

Jim Palenick

From: Jim Palenick [jpalenick@dallasnc.net]
Sent: Friday, January 03, 2014 2:49 PM
To: 'Rick Coleman'; 'jcmalker@gmail.com'; 'jjerry2@att.net'; 'huggybarber@att.net'; 'hoylewithers@yahoo.com'; 'ronniemorrow@att.net'
Cc: 'mstroupe@dallasnc.net'; 'Gary Buckner'; 'Steve Lambert'; 'David Kahler'; 'dhuffman@dallasnc.net'; 'bill trudnak'; 'amartin@dallasnc.net'; 'J. Thomas Hunn'
Subject: Town Manager's Weekly Report (#59)

Mayor & Board of Aldermen(Women):

Please accept the following as the **Town Manager's Report for the Week-ended Friday, January 3, 2014.**

- In anticipation of the renovation work to begin on the Courthouse building, and after discussions with the Mayor and our Architect, we decided it would be best to remove the landscaping immediately adjacent to and encircling the building in advance of construction start so that scaffolding can be properly set up. To this end, Town crews will be removing the items over the next two weeks or so and if there are any appropriate locations for transplanting such items, they will attempt to do so.
- We experienced an electrical malfunction in the line feed which serves the ornamental outdoor clock in Town Square and our electric Department is pursuing a proper fix. However, as a result, the clock will likely remain non-functioning until sometime on Monday.
- Crews from the Sign Connection will be in Town on Wednesday, January 8th to install the Electronic Variable message reader-Board sign along Trade street in Town Square. Work should be completed by week's end. In anticipation, the Town's Tree Crew will be removing the large diseased tree in this location beginning Monday Morning at approximately 9:30 a.m. following rush-hour traffic. At that time they will block off the East-bound lane of Traffic on Trade with proper signage, advanced warning cones and police Department assistance, and that blockage will remain in place until crews have completed the removal. It is our hope this will be completed in the one day. A number of Town Staff will receive training on using the remote computer hardware and software used to program the sign so that we will be able to put it into use soon after its completed installation.
- Because I am taking vacation on Monday through Wednesday of next week, I am getting your Board Meeting packets out today in advance of what would be our usual timing on Tuesday of next week. You will get delivery later today of both the Agenda and packet for the Saturday, January 11th, Strategic Planning Meeting (8:30 a.m. Breakfast; 9:00 a.m. Meeting) as well as the monthly January Meeting of Tuesday, the 14th. If you have any questions from either packet, as always, don't hesitate to contact me at your convenience.
- At Noon today, the Gaston County Historic Commission held a special meeting on behalf of the Town of Dallas' request for a "Certificate of Appropriateness" for the Courthouse building renovation project, since same is legally required prior to building permit approval for a Nationally-Registered, historic structure such as ours. Both Ellen Harris (our Architect) and myself were in attendance to present and answer questions. I am pleased to announce that the Commission unanimously approved our Certificate and also offered the non-binding recommendations that the Town consider adding windows and/or shutters (creating the appearance of closed windows) to the exterior stair tower to the fullest extent possible; and that a color as close as possible to oxide red be used for the standing-seam metal roof. Any actual changes from current specifications would be up to the Board of Aldermen.
- Since the small, multi-purpose "gator" utility vehicle assigned to the parks & Recreation Department was stolen in the Fall, and we will very much need a similar vehicle beginning by February at the latest, we are looking at purchasing a replacement unit within the approved FY 2013-14 General Fund Budget currently. We believe that there will be a number of areas of savings to more than make up for the estimated \$7,500.00 cost of the unit.

Thank You,

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