to duty. In the mean-time, given that I have been very busy with the Budget and any number of other construction, development, planning, and other organizational matters, please bear with us in keeping up with all of our various tasks.

Thank You,

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