

**Town of Dallas
Agenda
September 25, 2017
5:00 PM
BOARD OF ALDERMEN – WORK SESSION
Rick Coleman, Mayor**

Jerry Cearley

Allen Huggins

Darlene Morrow

E. Hoyle Withers, Mayor Pro-Tem

Stacey Thomas

ITEM SUBJECT

Pages

-
- 1. Pledge of Allegiance to the Flag**
 - 2. Approval of Agenda with Additions Or Deletions**
 - 3. Consent Agenda** (to be acted on collectively, unless removed for further discussion)
 - 4. Public Hearings**
 - 5. Old Business**
 - 6. New Business**
 - A. Traffic Calming Policy 1
 - B. Public Safety Personnel Grants 5

TOWN OF DALLAS, NORTH CAROLINA

WORK SESSION ITEM

DESCRIPTION: Traffic Calming Policy

AGENDA ITEM NO. 6A

MEETING DATE: 9/25/2017

BACKGROUND INFORMATION:

A preliminary discussion was held at the August 28th Work Session concerning development of a Traffic Calming Policy. It was determined that Dallas needs such a policy and a request was made that a proposed policy be presented at the September 25th Work Session for review, discussion, and/or modification. Attached is a proposed Traffic Calming Policy for review.

MANAGER'S RECOMMENDATION:

Review the proposed Traffic Calming Policy to determine the best policy for Dallas.

BOARD ACTION TAKEN:

TOWN OF DALLAS

TRAFFIC CALMING CRITERIA AND GUIDELINES POLICY

PURPOSE

To adopt a policy for the appropriate and consistent treatment of traffic calming devices on Town-maintained streets.

COVERAGE

Upon adoption by the Town Board of Aldermen, this policy shall be applicable on Town-maintained streets until such time that the policy is modified or rescinded by the Town Board of Aldermen.

POLICY

The Town shall install and maintain traffic calming devices only on streets in or serving residential neighborhoods where speeding vehicles are the primary concern and traditional police enforcement is not feasible, in the judgement of the Town's Chief of Police. Traffic calming initiatives may include police enforcement, lower speed limits, parking controls, traffic circles, turn restrictions, changed street patterns, street closures, multi-way stop intersections, speed humps, striping, and/or other. The following procedures are meant to ensure that traffic calming devices are installed and used as intended and that their installation has the support of the affected neighborhoods.

QUALIFYING CRITERIA

- 1) Streets for which traffic calming devices are requested must be residential or serve residential neighborhoods.**
 - a) Street has no more than two lanes.
 - b) Street width is equal to or less than 35 feet.
 - c) Posted speed limit is 25 MPH or less.
 - d) Street alignment does not exceed 300 feet radius in curves.
 - e) Street grade shall not exceed 8% at any point within 300 feet of the proposed location of traffic calming devices.
 - f) Average daily traffic volume on the street must be a minimum of 300 vehicles.
 - g) Street should not be a primary emergency medical services route.
 - h) Street should have curb and gutter in place.

- 2) Speeding must be the chronic problem on the street.**
 - a) As measured by the Police Department traffic monitoring devices, 15% of the traffic should be equal to or greater than 5 MPH over the posted speed limit during a measured 24-hour period.

- b) Traditional police enforcement of speeding is not feasible in the judgement of the Town's Chief of Police.

3) Requests for traffic calming devices must be initiated, accepted, and supported by the property owners on the affected street(s). Requests are to be submitted to the Town of Dallas Public Works Director.

- a) Installation of traffic calming devices must be requested through a petition signed by at least seventy-five percent (75%) of the owners of lots on the street(s) on which the devices are to be installed.
- b) Owners of lots on any cul-de-sacs that intersect with the street(s) for which traffic calming devices are being requested must be included in the petition and in determining the required participation level.
- c) Upon verification that a petition meets the required level of support as noted in parts a and b of this section and that the qualifying criteria as noted in sections 1 and 2 are met, the Town Public Works Director, in conjunction with the Town's Chief of Police and Fire Chief, shall develop a sketch plan indicating the type(s) and location(s) of the proposed traffic calming devices(s) to be installed. The sketch plan shall then be presented to the Town's Public Works Committee for its review and approval. The sketch plan must also be approved by the homeowners' association for the affected residential neighborhood through a resolution or letter of support. If the affected neighborhood does not have a homeowners' association, the sketch plan must be approved by a simple majority of the owners of the property on the affected streets through a petition or letter endorsing the sketch plan.
- d) The development of a sketch plan shall include, but not be limited to, consideration of the following placement guidelines:
 - i) Located at least 200 feet apart.
 - ii) Located such that a stopping sight distance of 200 feet or more at 25 MPH is proved.
 - iii) Located at least 200 feet from an intersection.
 - iv) Placed under street lighting for greater visibility.
 - v) Located a minimum of 5-10 feet from a driveway.

4) Approval of and Prioritization for Installation

- a) After all of the steps in section 3 have been satisfied, the Board of Aldermen shall make the final decision as to whether to approve the installation project. The Town Board of Aldermen reserved the right, in its sole discretion, to deny any request for installation of traffic calming devices on Town-maintained streets.
- b) Should there be more than one project submitted and approved at any given time, the Town Board of Aldermen shall approve a rating of the projects for prioritization so as to determine a schedule for installation. All approved projects are subject funding availability.

5) Removal of Traffic Calming Devices

- a) The Town's Public Works Committee shall review each traffic calming device three (3) months after installation to measure its effectiveness in calming traffic. Upon

recommendation of the Public Works Committee and action by the Town Board of Aldermen, the Town may at any time remove any traffic control device when it is determined to be in the best interest of the Town.

- b) Citizens may initiate a request for removal of traffic calming devices through a petition process meeting the same criteria for signatures as required for requesting installation. Upon certification that the required level of participation is met, the request shall be reviewed by the Public Works Committee and a recommendation made to the Town Board of Aldermen. The Town Board of Aldermen shall make a final decision on removal.

TOWN OF DALLAS, NORTH CAROLINA

WORK SESSION ITEM

DESCRIPTION: Public Safety Grants

AGENDA ITEM NO. 6B

MEETING DATE: 9/25/2017

BACKGROUND INFORMATION:

A preliminary discussion was held at the August 28th Work Session concerning pursuing grants for public safety personnel. In order to determine the feasibility of pursuing these grants and prioritizing the needs, projected costs for additional personnel was requested by the Board for presentation at the September 25th Work Session. Attached is a cost projection for adding personnel in the Police and Fire Departments reflecting current grant fund structure.

MANAGER'S RECOMMENDATION:

Review the cost projections and prioritize Town needs for Public Safety personnel.

BOARD ACTION TAKEN:

PROJECTED PUBLIC SAFETY PERSONNEL COSTS

(Based on Grant Applications)

POLICE OFFICER

	YEAR 1	YEAR 2	YEAR 3	YEAR 4+
Salary Costs	\$39,800.00	\$40,596.00	\$41,407.92	\$42,236.08
Avg. OT Costs	\$143.10	\$145.96	\$148.88	\$151.86
Benefits Costs	\$8,417.70	\$8,586.05	\$8,757.78	\$8,932.93
Healthcare Costs	\$8,722.20	\$9,376.37	\$10,079.59	\$10,835.56
Uniform Costs	\$1,195.00	\$400.00	\$400.00	\$400.00
Equipment Costs	\$5,230.00	\$480.00	\$480.00	\$480.00
Vehicle Costs	\$42,900.00			
Totals	\$106,408.00	\$59,584.38	\$61,274.17	\$63,036.43
Grant Funds	(\$29,957.33)	(\$20,370.98)	(\$10,389.20)	\$0.00
Cost to Town	\$76,450.68	\$39,213.40	\$50,884.97	\$63,036.43

FIREFIGHTER

	YEAR 1	YEAR 2	YEAR 3	YEAR 4+
Salary Costs	\$37,358.00	\$38,105.16	\$38,867.26	\$39,644.61
Avg. OT Costs				
Benefits Costs	\$7,527.64	\$8,059.24	\$8,220.43	\$8,384.83
Healthcare Costs	\$8,722.20	\$9,376.37	\$10,079.59	\$10,835.56
Uniform Costs	\$2,500.00	\$400.00	\$400.00	\$400.00
Totals	\$56,107.84	\$55,940.77	\$57,567.28	\$59,265.00
Grant Funds	(\$28,018.50)	(\$28,578.87)	(\$13,603.54)	\$0.00
Cost to Town	\$28,089.34	\$27,361.90	\$43,963.74	\$59,265.00
3 Firefighters	\$84,268.01	\$82,085.69	\$131,891.22	\$177,795.01
6 Firefighters	\$168,536.02	\$164,171.38	\$263,782.44	\$355,590.03