

Jim Palenick

From: Jim Palenick <jpalenick@dallasnc.net>
Sent: Thursday, April 02, 2015 4:54 PM
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Cc: 'Maria Stroupe'; 'Gary Buckner'; 'Steve Lambert'; 'dhuffman@dallasnc.net'; 'Bill Trudnak'; 'A Martin'; 'J Kiser'; 'J. Thomas Hunn'; 'kcarter@dallasnc.net'
Subject: Town Manager's Weekly Report (#115)

Mayor & Board of Aldermen(Women):

The Town Manager's Weekly Report for the Week-Ended, Friday, April 3rd, 2015 is as follows:

- This report is provided on Thursday, April 2nd because tomorrow is an observed Town Holiday (Good Friday) and Town offices will be closed.
- The State Commerce Department will send representatives to Dallas next Friday, April 10th to conduct a final monitoring and "Close-out" visit regarding the Waterline project grant. I will be meeting with them , along with our grant administrator, James Luster to review all of the financial records associated with the grant and payments to the contractor and engineers. Also, Bill Trudnak will be escorting them on an on-site monitoring of the actual project area to view where the lines were installed and to assess the restoration.
- The Department Heads and I completed all of the staff Budget meetings this week, so that I can now move on to begin the final development of the comprehensive Draft Budget for submission to the Board. That effort will occur over the next 2-3 weeks.
- The RFP responses for the Town cleaning bid were turned in this week and, as a result we have two quality proposals, each of which would save substantially over current conditions. Following a more detailed review next week, I will put forth the identified low bidder for approval at the April 14th Board Meeting.
- We have been waiting on our paving contractor to inform us when they can schedule all of the Town's budgeted spring re-paving, and we had actually anticipated seeing them in Town by now. We have, however, finally received definitive word that they will be in beginning Monday, April 20th to complete the Town's work as well as the NCDOT-contracted Gaston Avenue re-paving.

Thank You,

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