

## MINUTES FOR BOARD OF ALDERMEN MEETING

December 10<sup>th</sup>, 2013

6:00 PM

The following elected officials were present: Mayor Coleman, Alderman Beaty, Alderman Huggins, Alderman Martin, Alderwoman Morrow, and Alderman Withers.

The following staff members were present: Maria Stroupe, Administrative Services Director; Gary Buckner, Police Chief; Bill Trudnak, Public Works Director; Steve Lambert, Fire Chief; Anne Martin, Recreation Director; Doug Huffman, Electric Director; David Kahler, Community Services Director; and Town Attorney, Thomas Hunn. Jim Palenick, Interim Town Manager was absent.

The Mayor Coleman called the meeting to order at 6:00 pm.

Mayor Coleman opened with the Invocation and the Pledge of Allegiance to the Flag.

Mayor Coleman asked if there were any additions or deletions to the agenda. Mr. Beaty asked that Items 8C and 8D be moved to the New Business Section of the meeting, since the new Board members would need to be the ones involved with making these decisions. Mr. Beaty made a motion to set the agenda, including the changes requested, seconded by Mr. Martin, and carried unanimously.

Mr. Huggins made a motion to approve the minutes from the November 12, 2013 regular meeting, seconded by Mr. Withers, and carried unanimously.

### **Consent Agenda:**

None

### **Recognition of Citizens:**

Ms. Charlotte Jenkins, 306 W. Main St., stated that the DHCF would like to thank the Board of Aldermen for all that this current Board has done to move the capital campaign forward. She also appreciates the vision and foresight to make this a priority for the whole county, as this is truly a county treasure.

The property owner from 342 Dallas Bessemer City Highway was present to speak, but decided to wait until the public hearing concerning an amendment to the Sphere of Influence Agreement with the City of Gastonia.

### **Recognition of Employees:**

Item 7A, was recognition of Amelia Hamrick, Water Treatment Plant Operator, for five years of service with the Town of Dallas. Amelia was hired on November 10, 2008 as a Treatment Plant Operator at the Town's Water Treatment Plant. Amelia also serves as the Operator in Responsible Charge (ORC) for the Water Treatment Plant, where she continues to serve the Town. (Exhibit A)

Item 7B, was recognition of Bill Trudnak, Public Works Director, for five years of service to the Town of Dallas. Bill was hired as Public Works Director on November 17, 2008 and continues to serve the Town in this capacity. (Exhibit B)

### **Public Hearing:**

Mr. Withers made a motion to enter into a public hearing to consider the second reading of an ordinance amendment to Chapter 90, "Animals", to add Section 90.10 covering "Dogs in Parks and Public Places".

Many residents of the Town enjoy walking a recreating in Town parks with their dogs. However, in order to provide an atmosphere that allows for those residents to utilize the Parks for this purpose, while at the same time ensuring that those without pets can enjoy the same facilities without being inconvenienced by these pets, a Town Ordinance should exist which addresses this matter. Currently, there is no ordinance to provide for this. In August, the Board of Aldermen requested that the Planning Board meet and discuss rules and regulations concerning dogs in Town Parks and other Public Places. On October 17<sup>th</sup>, the Planning Board met and developed a proposed Ordinance for the Board's consideration. (Exhibit C) A public hearing was held on November 12<sup>th</sup> and the Board of Aldermen approved the ordinance amendment with a vote of 3-2. G.S. §160A-75 reads, "...no ordinance nor any action having the effect of any ordinance may be finally adopted on the date on which it is introduced except by an affirmative vote equal to or greater than two thirds of all the actual membership of the council...", therefore, this amendment had to be brought back for a second reading; at which time it can be adopted with a simple majority vote.

Mr. Beaty made a motion to exit the public hearing, seconded by Mr. Huggins, and carried unanimously. Mr. Martin made a motion to approve the ordinance amendment as presented, seconded by Mr. Beaty, and carried by the following vote: Yays – Mr. Beaty, Mr. Huggins, and Mr. Martin. Nays – Ms. Morrow and Mr. Withers.

Mr. Withers made a motion to enter into a public hearing to consider an ordinance amendment to Chapter 1, "Zoning", Section I-V-3 "Electronic Variable Message Signs", seconded by Mr. Beaty, and carried unanimously.

The Planning Board met and conducted a public hearing on Thursday, November 21<sup>st</sup> to consider amending the Electronic Variable Message (EVM) Sign Ordinance to allow, under limited circumstances, EVM Signs within the B-3 (Central Business) Zone. This ordinance would, in turn, allow for the Town to install the two-sided, full-color, EVM sign that is has purchased, and planned for permanent installation along Trade Street on the grounds of the Courthouse Square. The Planning Board voted 4-3 to recommend adoption of the amendment. There were some concerns voiced over the sign's contemporary technology within an historic setting, as well as questions as to what the Policy for advertising might include. The Planning Board would like to have input into the advertising policy before final adoption by the Board of Aldermen. Mr. John O'Daly, 112 Brahman Court, asked how the Town could purchase an item before adopting this ordinance. Mr. Beaty stated that the main concerns with the sign was the placement, not the actual sign.

Mr. Beaty made a motion to exit the public hearing, seconded by Mr. Withers, and carried unanimously. Mr. Martin made a motion to approve the ordinance amendment as presented, seconded by Mr. Beaty, and carried unanimously. As provided for in G.S. §160A-75, the ordinance passed on the first reading by a vote greater than two thirds of the membership of the board. For clarification, the passing of this ordinance does not address the request from the Planning Board to have input into the advertising policy.

Items 8C and 8D were moved to the New Business Section of the meeting.

### **Old Business:**

Item 9A, was a review and possible amendment to the retail electric rates effective January 1, 2014. When the Board of Aldermen adopted the Comprehensive Town Budget for the Fiscal Year 2013-2014, it included an increase in retail electric rates of 3% to Town electric customers. This was based on projections of a wholesale cost increase from Duke Energy to the Town of 5 ½% beginning January 2014. Wholesale rates are made up of a complex mix of "demand" charges (a readiness-to-serve cost of having the plant and equipment capacity available to meet needs), along with an "energy" charge (the volume of actual usage). To further complicate it, we then have control over setting the so-called "demand-billing" rate which, when multiplied by the Duke-established "demand charge" makes up the overall demand cost portion of the bill. Beginning with January 1, 2014, the Energy rate will increase by 7.9%; the Demand rate will increase by 9/10<sup>th</sup> of 1%, and the self-

established Demand billing will decrease by 6.8%. As a result, staff has estimated that for the 6 month remaining in FY 2014 (January-June 2014) the Demand charge will likely go down by \$8,735/month and the Energy charge will likely go up by \$10,860/month; resulting in a net monthly increase to the Town of \$2125, or \$12,750 for the remainder of the fiscal year. (Exhibit E) Given the insignificant projected increase for this period, and given that work is being conducted in conjunction with our Electrical Engineer to look at restructuring the rates to take effect with the new fiscal year budget beginning July 1, 2014 (FY 2015), Staff recommends that No Increase in rates be adopted at the current time. Instead, any restructuring of rates and possible rate increases should be addressed in the new fiscal year. No action was taken to raise rates at this time.

Item 9B, was an amendment to the FY2013-2014 Town Budget to recognize fund transfers to the Dallas Historic Courthouse Foundation. At the November Board of Aldermen Meeting, the Board approved the transfer and contribution of \$66,835.36 in FY2011-2012 Electric Power "True-Up" Funds, along with an additional \$200,000 in unreserved Electric Fund Balance to the capital campaign of the Dallas Historic Courthouse Foundation for use in restoring and enhancing the Courthouse building. This followed the earlier approval of the transfer and contribution of the FY2012-2013 Electric Power "True-Up" Funds of \$236,103.58. In combination, the Town has provided \$502,938.94. In order to now transfer the funds to the Foundation, the Board of Alderman must approve a budget amendment to the current FY2013-2014 Town Budget recognizing these actions. (Exhibit F) Mr. Martin made a motion to approve the budget amendment as presented, seconded by Mr. Beaty, and carried unanimously.

#### **New Business:**

Item 10A was recognition of the two outgoing Board of Aldermen members, John Beaty and Scott Martin. Mayor Coleman presented each one with a plaque and heartfelt thanks for their service on the Board of Aldermen. Mr. Martin stated that it had been an honor to serve Dallas. He loves Dallas and challenged the new Board members to keep a business mind in making the best decisions for the Town. Mr. Beaty stated that he had enjoyed serving Dallas and is looking forward to the completion of the Courthouse renovation. He thanked the other Board members for their support.

Item 10B, was the swearing in of the newly elected Board of Aldermen members; Mr. Jerry Cearley, elected to his first term as Alderman; Ms. Stacey Duff, elected to her first term as Alderwoman; and Mr. Allen Huggins, elected to his second term as Alderman. (Exhibit G)

A recess was called at 6:28 pm. The meeting was reconvened at 6:39 pm, with the new Board of Aldermen as follows: Ms. Stacey Duff, Mr. Jerry Cearley, Mr. Hoyle Withers, Ms. Darlene Morrow, and Mr. Allen Huggins.

Based on the amount of data involved with Items 8C (An amendment to the Sphere of Influence Agreement with the City of Gastonia) and 8D (Possible adoption of the voluntary annexation of properties along Lower Dallas Highway), Mr. Huggins made a motion to table these two items until the January Board of Aldermen meeting to allow the two new Board members time to familiarize themselves with the information, seconded by Ms. Morrow, and carried unanimously.

Item 10C was consideration of an agreement with Site Solutions for professional design and grant administration services for the Jagers Park, PARTF Grant Project. The Town of Dallas recently received the award of \$63,858.00 in PARTF Grant Funds to install improvements at Jagers Park. The terms of the grant require that the Town spend a minimum of \$63,858 of its own funds to receive the grant funding. The grant also specifies that the improvements are to include a covered picnic pavilion, a walking trail, a multi-purpose paved court, and an expansion of the children's play area. The procedures for completing the design, construction, and contract administration are quite detailed and involved, and may errors in fulfilling these requirements could jeopardize receipt of the grant funding. With this in mind, the Town has sought out and

solicited professional consultant assistance from Site Solutions of Charlotte, a regional landscape architecture firm, which has had significant experience and success with designing and administering PARTF funded park improvement projects. The cost to fully complete all schematic design work and construction documents and to then permit, bid, administer, and inspect the construction work and assist with grant administration for the Jagers Park project would be \$17,500. This cost needs to be budgeted within the current fiscal year. The Town's local match funding will be budgeted within the Capital Outlay: Parks and Courts line item in the Recreation budget for the next fiscal year. These funds will come from the General Fund, Unreserved Fund Balance, which as of the previous audit exceeded \$1.7 Million. Mr. Withers made a motion to approve the agreement with Site Solutions as presented and to approve the necessary budget amendment for \$17,500 from the General Fund, seconded by Ms. Duff, and carried unanimously.

Item 10D was a request from the Police Department to officially designate as surplus and offer for public sale a 1995 Chevrolet Tahoe. The vehicle currently runs, but the A/C no longer works and it appears that the heater core is going bad. At this point, repairs would prove too costly to keep and maintain this vehicle. It will sold to the highest bidder using the only government auction site, GovDeals. Proceeds will be returned to the General Fund. Mr. Withers made a motion to surplus the 1995 Tahoe as presented, seconded by Mr. Huggins, and carried unanimously.

Item 10E was appointment of Planning Board members. The terms of service for Planning Board members David Harvell, Tim Parrish, and Curtis Wilson expire this month (December 2013). As such, these members can be reappointed or new members appointed to replace them. All three have been reliable, engaged, and committed members; and their service has been commendable. Curtis Wilson was originally appointed in 2009, while Tim Parrish and David Harvell were each appointed in 2010. To date, Mr. Wilson has no meeting absences, Mr. Parrish has one meeting absence, and Mr. Harvell has had three absences, since their respective appointments. Each member has indicated an interest and desire to continue serving on the Planning Board and Staff recommends each being appointed to three-year terms expiring December 30, 2016. Mr. Huggins made a motion to reappoint Curtis Wilson, Tim Parrish, and David Harvell to three-year terms on the Planning Board to expire December 30, 2016, seconded by Mr. Cearley, and carried unanimously.

Item 10F was the establishment of a Board of Aldermen Strategic Planning Meeting. At this meeting goals will be discussed for the next budget year and a budget calendar established. Ms. Duff made a motion to schedule the meeting for Saturday, January 11, 2014 at 9:00 am in the Fire Department Community Room, seconded by Mr. Cearley, and carried unanimously.

Item 10G was consideration of the 2014 Holiday Schedule. In 2009, the Town of Dallas adopted the North Carolina State Holiday Schedule as the standard for holidays. Each year in December, the Board formally adopts the schedule for the coming year, after which, each employee is provided a copy of the holiday schedule. (Exhibit H) Concern was expressed over the schedule calling for three days for the Christmas Holiday; December 24, December 25, and December 26. For the services provided by the Town of Dallas, specifically solid waste pickup, three days is difficult to accommodate. Mr. Huggins made a motion to table this discussion until the January meeting, seconded by Ms. Morrow, and carried unanimously. The Board asked what the plan for trash pickup was this holiday season, as three days were scheduled for this year. Mr. Trudnak stated that in the past he has asked for volunteers to work the day after Christmas if it is a holiday and normally has very good response. Mr. Withers made a motion that any household trash, whether in the can or not, be picked up the week of Christmas and week of New Year's at no additional charge and authorized Mr. Trudnak to obtain volunteers for trash pickup on December 26<sup>th</sup> and December 27<sup>th</sup> at overtime rates, seconded by Mr. Huggins, and carried unanimously.

Item 10H was approval of the Board Meeting Schedule for 2014. Each year in December, the Board formally adopts the Board Meeting schedule for the coming year, after which, this schedule is posted publically in Town Hall and on the Town's website. In 2014, the November meeting scheduled date falls on Veteran's Day, so an

adjustment was made to move that meeting to the third Tuesday, November 18<sup>th</sup>. (Exhibit I) Mr. Withers made a motion to approve the 2014 Board Meeting Schedule as presented, seconded by Ms. Morrow, and carried unanimously.

Item 10I was a resolution approving application for a Bicycle/Pedestrian Transportation Planning Grant. Staff recommends that Dallas work to create a comprehensive Bicycle/Transportation Plan for the Town. Having such a comprehensive plan governing all modes of non-motorized transportations is not a prerequisite to obtaining grants from the State of North Carolina for sidewalks, trails, and bikeways. This resolution will serve as the first part of an application to obtain a grant from the State to have a Bicycle/Pedestrian Master Plan created for the Town. (Exhibit J) The resolution also commits the Town to provide “local match” funding of 10% of the grant total, which can and will be budgeted in the FY 2014-2015 Town Budget should an award of funding be received. A typical plan might cost \$30,000 to \$40,000, with the local match being \$3000 to \$4000. Mr. Cearley made a motion to approve the resolution as presented, seconded by Ms. Duff, and carried unanimously.

Mayor Coleman stated that with Mr. Beaty’s departure from the Board of Aldermen, his seat on the Dallas Historic Courthouse Foundation was vacant and another Board member must be appointed. Mr. Withers has expressed interest in serving on the Foundation Board. Ms. Duff made a motion to appoint Mr. Withers to the seat on the Dallas Historic Courthouse Foundation Board vacated by Mr. Beaty, seconded by Mr. Cearley, and carried unanimously.

Ms. Morrow made a motion to elect Mr. Cearley as Mayor Pro-Tem. The motion died for lack of a second. Ms. Duff expressed her feeling that the position of Mayor Pro-Tem should not change at this time. (Currently Mr. Huggins serves as Mayor Pro-Tem.) Although the Board of Aldermen historically elects a Mayor Pro-Tem following an election, Ms. Duff feels that the two new Aldermen should gain more experience before a vote is held. She suggested postponing a Mayor Pro-Tem election until at least after February when the new Aldermen attend a two-day School of Government training class for Municipal officials. The remainder of the Board agreed with the postponement to a later time.

Mr. Withers made a motion to adjourn, seconded by Ms. Duff, and carried unanimously. (7:11)

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Rick Coleman, Mayor

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Maria Stroupe, Town Clerk

# CERTIFICATE OF APPRECIATION

This certificate is awarded to

**AMELIA TURNER HAMRICK**

in recognition of her 5th anniversary with the Town of Dallas on **November 10, 2013**  
and in gratitude for her years of dedication and service

**TOWN OF DALLAS**



Signature

Date

Signature

Date

# CERTIFICATE OF APPRECIATION

This certificate is awarded to

**WILLIAM BROWN TRUDNAK**

in recognition of his 5th anniversary with the Town of Dallas on **November 17, 2013**  
and in gratitude for his years of dedication and service

**TOWN OF DALLAS**



Signature

Date

Signature

Date

**An Ordinance Amending Chapter 90 "Animals" of the Compiled Code of Ordinance of the Town of Dallas to Add Section 90.10 "Dogs in Parks and Public Places" to that Chapter.**

**Whereas,** Following a properly noticed public hearing before the Board of Aldermen of the Town of Dallas on November 12, 2013, as well as on December 10, 2013, and in consideration of the information received and reviewed.

**Now Therefore be it Ordained that the Compiled Code of Ordinances of the Town of Dallas is amended as follows:**

90.10 Dogs in Parks and Public Places

It shall be unlawful for any person to carry, take or bring a dog into a Public Park within the Town of Dallas except under the following regulations:

1. All dogs must be on a leash or lead. The maximum length of the leash or lead shall be 6 feet.
2. It shall be unlawful for any owner to fail to provide current rabies inoculation for any dog 4 months or older. The metal tag shall be securely fastened to the dog's collar.
3. It shall be unlawful for any person in charge of a dog to fail to pick up and properly dispose of feces deposited by the dog on publicly owned property.
4. Puppies brought to the Parks must be a minimum of 4 months old.
5. Acts of aggression by a dog against other dogs or people are prohibited.
6. No more than three (3) dogs are allowed per handler.
7. Close adult supervision is required for all children under the age of twelve handling a dog.
8. Females dogs in heat are prohibited within Parks while in such condition.
9. Handlers must stop dogs from digging and must fill any hole created by their dogs.
10. No littering. Place all trash in proper receptacles.

**Yeas:**

**Nays:**

**Attest:** \_\_\_\_\_

**Signed:** \_\_\_\_\_



**An Ordinance to Amend Chapter 1, "Zoning", of the Compiled Code of Ordinances of the Town of Dallas, North Carolina**

Whereas, Following a properly-noticed public hearing before the Board of Aldermen, held on \_\_\_\_\_ and in consideration of the information and research materials received and reviewed,

**NOW, THEREFORE BE IT ORDAINED**, By the Board of Aldermen of the Town of Dallas, North Carolina, that the Compiled Code of Town Ordinances is Hereby Amended as follows:

**That**, Chapter 1, "Zoning"; Article V, Sign Regulations, Section 1-V-3, "Flashing, Moving, and Electronic Variable Message (EVM) Signs; Subsections (1) through (4), be Amended and/or Added to Read:

**"(1) EVM Signs shall be permitted only within those Zones which are classified as B-2 (Highway Business) and BC-1 (Shopping Center), or, in the case of EVM signs owned by, and located entirely on property of a subdivision of government, within the B-3 (Central Business) Zone, so long as the EVM sign is no closer than five-hundred (500) feet from any other permitted EVM Sign and providing that the government operates such EVM Sign in service to the public.**

**(2) EVM Signs shall be located a minimum distance of twenty-five (25) feet from any street Right-of-Way within the B-2 (Highway Business) and BC-1 (Shopping Center) Zones; and a minimum distance of eight (8) feet from any street Right-of-Way within the B-3 (Central Business) Zone.**

**(3) EVM Signs shall be located a minimum distance of twenty-five feet from any street or highway intersection and a minimum distance of one-hundred-fifty (150) feet from any Residentially Zoned Area.**

**(4) EVM Signs permitted within the B-3 (Central Business) Zone as provided herein, may, in addition to providing for public information dissemination and community messaging, allow for "off-premise advertising", but only if the Board of Aldermen shall have first officially adopted a set of policies, guidelines, and pricing for such advertising which shall be non-discriminatory; reflective of community standards and values; and give defined preference to local and regional goods, products, and services."**

**YEAS:**

**NAYS:**

**Attest:** \_\_\_\_\_ **Signed:** \_\_\_\_\_

**An Ordinance to Amend Chapter 1, "Zoning", of the Compiled Code of Ordinances of the Town of Dallas, North Carolina**

**Whereas**, Following a properly-noticed public hearing before the Board of Aldermen, held on June 12, 2012, and in consideration of the information and research materials received and reviewed,

**NOW, THEREFORE BE IT ORDAINED**, By the Board of Aldermen of the Town of Dallas, North Carolina, that the Compiled Code of Town Ordinances is Hereby Amended as follows:

**That**, Chapter 1, "Zoning"; Article I, Section 1-I-2, "Definitions", be amended by adding the definition of "Electronic Variable Message Signs" as a new subset to the broader definition (36) of "Signs", to read:

**Electronic Variable Message (EVM) Sign:**

Electronic Variable Message (EVM) Signs are on-premise signs, or portions of signs, that display an electronic image, video, or other computer-generated message or display of changeable-copy advertising. These signs include displays using incandescent lamps, light-emitting diodes, liquid crystal displays, plasma displays, changeable-copy panels, or synchronized rotating-copy panels. Each permitted EVM sign shall meet the following minimum requirements:

- All text displayed on an EVM sign must remain static for a period not-less-than five (5) seconds.
- The scrolling of text, whether continuous or intermittent, is prohibited. This prohibition shall not apply to non-text, animated images or displays which move or give the appearance of movement.
- All EVM signs shall be equipped with a sensor or other device which automatically determines the ambient light conditions immediately surrounding the sign and, in turn, is programmed to automatically adjust or dim the sign's brightness to meet such conditions at all times of day or night.

**Further, That** Section 1-V-3, "Flashing And Moving Signs", be repealed in its entirety and replaced with an amended Section to read:



**Flashing, Moving, and Electronic Variable Message (EVM) Signs:**

For signs which contain flashing illumination, or which exhibit lights having a flashing or moving effect, but not to include Electronic Variable Message (EVM) Signs, the following shall apply:

- The letter "M", when used in the Sign Regulations Schedule (Appendix D) shall signify that permitted illuminated signs shall be "motionless".
- The parenthesis symbol ( ) when used in the Sign Regulations Schedule (Appendix D) shall signify that permitted illuminated signs shall not "flash".
- Any sign classified as a flashing or moving sign shall be located a minimum distance of fifty (50) feet from any street Right-of-Way.

For (EVM) Signs, the following shall apply:

- (EVM) Signs shall be permitted only within those Zones which are classified as B-2 (Highway Business), B-3 (Central Business), and BC-1 (Shopping Center) within the Town of Dallas.
- (EVM) Signs shall be located a minimum distance of twenty-five (25) feet from any street Right-of-Way.
- (EVM) Signs shall be located a minimum distance of twenty-five (25) feet from any street or highway intersection, and a minimum distance of one-hundred-fifty (150) feet from any Residentially-Zoned area.

**YEAS:**

**NAYS:**

**Attest:** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**ANALYSIS****Wholesale Purchase Power Costs**

<u>Fiscal-Year</u>	<u>Total Purchase Power Expense</u>	
2009-10	\$3,697,983.00	
2010-11	\$4,174,926.00	
2011-12	\$4,270,985.00	
2012-13	\$4,510,417.48	
2013-14	\$4,668,425.00 (Budgeted)	\$4,546,880.00 (Projected)*

<u>2013 Duke Wholesale Rates:</u>	<u>2014 Duke Wholesale Rates:</u>	<u>Percentage Change:</u>
Demand Rate: \$16.42/kwh	\$16.56/kwh	+0.9%
Energy Rate: \$24.79/Mwh	\$26.75/Mwh	+7.9%
Demand Billing: 12,600 kw	11750 kw	-6.8%

**FY2013-14 Purchase Power Cost Estimate:**

Duke: July – December, 2013:	\$2,214,696.00
Duke: January – June, 2014:	\$2,177,032.00
S.E.P.A: July, 2013 – June, 2014:	<u>\$ 155,152.00</u>
<b><u>TOTAL:</u></b>	<b>\$4,546,880.00</b>

**EXHIBIT F**

**Town of Dallas  
Budget Amendment**

Date: December 10, 2013

Action: To Amend Electric Fund Budget

Purpose: Appropriate Funds to the Dallas Historic Courthouse Foundation

Number: EL - 001

Fund	Dept	Line Item	Item Description	Original Amount	Amended Amount	Difference
30	8500	9312	Contribution to DHCF	\$0	\$502,939	\$502,939
30	3999	0000	Fund Balance Appropriated	\$588,689	\$788,689	\$200,000
30	3550	0000	Electric True-Up Revenue	\$0	\$302,939	\$302,939
<b>Totals</b>				<b>\$588,689</b>	<b>\$1,594,567</b>	<b>\$1,005,878</b>

\_\_\_\_\_  
Approval Signature  
(Town Manager or Administrative Services Director)

**OATH OF OFFICE  
FOR  
ALDERMAN**

I, Jerry Cearley, do solemnly swear that I will support and maintain the Constitution and Laws of the United States and the Constitution and Laws of North Carolina not inconsistent therewith, and that I will, in all respect, observe the provisions of the Charter and the Ordinances of the Town of Dallas, and will faithfully discharge the duties of my office as **ALDERMAN**, so help me God.

Swore to and subscribed before me,  
this 10<sup>th</sup> day of December, 2013.

\_\_\_\_\_  
Rick Coleman, Mayor

Attested: \_\_\_\_\_  
Maria Stroupe, Town Clerk

**OATH OF OFFICE  
FOR  
ALDERWOMAN**

I, Stacey M. Duff, do solemnly swear that I will support and maintain the Constitution and Laws of the United States and the Constitution and Laws of North Carolina not inconsistent therewith, and that I will, in all respect, observe the provisions of the Charter and the Ordinances of the Town of Dallas, and will faithfully discharge the duties of my office as **ALDERWOMAN**, so help me God.

Swore to and subscribed before me,  
this 10<sup>th</sup> day of December, 2013.

\_\_\_\_\_  
Rick Coleman, Mayor

Attested: \_\_\_\_\_  
Maria Stroupe, Town Clerk



**OATH OF OFFICE  
FOR  
ALDERMAN**

I, Allen Huggins, do solemnly swear that I will support and maintain the Constitution and Laws of the United States and the Constitution and Laws of North Carolina not inconsistent therewith, and that I will, in all respect, observe the provisions of the Charter and the Ordinances of the Town of Dallas, and will faithfully discharge the duties of my office as **ALDERMAN**, so help me God.

\_\_\_\_\_

Swore to and subscribed before me,  
this 10<sup>th</sup> day of December, 2013.

\_\_\_\_\_  
Rick Coleman, Mayor

Attested: \_\_\_\_\_  
Maria Stroupe, Town Clerk



STATE OF NORTH CAROLINA  
 OFFICE OF STATE PERSONNEL  
 1331 MAIL SERVICE CENTER  
 116 WEST JONES STREET  
 RALEIGH, NC 27699-1331

BEVERLY EAVES PERDUE  
 GOVERNOR

LINDA D. COLEMAN  
 STATE PERSONNEL DIRECTOR

MEMORANDUM

TO: Agency Heads and Chancellors  
 Human Resource Directors

FROM: Linda D. Coleman

DATE: March 14, 2011

SUBJECT: **2014 Holiday Schedule**

Listed below are the holidays that will be observed by State employees during 2014.

New Year's Day	January 1, 2014	Wednesday
Martin Luther King's Day	January 20, 2014	Monday
Good Friday	April 18, 2014	Friday
Memorial Day	May 26, 2014	Monday
Independence Day	July 4, 2014	Friday
Labor Day	September 1, 2014	Monday
Veteran's Day	November 11, 2014	Tuesday
Thanksgiving Day	November 27 & 28, 2014	Thursday & Friday
Christmas	December 24, 25, & 26, 2014	Wednesday, Thursday Friday

**NOTE:** The schedule shall be used by all State agencies operating under the policies, rules and regulation of the Office of State Personnel. Institutions of higher education and agencies requiring a twenty-four hour operation may adopt varying holiday schedules in keeping with operational needs, provided the employees are given the same number of holiday as approved by the State Personnel Commission. Such special holiday schedules must be filed with the Office of State Personnel.

It is recognized that some agencies may need to adopt an additional holiday schedule applicable to employees working in twenty-four hour operation; this schedule would designate as holidays the specific dates of the legal observances rather than the substitute weekdays when the observance occurs on Saturday or Sunday. This would be in keeping with the purpose of the holiday premium pay policy.

*An Equal Opportunity Employer*

Town of Dallas  
Board of Aldermen 2014 Meeting Schedule

Tuesday, January 14, 2014	6:00 pm	Community Room
Tuesday, February 11, 2014	6:00 pm	Community Room
Tuesday, March 11, 2014	6:00 pm	Community Room
Tuesday, April 8, 2014	6:00 pm	Community Room
Tuesday, May 13, 2014	6:00 pm	Community Room
Tuesday, June 10, 2014	6:00 pm	Community Room
Tuesday, July 8, 2014	6:00 pm	Community Room
Tuesday, August 12, 2014	6:00 pm	Community Room
Tuesday, September 9, 2014	6:00 pm	Community Room
Tuesday, October 14, 2014	6:00 pm	Community Room
Tuesday, November 18, 2014**	6:00 pm	Community Room
Tuesday, December 9, 2014	6:00 pm	Community Room

Board meetings are held the second Tuesday of each month at 6:00 pm in the Community Room located at the Dallas Fire Station.

\*\*November Meeting will be held the 3rd Tuesday in observance of Veteran's Day.

**RESOLUTION AUTHORIZING THE FILING AND EXECUTION OF A PEDESTRIAN GRANT APPLICATION WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION AND THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR A PEDESTRIAN PLANNING GRANT UNDER THE URBAN MASS TRANSPORTATION ACT OF 1964, AS AMENDED DIVISION**

WHEREAS, the Secretary of the North Carolina Department of Transportation is authorized to make grants for bicycle and pedestrian planning; and

WHEREAS, contracts for financial assistance will impose certain obligations upon the applicant (Town of Dallas), including the provisions by it of the local share of project costs; and

WHEREAS, it is required by the United States Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant gives assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the United States Department of Transportation requirements there under; and

WHEREAS, it is the goal of the applicant that minority business enterprises be utilized to fullest extent possible in connection with these projects, and that definite procedures shall be established and administered to ensure that minority business shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services;

NOW THEREFORE, BE IT RESOLVED by the Board of Alderman of the Town of Dallas that:

- (1) Pending funding by the NCDOT Department of Transportation, Bicycle and Pedestrian Division, the Town Manager is authorized to execute grant agreements on behalf of the Town of Dallas; and
- (2) Matching funds (10%) shall be provided in the FY 2014-2015 Town budget and funds will be appropriated in the event that the grant is funded; and
- (3) The Town Manager is authorized to execute and file with such applications an assurance or any other document required by the United States Department of Transportation or the North Carolina Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
- (4) The Development Services Director is authorized to furnish such additional information that the United States Department of Transportation and the North Carolina Department of Transportation may require in connection with the application and implementation of the program of projects.

- (5) The Town Manager is authorized to set forth and execute affirmative Minority Business Enterprise (MBE) and Women's Business Enterprise (WBE) policies and procedures in connection with the program of projects' procurement needs.
- (6) The Town Manager is authorized to execute grant agreements on behalf of the Town of Dallas with the United States Department of Transportation and North Carolina Department of Transportation for aid in the financing of the planning, capital and/or operating assistance program of projects.

Resolution adopted this, the 10<sup>th</sup> of December, 2013, upon a motion by Alderman \_\_\_\_\_ and seconded by Alderman \_\_\_\_\_ by a vote of \_\_\_\_\_ affirmative votes to \_\_\_\_\_ negative votes.

\_\_\_\_\_  
Rick Coleman, Mayor

ATTEST:

\_\_\_\_\_  
Maria Stroupe, Town Clerk  
Certificate

The undersigned duly qualified Town Clerk of the Town of Dallas certifies that the foregoing is a true and correct copy of a resolution adopted as a legally convened meeting of the Town of Dallas held on \_\_\_\_\_.

\_\_\_\_\_  
Maria Stroupe  
Town Clerk

(seal)

\_\_\_\_\_  
Date

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